

HEMINGFORD ABBOTS PARISH COUNCIL

Draft Minutes of the Meeting of the Parish Council held on Monday 24th June 2024 at 7 pm.

Venue: Hemingford Abbots Village Hall, High St, Hemingford Abbots, PE28 9AH.

Present:

HAPC Councillors: Marcus Whewell, Shaun Reinson, Rie Hargreaves, Glenda Perrott.

HDC Councillor: Sarah Conboy

Parish Clerk: Mrs Maxine Blewett



2024-2025	Minutes	Meeting opened at 7 pm
42	<p>Public Participation</p> <p>A member of the public commented that the posts being fitted along the verges of Meadow Lane were white, made of plastic and too closely spaced together. Another member of the public echoed these comments and added the posts were not in keeping with the conservation area. The consensus is that it would be better if they were wooden posts and that the spacing between them was 2- 2.5m apart. Residents of ML asked for an update on the closure of the parking bay; the resurfacing of the road and their request to have a new streetlight.</p> <p>The Chair explained that the request to replace the rotting wooden posts began around 3 years ago, but due CCC staffing issues this work was deferred until this year, coinciding with the appointment of a new Highways Officer. HAPC's current understanding from Highways CCC is that they will only put in place plastic flexible posts that move if hit. HAPC is continuing to seek confirmation from all parties to find out what the options are. When the facts are known HAPC will arrange to hold a meeting with the residents of ML to reach an understanding and agree the consensus.</p> <p>HAPC are aware there is a difference of opinion about the removal of the parking bays. CCC Highways told the PC the parking bays could not be removed because ML was a public highway.</p> <p>In response to other suggestions from attendees (having a 'herring-bone' parking bay layout and using the Anglian Water turning, together with concerns over the 'hatching area,' these concerns/suggestions will be fully discussed at the tripartite meeting between (HDC (CCC Highways, Cllr SC), HAPC, and the residents of Meadow Lane).</p> <p>Pot-holes – the roads have not been well-maintained for some years due to budget constraints and this is affecting roads all over the country.</p> <p>Cllr MW added that HAPC wish only to achieve the best results for the benefit of parishioners.</p>	
43	<p>County/ District Councillors' Reports</p> <p>HDC Cllr SC has been working with residents and HAPC to help resolve the issues with new verge posts on Meadow Lane.</p> <p>The Call for Sites remains open. Cllr SC is expecting an update soon on the sites that have been put forward. Flood plains will not be considered for development. Some sites will have the potential to be developed and these will then go to the consultation stage. HDC will consult with HAPC on the sites being considered for development and HAPC will have six weeks to comment on the plans. Cllr SC urges HAPC and anyone else who wants to comment to do so within the timeframe. Cllr SC advised that we look beyond our own parish when considering the proposals, to see if there will be any development that will encroach on the parish of Hemingford Abbots. It was suggested that developing a neighbourhood plan may be of benefit.</p>	
44	<p>Apologies for absence:</p> <p>Apologies received and accepted from Cllrs Peter Keen and Phillip Cooke.</p>	
45	<p>Councillors' Declarations of Interest</p> <p>None.</p>	

<p>46</p> <p>a)</p> <p>b)</p> <p>c)</p> <p>d)</p> <p>e)</p> <p>f)</p> <p>g)</p> <p>h)</p>	<p>Planning Applications</p> <p><u>NEW – NOTED with RESPONSES</u></p> <p>24/00884/FUL 6 River Meadow Hemingford Abbots Huntingdon PE28 9AY. Proposal: Erection of dwelling following demolition of the existing dwelling. HAPC resolved to recommend neither for nor against this application. Proposed by Cllr SR, seconded by Cllr RH, all in favour.</p> <p>24/01002/HHFUL 48 Common Lane Hemingford Abbots Huntingdon Proposal: Erection of single storey front extension, balcony infill and erection of front porch. HAPC resolved to recommend neither for nor against this application. Proposed by Cllr GP, seconded by Cllr SR, all in favour.</p> <p>24/01001/HHFUL 48 Common Lane Hemingford Abbots Huntingdon. Proposal: Extension to existing car port. HAPC resolved not to comment on this application until HDC Planning confirms whether the existing garage conforms with the approved planning application number 23/01193/HHFUL, and also where the practical building line exists for the garage extension, as this new proposal would move the garage approximately 3 metres closer to the road and within 3.5 metres of the kerbside.</p> <p>24/00880/AGDET Littlebury Farm Moats Way Hemingford Abbots Huntingdon PE28 9HH. Proposal: Erection of agricultural barn. HAPC have not been asked to comment.</p> <p><u>TREES - NOTED</u></p> <p>24/00986/TRCA 5 River Meadow Hemingford Abbots Huntingdon PE28 9AY. Proposal: T1 Poplar - Fell. Reason: Basal decay from previous removal of co-dominant stem at ground level. In progress. HAPC have not been asked to comment.</p> <p><u>APPEALS - NOTED</u></p> <p>23/01821/HHFUL The Forge High Street Hemingford Abbots. Single storey rear extension and associated minor internal alterations, together with minor alterations to boundary treatment between private drive and rear garden. Should HAPC resolve to make any comments, or withdraw / modify earlier comments this must be done before 27/6/24, online at https://acp.planninginspectorate.gov.uk. Quote Planning Inspectorate appeal reference number APP/H0520/W/24/3340910.</p> <p><u>APPROVED - NOTED</u></p> <p>24/00177/HHFUL 74 Common Lane Hemingford Abbots Huntingdon PE28 9AW. Proposal: Erection of two storey rear extension and window replacement to property. Approved 31/5/24.</p> <p>24/00880/AGDET Littlebury Farm Moats Way Hemingford Abbots Huntingdon PE28 9HH. Proposal Erection of agricultural barn.</p>
<p>47</p>	<p>Minutes of the previous meeting Resolved to approve the minutes from the Annual Meeting of the Parish Council held on the 29th of May 2024. Proposed by Cllr SR, seconded by Cllr GP, all in favour.</p>
<p>48</p>	<p>Streetlights Proposal to consider placing a new streetlight at the end of Common Lane, adjacent to the common. Resolved to defer this request until HAPC's deficit in the Streetlight Sinking Fund is satisfactorily resolved. Proposed by Cllr GP, seconded by Cllr SR, all in favour.</p>
<p>49</p> <p>a)</p> <p>b)</p> <p>c)</p>	<p>Administration</p> <p>Resolved to approve Cllrs GP and RH are registered with UTB to load payments and view transactions. Proposed by Cllr MW, seconded by Cllr SR, all in favour..</p> <p>Resolved to revisit whether to write to the Environment Agency regarding maintenance of the St. Ives staunch in three months' time. Proposed by Cllr MW, seconded by Cllr RH, all in favour.</p> <p>Resolved to give final approval for the Flower Festival event to take place on the Playing Field the weekend of 29/30th June. Proposed by Cllr MW, seconded by Cllr SR, all in favour. It was noted that the Village Hall toilets were not going to be available, but a request is to be made to the VH committee for toilets to be made available to people who are registered disabled.</p>
<p>50</p>	<p>Resolved for HAPC not to become a member of the Rural Services Network. Proposed by Cllr MW, seconded by Cllr SR, all in favour.</p>
<p>51</p>	<p>Resolved to decline the offer from Acer Conservation (Wildlife Habitat Management) at this time, but should a suitable project arise, HAPC will contact AC. Proposed by Cllr GP, seconded by Cllr RH, all in favour.</p>
<p>52</p> <p>a)</p>	<p>Finance</p> <p>Resolved to approve the Bank Reconciliation. Proposed by Cllr GP, seconded by Cllr SR, all in favour.</p>

b)	Resolved to approve all payments and amend the payment schedule to include an additional payment to CAPALC (training for Cllr SR) and expenses incurred by the Clerk for extra keys to be cut for the playing field. Proposed by Cllr MW, seconded by Cllr GP, all in favour.
c)	Resolved to accept and consider the recommendations of the Internal Auditor. Proposed by Cllr SR, seconded by Cllr GP, all in favour. Clerk to share information on other policies/procedures recommended in relation to Data Protection and Cyber Attack Protection.
d)	Noted: The Notice of the dates for the Period of the Exercise of Public Rights (10 th June – 19 th July) were uploaded to the website and posted on village noticeboards on the 4 th June.
53	Action Plan Updates Item carried forward.
54	Correspondence Received and Noted: 3/6/24 Letter from parishioner requesting the PC consider putting a new streetlight at the end of Common Lane. 4/6/24 Email from the Rural Village Services Group requesting HAPC consider membership of the organisation. 18/6/24 Email from CCC's Local Project team confirming that HAPC's 20 mph LHI application will be decided on after it has been discussed at the Highways and Transport Committee meeting in September 2024.
55	Meetings / Training Attended Cllr MW gave an update on the Huntingdonshire Committee Police meeting where participants were informed that crime is increasing in the area. Cllr MW mentioned an earlier incident of broken glass in the playing field, which he reported to the Police. Cllr MW also attended the HDC environmental launch at Burgess Hall, and said the interactive sessions were interesting. Cllr SR has attended two virtual workshops on Planning and commented on the quality of content and delivery, recommending other HAPC Cllrs attend these workshops.
56	Matters for future consideration -Update on Meadow Lane, including the possibility of arranging the public meeting with HDC Cllr SC, HAPC Cllrs and ML residents. -Discuss if the day of the PC meeting can change to another day in the week. -Set the date for next year's Annual Parish Meeting in 2025 (between 1 March and 1 June 2025). -Proposal that when we review the minutes, we also go through matters arising from the last meeting. -Report on whether the roundabout in the Playing Field is faulty (Cllr SR to investigate and report back).
57	Closure of the Meeting 8.35 pm
58	Date of the next Meeting: Monday 22 nd July 2024 at 7 pm in the Village Hall, High Street, Hemingford Abbots PE28 9AH.

Finance 52 (b)

June Payments presented for approval

BACS ✓	4000 Staff Costs					
BACS ✓	4060 Working from home allowance					
BACS	4105 CAPALC	Training for Cllr. S. Reinson (Planning workshop)	£	45.00		£ 45.00
BACS ✓	4275 Town and Parish Council Websites	Addition of a new Planning Page	£	240.00		£ 240.00
			£	818.14	£ -	£ 818.14
DDM	4250 Yu Energy Direct Debit Mandage	May's electricity supply	£	128.01	£ 6.40	£ 134.41
DDM	4250 Yu Energy Direct Debit Mandage	May's electricity supply	£	12.64	£ 0.63	£ 13.27
			£	958.79	£ -	£ 965.82

HAPC resolved to approve and increase to the CAPALC invoice of £45 – total paid £90. **HAPC also resolved** to approve an expense incurred by the Clerk of £15, which was to pay for 3 additional keys to the playing field. The payment schedule was updated and signed during the meeting.

Signed by.....Chair Marcus Whewell

Date.....