

HEMINGFORD ABBOTS PARISH COUNCIL

Notice of the Annual Meeting of the Parish Council

Time: 7 pm Date: Monday 23rd of June 2025.

Venue: Hemingford Abbots Village Hall, High St, Hemingford Abbots, PE28 9AH.

To All Members of the Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Any member not able to attend should send their apologies in before the meeting.

Members: 5 Vacancy: 2 Quorum: 3

The meeting is open to members of the public (including the press), but it is not a public meeting.

Maxine Blewett Mrs Maxine Blewett – Parish Clerk 18th of May 2025.



Public participation

Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on **Items that are on the current agenda.** To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

2024-2025		Agenda
32		<u>Apologies for absence</u>
33		Councillors' Declarations of Interest <ul style="list-style-type: none">• To receive declarations of interest from Councillors on items on the agenda• For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.• To receive written requests for dispensations for disclosable pecuniary interests (if any)• To grant any requests for dispensation as appropriate
34		<u>To receive reports from the County and District Councillors</u>
35		<u>Tree Warden</u> To report: HAPC are delighted to announce that Tom Mosher has kindly accepted the role of Tree Warden for the Parish.
36		<u>Minutes of the previous meeting</u> To agree and approve the draft minutes from the APC Meeting held on Thursday the 22 nd of May 2025 (Appendix 1).
37		<u>Planning Applications</u>
		<u>NEW (PROPERTY)</u>
a)		<u>25/01090/HHFUL</u> 13 Rideaway Drive Hemingford Abbots Huntingdon PE28 9AQ. Proposal: Demolition of garden shed and erection of garden room outbuilding and summer house. HAPC to respond by 9/7/25.
		<u>NEW (TREES)</u>
b)		<u>25/00993/TRCA</u> 76 Common Lane Hemingford Abbots Huntingdon PE28 9AW. Proposal: Beech - Remove limbs, lift canopy by 2.7m clearance. <i>HAPC has not been asked to comment on this application.</i>
		<u>APPROVED</u>
c)		<u>25/00618/TRCA</u> 49 Common Lane Hemingford Abbots Huntingdon PE28 9AW. Magnolia - After flowering, reduce Eastern side of tree by 1 metre to balance tree. The Eastern aspect is twice the width of the Western. Trim some upward growing shoots by 75cm to restore the shape of the crown.
d)		<u>25/00497/TRCA</u> 11 Common Lane Hemingford Abbots Huntingdon PE28 9AN. Sycamore T1 - Reduce height from 10m to 3m - Pollard tree by driveway, poor specimen Sycamore T2 - Reduce height from 10m to 3m - Pollard tree by driveway, poor specimen Sycamore T3- Reduce height from 10m to 3m - Pollard tree by driveway, poor specimen Silver Birch T4 - Fell to ground - Diseased/dying and poses risk to houses if it falls over in storm. Plane T5 - Fell to ground and replace with magnolia or flowering Cherry.

e)	25/00779/TRCA Land Rear Of 76 Common Lane Hemingford Abbots. Removal of 4no. trees (Horse Chestnut, Lawson Cypress, Apple and Holly) within the rear garden and grind out their stumps to return the area to lawn.
f)	25/00216/TRCA 3 Common Lane Hemingford Abbots Huntingdon PE28 9ANP1. (Lombardi Poplar) - Fell. L1 (Lime) - Remove deadwood, laterally reduce by up to 3m to re-balance canopy, crown raise to 4.5m, no reduction to height.
g)	24/02348/TRCA 60 Common Lane Hemingford Abbots Huntingdon PE28 9AW. T1 Fir -Reduce laterally 1-2m. T3 Pine -Remove hanging branch in lower canopy.
REFUSED	
h)	25/00546/FUL Land Adjacent Ridgeway Farm Rideaway Hemingford Abbots. Erection of 3 barns for storage of thatching materials with hardstanding for vehicles.
38	Presentation by Iain Muspratt - Proposal to hand over Hemingford Action Group's records to HAPC.
39	Update on the Former Little Chef
40	Finances
a)	To receive and authorise the invoices for June (salaries, standing orders and DDMs for payment as listed at the end of the agenda) (Appendix 2).
b)	To approve the May bank reconciliation (Appendix 3).
c)	To approve a grant request for £700 received from the Hemingford Peace Memorial Field (Appendix 4).
41	IT Hardware and .gov.uk domain name
a)	Consider proposal and recommendation from AskIT for i) A new laptop, to remain GDPR compliant when Microsoft ends support for Windows 10 on 14/10/25. ii) New .gov.uk domain name, website, and mailboxes, (different options shown on quote 3847) (Appendix 5).
42	Playing Field
a)	To report: An updated Risk Assessment [for use of the Playing Field] has been provided by the Flower Festival organisers. The report confirms HAPC's requirements have been fully met. To report: D. Cook tidied - up the playing field last Saturday and removed and replaced the broken seat. seat. DC disposed of the old seat and has been asked to complete a few other tasks this week in readiness for the Flower Festival.
41	Review and approve new policies and/or agree next steps: Data Breach Policy (Appendix 6)/ Data Audit Schedule (Appendix 7)/ IT Policy Guidelines -now a legal requirement (Appendix 8)
43	Training
a)	To report that the online Cyber Security and GDPR training modules are available to all Councillors now, and should be completed within the next 8 weeks.
b)	Feedback on any training or meetings attended (all).
44	Correspondence Received 9/6/25 email from Police – Quarterly crime statistics update. 9/6/25 email from Local Highway Improvement (LHI). Notification of the Member Panel Day on the 4th July 2025. (Cllr MW & Dr. J Wills to attend the online meeting). 2/6/25 email from HDC - COMMUNITY INFRASTRUCTURE LEVY (CIL) FUNDING: JUNE 2025 2/6/26 email from HDC- invitation to a forum on 10/7/25 covering Water System Management (Cllr RH attending). 17/6/25 NALC news (Clerk accessed online) announces that the government has voted positively on allowing remote council meetings. Date tbc.
45	Matters for future consideration
46	Closure of the Meeting
47	Date of the next Meetings: Monday 28 th of July 2025 at 7 pm in the Village Hall, High Street, Hemingford Abbots PE28 9AH.

Finance 38a June Payments presented for approval

BACS ✓	4000 Staff Costs				
BACS ✓	4020 HMRC				
BACS ✓	4060 Working from home allowance	4 weeks	£ 16.00		£ 16.00
BACS ✓	4250 Bradgates Ground Maintenance	March Gras cutting/trimming	£ 170.00	£ 34.00	£ 204.00
BACS ✓	4250 Bradgates Ground Maintenance	April Grass cutting/trimming	£ 250.00	£ 50.00	£ 300.00
BACS ✓	4250 Bradgates Ground Maintenance	May Grass cutting/trimming	£ 150.00	£ 30.00	£ 180.00
BACS	4305 Sloane & Sons Ltdq	New 4-seater bench for the Playing Field	336.75	£ 67.35	£ 404.10
BACS	4065 HAVH	HAVH hall hire April, May and June	135.00		£ 135.00
BACS	4070 Great Ouse Valley Trust	Annual subscription	40.00		£ 40.00
BACS	4105 IHASCO Training Ltd	On-line training packages for GDPR and CYPHER SECURITY for HAPC	340.40	£ 68.08	£ 408.48
			£ 2,024.23	£ 249.43	£ 2,273.66
DDM	4250 Yu Energy Direct Debit Mandage	May's supply of electricity	£ 127.45	£ 6.37	£ 133.82
DDM	4250 Yu Energy Direct Debit Mandage	May's supply of electricity	£ 12.64	£ 0.63	£ 13.27
			£ 2,164.32	£ 249.43	£ 2,420.75