

HEMINGFORD ABBOTS PARISH COUNCIL

Notice of the Annual Meeting of the Parish Council

Time: 7 pm Date: Monday 28th of July 2025.

Venue: Hemingford Abbots Village Hall, High St, Hemingford Abbots, PE28 9AH.

To All Members of the Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Any member not able to attend should send their apologies in before the meeting.

Members: 5 Vacancy: 2 Quorum: 3

The meeting is open to members of the public (including the press), but it is not a public meeting.

Maxine Blewett Mrs Maxine Blewett – Parish Clerk 23rd of July 2025.



Public participation

Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on **Items that are on the current agenda.** To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

2025-2026		Agenda
48		Apologies for absence
49		Councillors' Declarations of Interest <ul style="list-style-type: none">• To receive declarations of interest from Councillors on items on the agenda• For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.• To receive written requests for dispensations for disclosable pecuniary interests (if any)• To grant any requests for dispensation as appropriate
50		To receive reports from the County and District Councillors
51		Minutes of the previous meeting <p>To agree and approve the draft minutes from the APC Meeting held on Thursday the 23rd of June 2025 (Appendix 1).</p>
52		Planning Applications
		NEW (PROPERTY).
a)		25/01248/FUL Hemingford Park, Common Lane, Hemingford Abbots. Proposal: Change of use from dwelling (Use Class C3) & agricultural land to a wellness centre (Class E) and wedding and events venue (Sui Generis) with guest sleeping accommodation and parking. HAPC to respond to HDC.
		NEW TREES – HAPC HAS NOT BEEN ASKED TO COMMENT ON THE FOLLOWING APPLICATIONS:
b)		25/01312/TRCA Quiet Waters Caravan Park Hemingford Abbots. Proposal: T1 Weeping Ash: Remove one split branch over caravan park, the tree is within a public area and has a number of caravans parked nearby.
c)		25/01315/TRCA 24 Common Lane Hemingford Abbots Huntingdon PE28 9AN. Proposal: 2x ash trees – fell.
d)		25/01282/TRCA 40 Common Lane Hemingford Abbots Huntingdon PE28 9AN. Proposal: 1 - Dead Pine - Fell to ground level.
e)		25/01193/TRCA 7 Common Lane Hemingford Abbots Huntingdon PE28 9AN. Proposal T1 - Cedar Atlantica Glauca - Fell. T2 - Cedar Deodara - Fell. T3 Conifer - Fell. T4 and T5 - Lawson Press - Fell.
		APPROVED PROPERTY
f)		25/00775/LBC Hemingford Park Hall Hemingford Park Common Lane Hemingford Abbots Huntingdon PE28 9AS. Proposed replacement greenhouse (retrospective)
g)		25/00767/HHFUL Hemingford Park Hall Hemingford Park Common Lane Hemingford Abbots Huntingdon PE28 9AS. Proposed replacement greenhouse (retrospective)
		APPROVED TREES
h)		25/01132/TRCA 48 Common Lane Hemingford Abbots Huntingdon PE28 9AN. Proposal T1 Magnolia at side of house: reduce crown by approx. 2m prune to clear house by 1.5m. T2 Cherry Plum: reduce 2m laterally away from rear of house. 25/00679/TRCA 24 Common Lane Hemingford Abbots

	Huntingdon PE28 9AN. Proposal: Lombardi poplar tree has fungus called Ganoderma so tree will have to be taken down to approx. 1.8m from ground.
53	<u>Finances</u>
a)	To receive and authorise the invoices for July (salaries, standing orders and DDMs for payment as listed at the end of the agenda) (Appendix 2).
b)	To approve the June bank reconciliation (Appendix 3).
c)	To accept the budget report for Q1. (Appendix 4)
54	<u>IT Hardware and .gov.uk domain name (c/f from June's PC meeting)</u>
a)	<u>Consider proposal and recommendation from AskIT for</u>
	i) Update from Cllrs MW & SR on moving to a .gov.uk domain name, website, and mailboxes and purchasing Microsoft Office.
	ii) To report: A new laptop has been ordered for the Clerk.
55	<u>Playing Field</u>
a)	To report: The Flower Festival was a great success, congratulations to all the organisers and volunteers for making this such a special event.
56	<u>Village Matters</u>
a)	To report: D. Cook has carried out repairs to the kissing gate on the main road entrance to the Stocker's Field.
b)	Update on water checks on the river near the black bridge (MW)
57	<u>Training</u>
a)	Update on the online learning modules – all Cllrs. (Cyber Security and GDPR training) Feedback on Councillor training (Cllrs EH & RC).
58	<u>Report on the SMC meeting on Monday 21st Hult re: Houghton Grange phase II development (MW)</u>
59	<u>Correspondence Received</u> 14/7/25 HDC reminder on Local Government Reorganisation Survey ending on 20/7/25. 16/7/25 HDC public engagement grant scheme, Inspire Fund, is open for new applications until early September. Alzheimer's Research UK are offering seed fund grants of up to £5,000 to support public engagement projects. https://alzheimers.eventsair.com/inspire-fund-information-webinar-2025/registration/Site/Register . 17/7/25 CAPALC - NALC has partnered with Action with Communities in Rural England (ACRE) to launch a new survey designed to help parish and town councils enhance their flood resilience. Invitation to participate in survey. 2/7/25 Email from the organisers of the Flower Festival thanking HAPC for the use of the Playing Field.
60	<u>Matters for future consideration</u> Development of an IT Policy and agreement of the Data Audit Schedule (Cllr MW/Clerk deadline September PC meeting).
61	<u>Closure of the Meeting</u>
62	<u>Date of the next Meetings:</u> Monday 22 nd September 2025 at 7 pm in the Village Hall, High Street, Hemingford Abbots PE28 9AH.

Finance 53a

July Payments presented for approval

✓ 4020 HMRC				
✓ 4060 Working from home allowance	4 weeks	£ 20.00		£ 20.00
✓ 4250 Bradgates Ground Maintenance	June Grass Cutting	£ 150.00	£ 30.00	£ 180.00
✓ 4105 CAPALC	Councillor Training (E. Halls)	£ 75.00		£ 75.00
✓ 4105 CAPALC	Councillor Training (R. Chamberlain)	£ 75.00		£ 75.00
4275 M.Whewell	Expenses for Annual Parish Meeting refreshments	81.69		£ 81.69
4095 CAPALC	Internal Audit Service and travel costs	273.50		£ 273.50
4315 AskIT	Annual ESET Security software	35.00		£ 35.00
		£ 1,422.99	£ 30.00	£ 1,452.99
4250 Yu Energy Direct Debit Mandage	June's supply of electricity	£ 116.81	£ 5.84	£ 122.65
4250 Yu Energy Direct Debit Mandage	June's supply of electricity	£ 12.34	£ 0.62	£ 12.96
		£ 1,552.14	£ 36.46	£ 1,588.60