

HEMINGFORD ABBOTS PARISH COUNCIL

Notice of the EXTRAORINARY MEETING OF THE PARISH COUNCIL

Time: 7 pm Date: Wednesday 20th of August 2025.

Venue: Hemingford Abbots Village Hall, High St, Hemingford Abbots, PE28 9AH.

To All Members of the Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Any member not able to attend should send their apologies in before the meeting.

Members: 5 Vacancy: 2 Quorum: 3

The meeting is open to members of the public (including the press), but it is not a public meeting.

Maxine Blewett Mrs Maxine Blewett – Parish Clerk 15th August 2025.



Public participation

Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on **Items that are on the current agenda**. To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

| 2025-2026 | | Agenda |
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| 63 | | Apologies for absence |
| 64 | | Councillors' Declarations of Interest <ul style="list-style-type: none">• To receive declarations of interest from Councillors on items on the agenda• For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.• To receive written requests for dispensations for disclosable pecuniary interests (if any)• To grant any requests for dispensation as appropriate |
| 65 | | Minutes of the previous meeting To agree and approve the draft minutes from the PC Meeting held on Monday 28 th of July 2025 (Appendix 1). |
| 66 | | Planning Applications |
| | | NEW (PROPERTY) |
| a) | | 25/01248/FUL Hemingford Park, Common Lane, Hemingford Abbots. Proposal: Change of use from dwelling (Use Class C3) & agricultural land to a wellness centre (Class E) and wedding and events venue (Sui Generis) with guest sleeping accommodation and parking. HAPC to respond to HDC by 22 nd August 2025. |
| b) | | 25/01451/CLED Hemingford Park Common Lane Hemingford Abbots. Certificate of existing lawful use for access tracks. Received: Fri 01 Aug 2025 Validated: Fri 01 Aug 2025 Status: In progress. HAPC to respond by 28 th August. 2025. |
| | | NEW TREES – HAPC HAS NOT BEEN ASKED TO COMMENT ON THE FOLLOWING APPLICATIONS: |
| c) | | 25/01399/TRCA The Meads Royal Oak Lane Hemingford Abbots Huntingdon PE28 9AF. Proposal: T1 (dead tree) and T2 Cherry Plum - fell close to ground level, T3 Pine - reduce 1x low branch 2.5m laterally to edge of neighbouring driveway, G1 Line of Cherry Plums - reduce 1.5m laterally to edge of garden path |
| | | APPROVED TREES |
| d) | | 25/01193/TRCA 7 Common Lane Hemingford Abbots Huntingdon PE28 9AN. T1 - Cedar Atlantica Glauca - Fell. T2 - Cedar Deodara - Fell. T3 Conifer - Fell. T4 and T5 - Lawson Press - Fell. |
| e) | | 25/01132/TRCA 48 Common Lane Hemingford Abbots Huntingdon PE28 9ANT1 Magnolia at side of house: reduce crown by approx. 2m prune to clear house by 1.5m. T2 Cherry Plum: reduce 2m laterally away from rear of house. |
| f) | | 25/01315/TRCA 24 Common Lane Hemingford Abbots Huntingdon PE28 9AN. 2 x ash trees - fell |
| g) | | 25/01312/TRCA Quiet Waters Caravan Park Hemingford Abbots. T1 Weeping Ash: Remove one split branch over caravan park, the tree is within a public area and has a number of caravans parked nearby. |
| h) | | 25/01282/TRCA 40 Common Lane Hemingford Abbots Huntingdon PE28 9AN. T1 - Dead Pine - Fell to ground level. |
| i) | | 24/02089/TRCA 10 Common Lane Hemingford Abbots Huntingdon PE28 9AN. Re-pollard Lime tree by 4m. |

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| j) | 24/02008/TRCA 44 Common Lane Hemingford Abbots Huntingdon PE28 9AN. T1 Purple Norway Maple - reduce 1.5m laterally to boundary, or nearest suitable growth point. G1 group of small self-set Ash trees - fell close to ground level. G2 2x Leylandii: reduce height by approx. 4m. |
| k) | 24/02007/TRCA 46 Common Lane Hemingford Abbots Huntingdon PE28 9AN. T1 Japanese Maple by pool - Reduce crown by 60-75cm. |
| 67 | <u>Finances</u> |
| a) | To receive and authorise the invoices for August (salaries, standing orders and DDMs for payment as listed at the end of the agenda) (Appendix 2). |
| b) | To approve the July bank reconciliation (Appendix 3). To report: A VAT reclaim for £585.72 credited the current account on the 23/7/25 To report: The Hemingford Action Group transferred £261.05 and £91.50 into HAPC's current account on the 29 th and 30 th July respectively. |
| 68 | <u>Correspondence Received</u> 12/8 Local Projects, In advance of the 26/27 LHI application round, which will open from the beginning of November, we are asking for 'Expressions of Interest' from potential applicants. Complete a short survey by 22/8 if HAPC wish to pursue an LHI in the next financial year. https://forms.gle/jtlynKUxdzG3WSv8 |
| 70 | <u>Matters for future consideration</u> Development of an IT Policy and agreement of the Data Audit Schedule (Cllr MW/Clerk deadline September PC meeting). Item 54 - IT Hardware and .gov.uk domain name (c/f originally from June's PC meeting) - consider proposal and recommendation from AskIT, |
| 71 | <u>Closure of the Meeting</u> |
| 72 | Date of the next Meetings: Monday 22 nd September 2025 at 7 pm in the Village Hall, High Street, Hemingford Abbots PE28 9AH. |

Finance 67a

August Payments presented for approval

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|--------|-------------------------------------|--|---|----------|--------------------|
| BACS ✓ | 4000 Staff Costs | Salary for August, including back pay (calculation on Timesheet) | | | |
| BACS ✓ | 4020 HMRC | PAYE | | | |
| BACS ✓ | 4060 Working from home allowance | 4 weeks | | | |
| BACS ✓ | 4220 Bradgates Ground Maintenance | July Grass Cutting | | | |
| BACS | 4300 Dave Cook | Repairs and parts- Kissing Gate on Regatta Field | | | |
| | | | £ | 250.00 | £ 50.00 £ 300.00 |
| | | | £ | 180.00 | £ 180.00 |
| | | | £ | 1,068.22 | £ 50.00 £ 1,118.22 |
| | | | | | |
| DDM | 4250 Yu Energy Direct Debit Mandage | July's supply of electricity | £ | 12.73 | £ 0.64 £ 13.37 |
| DDM | 4250 Yu Energy Direct Debit Mandage | July's supply of electricity | £ | 120.13 | £ 6.01 £ 126.14 |
| | | | £ | 1,201.08 | £ 56.65 £ 1,257.73 |