

HEMINGFORD ABBOTS PARISH COUNCIL

DRAFT MINUTES of the MEETING OF THE PARISH COUNCIL

On Monday 22nd of September 2025, 7 pm in the Hemingford Abbots Village Hall,
High St, Hemingford Abbots, PE28 9AH.

Present: HAPC Councillors – Marcus Whewell (Chair), Shaun Reinson, Rie Hargreaves and Richard Chamberlain. CCC Councillor David Keane. Debbie Mickelburgh

Clerk: M Blewett

Members of the Public: 14



Public participation – 7 pm opened

Re. item 81/2 A Parishioner proposed that HAPC consider paying £100 towards the renewal of the Community Insurance policy, which is due in October. The premium is currently £181 and is expected to increase in the coming year. The insurance policy covers volunteers carrying out various village projects.

2025-2026	Minutes	opened at 7.10 pm
73	Apologies for absence Apologies received and accepted from Cllr Eddie Halls.	
74	Councillors' Declarations of Interest None.	
75	Noted: HAPC received two written complaints following the extraordinary meeting on the 20/8. A complaint hearing was held and the following was agreed: <ul style="list-style-type: none">a) Public Participation questions will be confined to items on the agenda, or to raise items for future agendasb) All questions from the public will be directed to the Chair of the meetingc) HAPC's Standing Orders will be reviewed and updated where necessary.	
76	Minutes of the previous meeting Resolved to approve the Minutes from the Extraordinary PC Meeting held on Monday 22nd August 2025. Proposed by Cllr SR, seconded by Cllr RC, all in favour.	
77	Planning Applications a) <u>25/01248/FUL CONSIDERATION OF THE 'C3 CHANGE OF USE APPLICATION FOR HEMINGFORD PARK' (DMC 15.09.25)</u> The Chair gave an update on the outcome of the DMC session held on the 15 th September: HAPC's legal representative issued a letter to HDC Planning and to all the DMC Councillors on the 15 th September, which resulted in the Planning Officer making a recommendation that 25/01248/FUL be withdrawn from the agenda to allow more time to consider the content of the letter. HAPC is awaiting a response to the above letter from HDC Planning. We also await notification of when 25/01248/FUL will be discussed at DMC. HAPC councillors discussed the results of the recent Parish Consultation on Hemingford Park and all agreed that with 89% of respondents expressing concerns over potential impact of the planning application, HAPC has a mandate to take further legal counsel to challenge the lawfulness of the application. The cost of carrying out the work is fixed at £3,500 and the funds for the work would be met from the Professional Fees budget. Resolved to instruct Richard Buxton Solicitors to consider and advise on a further legal challenge in relation to the legality of the Hemingford Park planning application. Proposed by Cllr RH, seconded by Cllr SR, all in favour. Should the outcome of the legal challenge be successful HAPC will consider all the options available to us to determine how the additional costs will be met.	

<p>b)</p> <p>c)</p> <p>d)</p> <p>e)</p> <p>f)</p> <p>g)</p>	<p><u>NOTED - APPROVED (PROPERTY)</u> 25/01451/CLED Hemingford Park Common Lane Hemingford Abbots. Proposal: Certificate of existing lawful use for access tracks. Approved Thursday 04 Sep 2025.</p> <p><u>NOTED - APPROVED TREES</u> 25/01645/TRCA Village Hall High Street Hemingford Abbots Huntingdon PE28 9AH. T1 and T2 Silver Birch - crown raised by 3m and crown thinned by 20%</p> <p>25/01647/TRCA Rideaway Cottage Rideaway Hemingford Abbots Huntingdon PE28 9AG. Robina - Remove</p> <p>25/01541/TRCA The Old Pavilion Common Lane Hemingford Abbots Huntingdon PE28 9AN. 3 Dead White elms - Remove. 3 Dead pine trees – Remove.</p> <p>25/01399/TRCA The Meadows Royal Oak Lane Hemingford Abbots Huntingdon PE28 9AF. Proposal T1 (dead tree) and T2 Cherry Plum - fell close to ground level, T3 Pine - reduce 1x low branch 2.5m laterally to edge of neighbouring driveway, G1 Line of Cherry Plums - reduce 1.5m laterally to edge of garden path.</p> <p><u>NOTED - WITHDRAWN TREES</u> 25/01562/TRCA 7 River Meadow Hemingford Abbots Huntingdon PE28 9AY. T1 Pine – Fell.</p>
<p>78</p> <p>a)</p> <p>b)</p> <p>c)</p> <p>d)</p>	<p><u>Finances</u></p> <p>Resolved to authorise the invoices for September (salaries, standing orders and DDMs for payment as listed at the end of the agenda. Two additional payments were added to the payments schedule (below) Proposed by Cllr SR, seconded by Cllr RC all in favour.</p> <p>Resolved to approve the August bank reconciliation. Proposed by Cllr RH, seconded by Cllr SR, all in favour.</p> <p>Resolved to transfer £5,000.00 from the savings account into the current account. Proposed by Cllr MW, seconded by Cllr RH, all in favour.</p> <p>Resolved to approved that the Clerk's new laptop is paid for from the Projects budget. Cost £506.40 - Lenovo V15 G4, i5 processor, 16GB of memory, 512GB of storage. Proposed by Cllr RC, seconded by Cllr RH, all in favour.</p>
<p>79</p>	<p><u>Administration</u></p> <ol style="list-style-type: none"> Resolved to proceed with the transfer to a 'gov.uk' domain/emails' with Town and Parish Council Websites. Proposed by Cllr MW, seconded by Cllr SR, all in favour. Resolved to purchase Microsoft Office Package for new Laptop costing £225 (a one-off payment lasting up to 5 years). Proposed by Cllr MW, seconded by Cllr RC, all in favour.
<p>80</p>	<p><u>LHI 2026/27 -Noted:</u> The Clerk submitted an online 'Expressions of Interest' to CCC on the 22/8/25.</p> <p><u>H&S - Village Matters:</u> Clerk to make CCC Highways aware of the deterioration of the road over the Rideaway bridge (from the A1307 East bound slip-road). The road is sinking and maybe dangerous. Clerk to contact the Highways Manager and ask him to come and walk the section of road to agree next actions.</p>
<p>81</p>	<p><u>To Consider requests for Grants</u></p> <ol style="list-style-type: none"> Resolved to refuse a grant to install a lift at the Hemingford Pavilion. Proposed by Cllr RC, seconded by Cllr SR, all in favour. Resolved to contribute £100 towards the Hemingford Abbots Village Community Projects Insurance Policy for 2026. Proposed by Cllr MW, seconded by Cllr RH, all in favour. Resolved to refuse a grant to East Anglian Air Ambulance. Proposed by Cllr SR, seconded by Cllr RH, all in favour. Resolved to refuse a donation to Magpas Air Ambulance. Proposed by Cllr RC, seconded by Cllr MW, all in favour.
<p>82</p>	<p><u>Meetings / Training completed/attended</u> A request was made by the Chair that all Cllrs complete their GDPR and Cybersecurity Training before the next full PC meeting.</p>
<p>83</p> <p>a)</p> <p>b)</p>	<p><u>Noted - Correspondence Received</u> 4/9/25 – Local Government Reorganisation, Cambridgeshire County Council has launched an engagement survey open to residents, town and parish councils, community and voluntary sector partners, businesses and other public sector bodies across Cambridgeshire and Peterborough.</p> <p><u>District and County Councillor Reports</u> CCC Cllr David Keane provided an update on the latest Local government reorganisation. A copy of his full report can be viewed on the PC website.</p>

	HDC Cllr Debbie Mickelburgh -told the PC that HDC's activities/projects/accomplishments can be found on their social media platform. HDC's lease on Paxton Pits has been extended, and there are plans in place for further development to increase the site to 280 hectares, which will develop habitats and cycleways.
84	Matters for future consideration Development of an IT Policy and agreement of the Data Audit Schedule (Cllr MW/Clerk deadline October PC meeting). MW shared that monthly water quality reports for the river are now being shared on the website.
85	Closure of the Meeting Meeting closed at 8.30 pm.
86	Date of the next Meetings: Monday 27 th October 2025 at 7 pm in the Village Hall, High Street, Hemingford Abbots PE28 9AH. Closed at 7.45 pm

Finance 78a September payments presented for approval

BACS ✓	4000 Staff Costs	Salary for September (5 week month)					
BACS ✓	4020 HMRC	PAYE					
BACS ✓	4060 Working from home allowance	5 weeks					
BACS ✓	4220 Bradgates Ground Maintenance	August Grass Cutting	£	150.00	£	30.00	£ 180.00
BACS ✓	4320 The Privacy Worx Ltd.	Advisory Services (FOI)	£	360.00	£	72.00	£ 432.00
BACS	4055 Viking Limited	Printer Cartridges	£	177.92	£	35.58	£ 213.50
			£	1,361.52	£	137.58	£ 1,499.10
DDM	4250 Yu Energy Direct Debit Mandage	August's supply of electricity	£	1.84		£	1.84 *
			£	1,363.36	£	137.58	£ 1,500.94