



HEMINGFORD ABBOTS PLAYING FIELD

DRAFT MINUTES for the Administrative Trustees meeting

Monday 28th of April 2025

at Hemingford Abbots Village Hall, opening immediately following the Parish Council Meeting.

Meeting opened at 8.25 pm

1. Apologies for Absence
None
2. Declarations of Interest
None
3. Open Forum
N/A
4. Resolved to approve the Minutes of the HAPF meeting held on the 27th January 2025.
Proposed by Cllr SR, seconded by Cllr MW, all in favour.
5. Matters Arising / issues to report

None.

6. Playing Field

6.1 **Noted:** That HAPC resolved to appoint Safeplay Playground Services Limited to carry out the repairs to the Wetpour surfaces and play equipment (as recommended in the Wicksteed Inspection Report). The work was completed in early April and an invoice for £1080 exc. VAT has been received.

6.2 **Noted:** the benches in the play area (and other areas of the village) have been stained by Dave Cook. One of the benches in the playing field has rotted away at the base and is in a dangerous

condition. The bench has been marked as unsafe to use by the public. Cllr MW has put out a search for the family who donated the bench to the Playing Field to explain the situation.

6.3 **Resolved** that HAPF/HAPC replaces the bench with a new bench within the next 2 months. The materials/style/budget to be agreed at the next PC meeting. Proposed by Cllr RH, seconded by Cllr RC, all in favour.

6.4 Noted with thanks - Regular Inspections of the Playing Field-
Thank you to Mr. Martin for continuing to carry out the regular monthly safety checks of the Playing Field and for sending a report to the Clerk.

6.5 Resolved for the Clerk to follow up with the organisers of the Flower Festival on progress made with risk assessment of the event (to include putting in plans to allow dogs on the playing field (see below)).

-It was agreed that dogs will be allowed on the playing field subject to the agreed terms below. Also, a full risk assessment needs to be carried out for insurance purposes:

-Owners are to be asked to keep dogs on leads at all times and to clear up after their dogs (with the poo bags provided);

-Temporary dog waste bins must be provided by the FF organisers and placed around the perimeter of the playing field. The FF organisers will arrange for the removal of the waste bins at the end of the FF weekend;

-The play equipment area is to be fenced off from dogs.

-Someone is appointed to inspect the field after the event to ensure it is clean for children.

Proposed by Cllr MW, seconded by Cllr RH, all in favour.

6.6 Resolved to agree to an extra grass cut and general tidy-up of the playing field the week before the Flower Festival. Clerk to make arrangements with Bradgate Ground Maintenance and Dave Cook, and to inform the organisers of the FF. Proposed by Cllr RH, seconded by Cllr EH, all in favour.

7. Closure of the Meeting 8.40 pm

8. Date of Next Meeting – Monday 28th July 2025.