

HEMINGFORD ABBOTS PARISH COUNCIL

Notice of the Full Meeting of the Parish Council

Time: 7 pm Date: Monday 28th April 2025.

Venue: Hemingford Abbots Village Hall, High St, Hemingford Abbots, PE28 9AH.

To All Members of the Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Any member not able to attend should send their apologies in before the meeting.

Members: 5 Vacancy: 2 Quorum: 3

The meeting is open to members of the public (including the press), but it is not a public meeting.

Maxine Blewett Mrs Maxine Blewett – Parish Clerk 24th April 2025.



2024-2025		Agenda
1	<u>Public Participation</u>	Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda. -To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting. -At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair.
2	<u>District and County Councillors</u>	-An Update the proposals for Local Government Reorganisation presented by Michelle Sacks, CEO of Huntingdon District Council. -Reports
3	<u>Apologies for absence</u>	
4	<u>Councillors' Declarations of Interest</u>	<ul style="list-style-type: none">• To receive declarations of interest from Councillors on items on the agenda• For declarations of interest received, Councillors to inform the Chair if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.• To receive written requests for dispensations for disclosable pecuniary interests (if any)• To grant any requests for dispensation as appropriate
5	<u>Minutes of the previous meeting and Matters Arising</u>	To agree and approve the minutes from the Parish Council meeting held on the 24 th March 2025 (Appendix 1) To discuss any matters arising from the last meeting.
6	<u>Planning Applications & Appeals</u>	
	<u>NEW (Property)</u>	
a)	<u>25/00546/FUL</u>	Land Adjacent Ridgeway Farm Rideaway Hemingford Abbots Proposal: Erection of 3 barns for storage of thatching materials with hardstanding for vehicles. HAPC to respond by 29/4/25.
b)	<u>23/00627/OUT</u>	Land Between Houghton Grange And The How Houghton Road Houghton. Proposal: Outline planning permission with all matters reserved for the construction of up to 120 homes (Use Class C3) with associated public open space, landscaping, play areas, surface water attenuation, roads, car parking, pedestrian and cycle routes, utility infrastructure and associated works. HAPC to respond by 29/4/25.
	<u>APPROVED (Property and Trees)</u>	
c)	<u>25/00307/HHFUL</u>	Oaks Corner 37A Common Lane Hemingford Abbots Huntingdon PE28 9AW Proposal Erection of two storey rear extension to dwelling.
d)	<u>25/00008/TREE</u>	63 Common Lane Hemingford Abbots Huntingdon PE28 9AW. Proposal: Walnut (T6) 022/92 - Prune damaged branch 750mm back to undamaged bark and lateral branch, prune dead wood and reduce length of adjacent limb by 3.5-4m - Reduce colonisation of bacteria/fungi, pockets of decay and further risk of branches falling from damaged branch and reduce the risk of injury from limb failure.
e)	<u>25/00316/TRCA</u>	2 River Meadow Hemingford Abbots Huntingdon PE28 9AY T1 Douglas Fir - Crown lift to 5m and reduce by 2.5m (height & lateral reduction), removal of dead wood and broken suspended branches. HAPC have not been asked to comment.

f)	<u>NEW (TREES)</u> <u>25/00618/TRCA</u> 49 Common Lane Hemingford Abbots Huntingdon PE28 9AW. Magnolia - After flowering, reduce Eastern side of tree by 1 metre to balance tree. The Eastern aspect is twice the width of the Western. Trim some upward growing shoots by 75cm to restore the shape of the crown. <i>HAPC has not been asked to comment on the application.</i>
g)	<u>25/00497/TRCA</u> 11 Common Lane Hemingford Abbots Huntingdon PE28 9AN. Proposal Sycamore T1 - Reduce height from 10m to 3m - Pollard tree by driveway, poor specimen Sycamore T2 - Reduce height from 10m to 3m - Pollard tree by driveway, poor specimen Sycamore T3- Reduce height from 10m to 3m - Pollard tree by driveway, poor specimen Silver Birch T4 - Fell to ground - Diseased/dying and poses risk to houses if it falls over in storm. Plane T5 - Fell to ground and replace with magnolia or flowering Cherry. <i>HAPC has not been asked to comment on this application.</i>
7	<u>Finances</u>
a)	To receive and authorise the invoices for April (salaries, standing orders and DDMs for payment as listed at the end of the agenda). (Appendix 2).
b)	To approve and accept the Q4 bank reconciliation and end of year Budget Report. (Appendix 3).
c)	To report: the renewal of HAPC'S Insurance with Zurich Ltd. for the period 01/04/2025 - 31/03/2026 was unable to be paid in March (from the 2024-25 budget). The amount paid was £1131.47.
8	<u>Playing Field</u> To report: a) SafePlay Playground Services Ltd. have completed the repairs to the play equipment and Wetpour surfaces.. An invoice for £1080 exc. VAT is presented for payment in this month's payment schedule. b) Dave Cook has stained the benches in the playing field and in other locations of the village. DC reported that one of the benches in the playing field was not fit for purpose due to severe decay in the legs and base. The bench was donated by the 'x family' and, in an attempt to trace the family, Cllr MW has put a call out via social media. The bench has been labelled 'do not use'. Proposal: to agree to replace the decayed bench (materials/size/budget) and authorise the Clerk to find and purchase a bench which meets the criteria. c) Proposal to follow up with the organisers of the Flower Festival in mid-May. It was agreed that dogs will be allowed on the playing field subject to the agreed terms below. Also, a full risk assessment needs to be carried out for insurance purposes: -Owners are to be asked to keep dogs on leads at all times and to clear up after their dogs (with the poo bags provided); -Temporary dog waste bins must be provided by the FF organisers and placed around the perimeter of the playing field. The FF organisers will arrange for the removal of the waste bins at the end of the FF weekend; -The play equipment area is to be fenced off from dogs. -Someone is appointed to inspect the field after the event to ensure it is clean for children. d) Consider a request from the organisers of the Flower Festival to have the grass cut and any hedges trimmed (where needed) in the playing field, and a general tidy up at the entrances during the week before the Flower Festival.
9	<u>Correspondence Received</u> Email: CCC - notification from Highways that repairs to the potholes along Rideaway up to the slip road on the A1307 heading north.
10	<u>Matters for future consideration</u>
11	<u>Closure of the Meeting</u>
12	<u>Date of the next Parish Council Meeting:</u> Monday 26th May 2025 at 7 pm in the Village Hall, High Street, Hemingford Abbots PE28 9AH.
ANNOUNCEMENT	
<u>The Annual Parish Meeting will be held in the Hemingford Abbots Village Hall on Wednesday 30th April, starting at 7 pm. The meeting is expected to last approximately 1 hour Refreshments will be provided</u> This meeting is for the residents of Hemingford Abbots. It is an opportunity for you to talk about ideas that you believe will benefit the whole village, or perhaps have concerns about that you wish to raise. This is your opportunity to contribute to our future plans for the village. The topics and speakers presenting at the meeting are shown below.	

Payments for April (7a)

BACS ✓	4000 Staff Costs					
BACS ✓	4020 HMRC					
BACS ✓	4060 Working from home allowance	4 weeks	£ 16.00		£ 16.00	
BACS ✓	4300 Dave Cook	Painting and staining benches, inc. all materials	£ 100.00		£ 100.00	
	4215 Safeplay Playground Services Ltd.	Repairs to flat swings and play surfaces	1080.00	£ 216.00		1296
			£ 1,829.60	£ 216.00		£ 2,045.60
DDM	4250 Yu Energy Direct Debit Mandage	March's supply of electricity	£ 12.78	£ 0.64		£ 13.42
DDM	4250 Yu Energy Direct Debit Mandage	March's supply of electricity	£ 149.32	£ 7.47		£ 156.79
			£ 1,991.70	£ 216.00		£ 2,215.81

ANNUAL PARISH MEETING AGENDA

**30TH APRIL, 7 PM IN THE HEMINGFORD ABBOTS VILLAGE
HALL**

Agenda

1	Introduction by Chair of the Parish Council
2	Apologies
3	To approve the minutes of the last Annual Parish Meeting
4	<u>Reports from local bodies and groups (time allocated if presenting):</u>
4.1	Parish Council – Cllr Marcus Whewell (5 minutes)
4.2	District Council – Cllr Sarah Conboy (5)
4.3	Footpath Warden – Anne-Marie (5)
4.4	Hemingford Abbots Village Hall – Stuart Prosser (5)
4.5	Hemingford Pavilion – Ted Burleigh (5)
4.6	Hemingford Action Group – Iain Muspratt (5)
4.7	Moats Way Limited (development at land South of the A1307) - Duncan Jenkins, Toby Markham and Jeremy Handel (15)
4.8	Open Forum (15)