

# HEMINGFORD ABBOTS PARISH COUNCIL

## Notice of the Meeting of the Parish Council

Time: 7 pm Date: Monday 23<sup>rd</sup> September 2024.

Venue: Hemingford Abbots Village Hall, High St, Hemingford Abbots, PE28 9AH.

### To All Members of the Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Any member not able to attend should send their apologies in before the meeting.

Members: 6 Vacancy: 1 Quorum: 3

The meeting is open to members of the public (including the press), but it is not a public meeting.

*Maxine Blewett* Mrs Maxine Blewett – Parish Clerk 18<sup>th</sup> August 2024.



2024-2025		Agenda
85	<b>Public Participation</b> Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on Items that are on the current agenda. -To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting. -At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair	
86	<b>County/ District Councillors' Reports</b> To receive and accept reports	
87	<b>Apologies for absence</b>	
88	<b>Councillors' Declarations of Interest</b> <ul style="list-style-type: none"><li>• To receive declarations of interest from Councillors on items on the agenda</li><li>• For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.</li><li>• To receive written requests for dispensations for disclosable pecuniary interests (if any)</li><li>• To grant any requests for dispensation as appropriate</li></ul>	
89	<b>Planning Applications &amp; Appeals</b> <u>NEW (TREES)</u>  a) <b>24/01511/TREE</b> 1 Braefield Hemingford Abbots Huntingdon PE28 9EZ. Proposal: T1 Oak tree in back garden: reduce over-extended section growing towards patio by approx. 2m Reason: to improve shape and allow more light to patio. Status: In progress. <b>Extension to 24/9/24 agreed by HDC Planning.</b>  b) <b>24/01483/TREE</b> 3 Abbots Close Hemingford Abbots Huntingdon PE28 9AP. Proposal: T1 Oak <b>L/TPO/146</b> - Reduce crown by 2 - 2.5m - Tree is close to building, overhangs back garden of neighbour will increase light and reduce risk of roof damage to neighbour. Status: In progress. <b>Extension to 24/9/24 agreed by HDC Planning.</b>  c) <b>24/01438/TRCA</b> Rideaway Drive Hemingford Abbots. Proposal: 1 - Bird Cherry (Prunus padus) - crown raise to 3m and prune to provide 1m clearance from adjacent property. Status: In progress. <b>HAPC has not been asked to comment.</b>  d) <b>24/01512/TRCA</b> 1 Braefield Hemingford Abbots Huntingdon PE28 9EZ. T2 Willow to right of 'Braefield' driveway, on the boundary with 35 Common Lane: re-pollard to 8m. Reason, to minimise risk of future branch breakage. Status: In progress. <b>HAPC has not been asked to comment.</b>  e) <b>24/01680/TRCA</b> 84 Common Lane Hemingford Abbots Huntingdon PE28 9AW. Remove Horse Chestnut tree. <b>HAPC has not been asked to comment.</b>	

f)	<b><u>24/01625/TRCA</u></b> Riverside House 32 Common Lane Hemingford Abbots Huntingdon PE28 9AN G1 2x Cherry Plum - Fell close to ground level - Trees are heavily decayed, Crown of one has snapped off and hanging in an overhead power line. <b><i>HAPC has not been asked to comment.</i></b>
g)	<b><u>24/01612/TRCA</u></b> 35 Common Lane Hemingford Abbots Huntingdon PE28 9AW. T1 (Yew) - Fell and grind the stump. This is a small shaped hedge rather than a tree. T2 (willow) - Re-pollard a single limb that's growing over the fence line and all over their thatched roof. This is about 4m of growth coming of. <b><i>HAPC has not been asked to comment.</i></b>
	<u>REFUSED</u>
h)	<b><u>24/01001/HHFUL</u></b> 48 Common Lane Hemingford Abbots Huntingdon PE28 9AN. Extension to existing car port.
	<u>APPROVED</u>
i)	<b><u>24/01002/HHFUL</u></b> 48 Common Lane Hemingford Abbots Huntingdon PE28 9AN. Erection of single storey front extension, balcony infill and erection of front porch.
j)	<b><u>24/00884/FUL</u></b> 6 River Meadow Hemingford Abbots Huntingdon PE28 9AY. Erection of a self-build dwelling following demolition of the existing dwelling.
k)	<b><u>24/80157/COND</u></b> Land Rear Of Royal Oak Corner Royal Oak Lane Hemingford Abbots. Discharge of condition 7 (materials) of 21/01686/FUL.
	<u>APPEALS</u>
l)	<b><u>APP/H0520/Y/23/3335992 &amp; APP/H0520/W/23/3335991</u></b> , Hemingford Park Hall, Hemingford Abbots. Retention of pool building, basement car park, lift and enclosure, external courtyards, pond and associated hard and soft landscaping (revised siting) phased alterations to pool building (reduction in height), removal of staircase, removal of glazed balustrade to pond and alterations to fenestration of main façade.  The hearing was scheduled for the 5 <sup>th</sup> and 6 <sup>th</sup> of September 2024. The appeal was withdrawn by the applicant's representative during the afternoon of the 5 <sup>th</sup> September. Records have been updated on the Appeals Casework Portal to show the withdrawal of the appeal.  Discuss what steps (if any) the Parish Council wish to take following this withdrawal.
<b>90</b>	<b>Minutes of the previous meeting and Matters Arising</b>
a)	To agree and approve the minutes from the Parish Council meeting held on the 13 <sup>th</sup> of August 2024 (Appendix 1)
b)	To discuss any matters arising from the last meeting.
<b>91</b>	<b>Administration</b>
a)	Under the 2021 Environment Act, to comply with Section 40 of NERC 2006 as amended under Section 102 of the Environment Act 2021, local authorities must consider what can be done to conserve and enhance biodiversity. <b>Proposal that HAPC:</b> • identifies areas where the PC can conserve and enhance biodiversity and amend and adopt the model biodiversity policy recommended by DEFRA officers and published by both SLCC and NALC (Model Policy - <a href="https://www.slcc.co.uk/site/wp-content/uploads/2024/01/Model-biodiversity-policy-January-2024.pdf">https://www.slcc.co.uk/site/wp-content/uploads/2024/01/Model-biodiversity-policy-January-2024.pdf</a> ). Draft (amended) HAPC policy will be sent before the meeting. • agree actions to deliver the policy objectives.
b)	<b>Proposal</b> to consider moving the PC to a .gov. uk domain. NALC is encouraging PCs to move to a .gov domain (over 500 PCs have done so this year). The Parish Domains Helper Service is offering support to do this and there is potentially funding of £100 plus VAT towards moving costs. Please watch the presentation on <a href="https://www.youtube.com/watch?v=891gK5Ew7HE">https://www.youtube.com/watch?v=891gK5Ew7HE</a> .
c)	<b>Proposal to discuss and agree</b> if the PC will be applying for an LHI in the next financial year. The 25/26 LHI application round opens from the beginning of November. PCs are requested to complete an Expression of Interest <b>before the 11/10/24</b> via this link: ( <a href="https://forms.gle/f5fzV54Fp2LRozMM8">https://forms.gle/f5fzV54Fp2LRozMM8</a> ).
<b>92</b>	<b>Finance</b>
a)	<b>To receive and authorise</b> the invoices for August and September (salaries, standing orders and DDMs for payment as listed at the end of the agenda). Appendix 2 (August) and 3 (September)
b)	<b>To receive and accept</b> the bank reconciliation for July and August. (Appendix 7)
c)	<b>To report:</b> A VAT reclaim for £1357.37 (period April to August inc.) was made on 2/9/24 and has been paid into the current account.
d)	<b>To report:</b> Quotes to replace the white posts on Meadow Lane have been requested from CCC Highways.

e)	<b>Proposal</b> to consider holding a Parish Meeting in the next couple of months to identify, prioritise and budget for the delivery of agreed important village matters in 2025/26. (PK)
f)	<b>Consider</b> a request from Cambridge Search and Rescue for a grant of £300 towards the cost of an 'all terrain rescue vehicle' (total cost circa £9k).
<b>93</b>	<b>Village Matters</b>
a)	<b>To report:</b> A meeting to discuss safety issues took place between CCC Highways and the residents of Hemingford Abbots on the 27/8/24 (Appendix 4 – CCC and HAPC notes). Following the meeting the Highways Manager, Mr. S. Nicholson, informed the Chair and Clerk that 50% of the cost to replace the posts would be required from the parish council. <b>Agree</b> how the PC should proceed in light of this information.
b)	<b>To report:</b> The over-hanging trees along Rideaway have been reported to CCC Highways. The Highways team will contact the landowners to request that they cut the trees/hedges back.
c)	<b>To report:</b> Sid Barnett cut the hedge of the playing field in early September.
d)	<b>Agree</b> if we wish to respond to the NPPF consultation (deadline 24 <sup>th</sup> Sept).
e)	<b>Update</b> on the 1 <sup>st</sup> review of any relevant 'Call for Sites' submissions and agree next steps.
<b>94</b>	<b>Meetings/Training</b>
a)	MW attended the public meeting with Anglian Water on the 12/8/24 (notes from the meeting are provided in Appendix 5). <b>Invitations</b>
b)	HDC's Annual Climate Conversation meeting will take place on Wednesday 6/11/24 at the Burgess Hall, St. Ives. Discuss and agree who will attend the meeting.
c)	HDC's Town and Parish Forum is taking place at Burgess Hall, St Ives on 23 October 2024 (Appendix 6 – Agenda). Discuss and agree who will attend the meeting.
<b>95</b>	<b>Matters for future consideration</b>
<b>96</b>	<b>Closure of the Meeting</b>
<b>97</b>	<b>Date of the next Meeting:</b> <b>Wednesday 16<sup>th</sup> October 2024 at 7 pm in the Village Hall, High Street, Hemingford Abbots PE28 9AH.</b>

## September Payments (92a)

4055 Viking Limited	Printer Cartridges	£ 107.06	£ 21.41	£ 128.47
4000 Staff Costs				
4060 Working from home allowance				
		£ 655.41		£ 676.82
			£ 21.41	
4250 Yu Energy Direct Debit Mandage	August's electricity supply	£ 12.69	£ 0.63	£ 13.32
4250 Yu Energy Direct Debit Mandage	August's electricity supply	£ 117.96	£ 5.90	£ 123.86
		£ 786.06	£ 27.94	£ 814.00

## (92a – paid in August)

### August Payments

4000 Staff Costs				
4060 Working from home allowance				
4300 Dave Cook	Removing overgrown nettles along the footpath between H/Abbots and H/Grey	£ 150.00		£ 150.00
4065 HAVH room hire	January, February, April and May (18 hours)	£ 108.00		£ 108.00
4096 Buckles Solicitors	Planning Objection Letter	£ 3,300.00	£ 660.00	£ 3,960.00
4096 Buckles Solicitors	Planning Appeal	£ 2,275.00	£ 455.00	£ 2,730.00
4220 Bradgate Ground Maintenance	9/7 strimming and grass cutting and grass cutting on the 15/7	£ 170.00	£ 34.00	£ 204.00
4065 HAVH room hire	June, July and August (24 hours, includes large hall hire)	£ 84.00		£ 84.00
		£ 6,635.35	£ -	£ 7,784.35
4250 Yu Energy Direct Debit Mandage	July's electricity supply	£ 12.69	£ 0.63	£ 13.32
4250 Yu Energy Direct Debit Mandage	July's electricity supply	£ 116.05	£ 5.80	£ 121.85
		£ 6,764.09	£ 6.43	£ 7,919.52