

HEMINGFORD ABBOTS PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 25th of March 2024 at the Hemingford Abbots Village Hall, Hemingford Abbots, PE28 9AH.



Present:

HAPC Cllrs: Marcus Whewell, Zoe Ryall, Glenda Perrott, Shaun Reinson and Philip Cooke

HDC Cllr: Brett Mickelburgh

Members of the Public: 12

Clerk: Maxine Blewett

2023-2024		Minutes
182	Public Participation	<p>A member of the public thanked the PC for inviting the residents of ML.</p> <p>A representative from Artisan Limited spoke on behalf of his client regarding item 187 (a). He provided the PC with information relating to the application and asked that the PC and neighbours advise HDC that a leisure business has not been operating on the site for 10 years.</p> <p>The applicant for planning application 187 (c) provided the PC with photographs to illustrate that there was no Ridge and Furrow present when the land was bought. The planned use for the land is for an extension of their garden. The applicant informed the PC they had carried out due diligence by referring to the Hemingford's Heritage document before submitting their application. It is the applicant's intention to invite HDC and the CCC Heritage team to physically visit the site.</p> <p>Other members of the public commented that the land purchased by the applicant is, and always has been, Ridge and Furrow.</p> <p>A member of the public referred to Dame Sara Khan DBE, the British human rights activist. The MOP is concerned that freedom of speech is being restricted because of their fear of harassment, maliciousness and litigation. The Chair commented that the PC supports freedom of speech.</p> <p>A question was raised why there is no longer a list of correspondence shown on the agenda. The Chair explained that the PC discussed and agreed that there was no reason to have this section, as any item of import would become an agenda item.</p> <p>The Parish Council was very sorry to note the passing of Viv Desborough, a former Parish Councillor, and sent its condolences to his wife Jenny.</p>
183	County/ District Councillors' Reports	<p>HDC Cllr Brett Mickelburgh informed the PC that:</p> <ul style="list-style-type: none"> - Pay rises had been agreed for HDC staff; - Agreement had been reached to increase fly tipping fines; - HDC are in receipt of a number of grants for replacing oil fired heating and installing air sourced heat pumps.
184	Apologies and Vacancies	<p>To receive any apologies for absence</p> <p>Apologies received and accepted from Cllr PK</p>
185	Councillors' Declarations of Interest	<p>None.</p>
(193)		<p>Chair requested that item 193 be brought forward for discussion. See notes below.</p>
186		<p>To consider and agree on how the minutes of the Public Participation session should be recorded. At the request of the Chair this item was moved for debate following item 198.. Resolved to defer the item to the next meeting. Proposed by Cllr MW, seconded by Cllr ZR, all in favour.</p>

187	<p><u>Planning Applications and Appeals</u></p> <p><u>NEW</u></p> <p>a) <u>24/00219/CLED</u> The Old Pavilion Common Lane Hemingford Abbots Huntingdon PE28 9AN. Proposal: Permanent use of a gym, tennis court and surrounding land for exercising and training by/for Part A) the general public: Part B) uses incidental to the enjoyment of the dwellinghouse: and Part C) physical training uses being lawful under Part A) and/or Part B) for a period in excess of 10 years; or Part D) public use of a gym, tennis court and surrounding land for exercising and training ancillary to the primary use of the 'Old Pavilion' dwellinghouse.</p> <p><u>Resolved that HAPC have nothing to add regarding the technical determination of this application.</u> Proposed by Cllr PC, seconded by Cllr GP, all in favour.</p> <p>b) <u>24/00177/HHFUL</u> 74 Common Lane Hemingford Abbots Huntingdon. Erection of two storey rear extension and window replacement to property. <u>Resolved neither nor for against this application.</u> Proposed by Cllr ZR Seconded by Cllr SR, all in favour.</p> <p>c) <u>24/00414/FUL</u> 43 Common Lane Hemingford Abbots Huntingdon. Proposal: Change of use from arable grazing land to residential garden. <u>Hemingford Abbots Parish Council resolved to recommend refusal of this application on the basis that this land includes ridge and furrow - a valuable heritage asset in the parish. We wish to reference The Conservation Report (HDC) and also the Report from the Archaeology Department at Cambridge County Council submitted as part of the previous application for this site (23/01451/FUL).</u> Proposed by Cllr ZR, seconded by Cllr MW, all in favour.</p> <p><u>NEW TREES</u></p> <p>d) <u>24/00410/TREE</u> Little Oak 1 Abbots Close Hemingford Abbots Huntingdon PE28 9AP. Works to Protected Tree. Proposal: Oak tree, L/TPO/26 1 Proposed works 20 % crown reduction to allow more light, reduce weight and to enhance the shape of the tree. Leylandii hedge removal to allow more light. Replant with lower maintenance native species <u>Resolved neither for nor against this application.</u> Proposed by Cllr GP, Seconded by Cllr PC, all in favour.</p> <p><u>APPROVED</u></p> <p>e) <u>24/00064/AGDET</u> Lattenbury Farm Lattenbury Lane Godmanchester Huntingdon PE28 9PA. Erection of proposed grain store.</p> <p>f) <u>23/02483/HHFUL</u> 9 Rideaway Drive Hemingford Abbots Huntingdon PE28 9AQ. New dormer and single storey side extension</p> <p>g) <u>24/00113/TRCA</u> The Hermitage Rideaway Hemingford Abbots Huntingdon PE28 9AG. Proposal 2. 5no Limes - remove dead wood, crown lift 5m removing lower branches to stem. 4. Ash at end of drive 5m from garage - Prune to eliminate overhang to garage roof, reducing back to growing points clear of building; also remove major dead wood. 5. Ash close to Oak and further to left from the above Ash - Remove major deadwood and crown thin by removing 30% of entire branches on garage side of crown.</p> <p>h) <u>24/00129/TRCA</u> The Hermitage Rideaway Hemingford Abbots Huntingdon PE28 9AG. Proposal:T1 - 5 Poplars at lawn edge of tree belt, all clearly decayed at base and infected with Armillaria. Remove the tops to varying heights to ensure that when they fail they cannot reach boundaries, lamp columns, crucial newly planted trees, mature Limes or buildings. T2 - Poplar to left of the above group with huge lean in upper crown to left (viewed from drive). Reduce height as above. Please note that one other Poplar has recently failed and fell in recent high winds. The trees will all be kept for wildlife purposes once outside range of buildings and neighbours - they will all be left between 7m and 12m.</p>
188	<p><u>Minutes of the previous meeting</u> <u>Resolved to approve the minutes from the Parish Council meeting held on the 26th of February 2024.</u> Proposed by Cllr MW, seconded by Cllr GP, all in favour.</p>
189	<p><u>Renewal of Grass Cutting Contract</u> <u>Resolved to renew the grass cutting contract for 3 years with Bradgates Ground Maintenance Limited.</u> Proposed by Cllr MW, seconded by Cllr PC, all in favour.</p>
190	<p><u>Renewal of HAPC Insurance Policy</u> <u>Resolved to insure the Parish Council's assets and liabilities with Zurich Insurance on a Long Term (3 year) agreement.</u> Proposed by Cllr PC, seconded by Cllr GP, all in favour.</p>

191	<p><u>Finance and Administration</u></p> <p>a) <u>Resolved to accept and approve the February payments.</u> Noted that two additional payments were approved to cover Zurich Insurance and Bradgates (these were not shown on the agenda). Proposed by Cllr ZR, seconded by Cllr GP, all in favour.</p> <p>b) <u>Resolved to accept the February monthly bank reconciliation.</u> Proposed by Cllr GP, seconded by Cllr PC, all in favour.</p>
192	<p><u>CAPALC Affiliation Renewal</u></p> <p><u>Resolved to renew HAPC's affiliation with CAPALC from 1/4/24 until 31/3/25 and to take out the DPO Membership Option costing £382.14.</u> Proposed by Cllr ZR, seconded by Cllr SR, all in favour.</p>
193	<p><u>Village Matters</u></p> <p>a) Noted: That the Chair and Clerk met with the new Highways Officer to discuss outstanding village matters. The Chair thanked the residents of ML for their list of priorities and said that the PC would share a copy of the file note sent to HDC with the residents of ML. The Clerk gave a verbal summary of the file note during the meeting:</p> <ul style="list-style-type: none"> - Parking bays could not be closed / removed as this is a public highway; - Parking bays could be delineated and CCC could put a structure at the Bailey Bridge to stop further parking; - The Highway's Officer is looking into whether new streetlights are covered under an LHI bid. Her understanding, if they were covered under LHI, would be that they would be for modern style streetlights. She is investigating and will report back. <p>If an LHI bid progresses, residents of ML will be invited to the meeting.</p> <p>A resident raised concern for the safety of cyclists if there was to be a turning point at the Bailey Bridge. He said that ML residents would be writing to the H/O directly to ask for clarification on why the bays cannot be removed.</p> <p>Residents referred to the significant potholes and the risk to the safety of children. The Chair sympathised and asked that residents keep reporting these via the CCC website.</p> <p>A resident sought clarification on whether ML could have a streetlight and whether the wooden posts would be replaced by CCC highways under an LHI bid. The Chair explained the streetlight was being looked into and that the posts would be replaced by CCC under normal maintenance work.</p> <p>b) Consider establishing the frequency of gully cleansing as measured against the HDC specification <u>Resolved for HAPC write to HDC to find out the frequency of our cleaning of the gullies.</u></p>
194	<p><u>Website</u></p> <p>a) Noted that: HAPC has instructed Town and Parish Council Websites to update the Planning Page of the website with a filter option and a different layout for planning applications. The work is estimated to take up to 3 weeks.</p> <p>b) Deferred to next meeting – An update the upgrading of the PC Website.</p> <p>c) <u>Resolved for Councillors to confirm whether they want their home address and contact details to be shown on the HAPC and HDC websites.</u> Cllrs to send a confirmation email to the Clerk before the next meeting.</p>
195	<p><u>New Planning Process</u></p> <p>a) Update and proposal for the introduction of the new planning procedure and supporting documentation. Cllr GP suggested that the checklist be updated to include confirmation on land ownership (that the applicant owns the land they wish to develop).</p>
196	<p><u>Meetings/Consultations & Training</u></p> <p>a) Cllr MW attended a Police update and circulated a note to all Cllrs.</p> <p>b) To discuss and agree the date, format and content of the Annual Parish Meeting. <u>Item deferred:</u> Cllr MW will circulate suggested dates (between April / May) before the next meeting.</p>
197	<p><u>HDC Summer Sports Sessions</u></p> <p><u>Resolved not to participate in the scheme in 2024.</u> Proposed by Cllr PC, seconded by Cllr ZR, all in favour. Clerk to inform HGPC of the decision.</p>
198	<p><u>New PC Display Boards</u></p> <p><u>Resolved not to proceed with the replacement of the noticeboards at this time, due to budgetary constraints.</u> Proposed by Cllr ZR, seconded by Cllr PC, all in favour.</p>
(186)	<p><u>Item discussed earlier in the meeting (see above)</u></p>
199	<p><u>Matters for future consideration</u></p> <ul style="list-style-type: none"> - How the public participation session is recorded in the minutes.

	<ul style="list-style-type: none"> - Confirmation of the Annual Parish Meeting (date and format). - Planning appeal on Hemingford Park (which will now be resolved through a verbal hearing within the next 3 months). <p><u>Meeting temporarily closed at 8.15 pm and reopened at 8.20 pm.</u></p>
200	Closure of the Meeting 8.40 pm.
201	Date of the next Meeting: HAPC Parish Council Meeting at 7 pm on Monday April 22 nd , 2024, in the Village Hall, High Street, Hemingford Abbots PE28 9AH.

Payments 191a

BACS	4000 Staff Costs	Salary for March				
BACS	4020 HMRC	PAYE				
BACS	4060 Working from home allowance	4 weeks				
BACS	4275 HAVH	Refund to Chair for HAVH flowers (J. Desborough)	£ 32.00			£ 32.00
BACS	4100 ZURICH	Insurance Cover from 1/4/24 to 31/3/25	£ 1,095.14			£ 1,095.14
BACS	4220 Bradgates Ground Maintenance Ltd.	August - missing invoice	£ 121.00	£ 24.20		£ 145.20
BACS	4250 Replacement Lantern unit 110 Church Lane	K&M Lighting Ltd	£ 720.00	£ 144.00		£ 864.00
			£ 2,516.49	£ 168.20		£ 2,684.69
DDM	4250 Yu Energy Direct Debit Mandage	February's supply of electricity	£ 141.41	£ 7.07		£ 148.48
DDM	4250 Yu Energy Direct Debit Mandage	February's supply of electricity	£ 11.94	£ 0.60		£ 12.54
			£ 2,669.84	£ 175.87		£ 2,845.71