

# HEMINGFORD ABBOTS PARISH COUNCIL

## Minutes of the Parish Council Meeting held on Monday 22<sup>nd</sup> April 2024 at the Hemingford Abbots Village Hall, Hemingford Abbots, PE28 9AH.

**Present:** HAPC Cllrs: Marcus Whewell, Zoe Ryall, Glenda Perrott, Peter Keen and Philip Cooke.

HDC Cllr: Sarah Conboy

Members of the Public: Four

Clerk: Maxine Blewett



2024-2025	Minutes	Meeting opened at 7 pm
1	<p><b>Public Participation</b></p> <p>Regarding agenda item 5(a), a member of the public spoke on behalf of the neighbours of 6a Common Lane on the recently submitted planning application for a 4 bay garage. Cllrs were provided with a document to illustrate that nothing had really changed from the original planning application and that the latest plans were unclear in that important detail (specific measurements/conflicting information about the plan for retaining the laurel hedge and trees) was missing. The size and scale of the garages is overbearing (over 16 feet high) and will affect the view from the neighbours home.</p>	
2	<p><b>County/ District Councillors' Reports</b></p> <p>Cllr Sarah Conboy gave a summary of the HDC report, a copy of the full report can be found on the HAPC website.</p>	
3	<p><b>Apologies / Resignations and Vacancies</b></p> <p>To receive any apologies for absence and accept any resignations from office.</p> <p>a) Apologies were received and accepted from Cllr Shaun Reinson.</p> <p>b) Cllr Zoe Ryall formally resigned from her role with Hemingford Abbots Parish Council. All members of the Council expressed their thanks and gratitude to Zoe for her service and hard work over the last 5 years. HAPC have two Cllr vacancies.</p>	
4	<p><b>Councillors' Declarations of Interest</b></p> <p>None.</p>	
5	<p><b>Planning Applications and Appeals</b></p> <p><b>NEW</b></p> <p>a) <b>24/00542/HHFUL</b> 6A Common Lane Hemingford Abbots Huntingdon. Proposal: Erection of four bay detached garage.</p> <p><b>RESOLVED to strongly recommend refusal of this planning application</b> on the grounds of its scale, dominance and the overbearing position of the proposed garages. The height reduction compared to the previous proposal is not significant (the building remains over 5m in height), and the relocation approximately 3m further west only serves to increase the adverse visual impact on the immediate neighbours by placing it directly in line of sight with their lounge and bedroom windows. HAPC also has serious concerns over the likelihood of the laurel hedge surviving the construction work, and subsequently thriving in the narrow gap between the fence and the proposed building. We also have some concerns over the accuracy of the site plans in relation to the dimensions of the existing buildings, tree locations (many of those shown on the plan have been removed), and missing measurements.</p> <p>b) <b>APPEALS NOTED:</b></p> <p>The Appeal on Hemingford Park has been deferred until September. This will involve a verbal hearing and details will follow from the Planning Inspectorate and HDC.</p> <p>Cllr MW asked the PC to consider if it would be appropriate to start to think about whether the PC should seek legal advice to help prepare our case for the appeal. Cllr PK queried the need for HAPC to seek (and pay) for advice, as it was unlikely that PCs would be expected to be experts at an appeal hearing. For discussion and agreement at the next PC meeting.</p> <p><b>APPROVED PLANNING APPLICATIONS NOTED</b></p> <p><b>24/00546/TRCA</b> 6 Common Lane Hemingford Abbots Huntingdon PE28 9AN. Proposal: T2 Hornbeam - Remove ivy and dead wood, tidy spurs and clear hangers, crown lift to 3.5m over river, crown thin ends of</p>	

c)	<p>laterals and upper crown by 20% to reduce risk of breakage and failure, remove suckers on stem to 3m. T3 Hornbeam - remove dead wood, stubs and hangers, crown thin 20% to reduce wind resistance/sail area, crown lift 3.5m over river. T4 Hornbeam - Remove dead wood, hanging branches, tidy spurs, crown lift over river to 3.5m, crown thin to reduce weight and wind resistance. T5 Hornbeam - remove dead wood, stubs etc. including large, low dead branch. Crown thin 20% (particularly heavy limb over river) crown lift 3.5m over river where applicable. T6 Hornbeam - remove hangers, dead wood and stubs. Crown lift 3.5m over river, crown thin 25% to reduce wind resistance.</p> <p><b>24/80057/COND</b> 6A Common Lane Hemingford Abbots Huntingdon PE28 9AN. Discharge of Condition 4 (Archaeological Report) of 21/02213/HHFUL.</p>
d)	<p><b>TREES</b></p> <p><b>24/00128/TREE</b> The Hermitage Rideaway Hemingford Abbots Huntingdon PE28 9AG. Proposal 1. Oak - crown thin 10% and crown reduce by up to 2m on South side only to reduce shading effect on group of Birch island. 6. Beech - shorten from drive &amp; crown lift 2.5m.</p>
e)	<p><b>WITHDRAWN CASES NOTED</b></p>
f)	<p><b>21/00009/TREE (Mon 04 Jan 2021)</b> Kyrenia Royal Oak Lane Hemingford Abbots Huntingdon PE28 9AF Proposal T1- Cupressus Macrocarpa (cedar)- Remove - Signs of extensive decay at the base of main union. Risk of damaging property and liability risk as over public areas.</p> <p><b>24/00414/FUL</b> 43 Common Lane Hemingford Abbots Huntingdon PE28 9AW. Change of use from arable grazing land to residential garden.</p>
g)	
6	<p><b>Minutes of the previous meeting</b></p> <p>Resolved to approve the Minutes from the Parish Council Meeting held on the 25th of March 2024. Proposed by Cllr GP, Seconded by Cllr ZR, all in favour.</p>
7	<p><b>Administration</b></p>
a)	<p><b>Resolved</b> to provide brief minutes of the Public Participation Session and link comments to a specific agenda item.</p>
b)	<p><b>Resolved</b> to cancel the ordinary PC Meeting on Bank Holiday Monday 27<sup>th</sup> May and to set the date for the HAPC Annual Parish Council meeting on Wednesday the 29<sup>th</sup> of May.</p>
c)	<p><b>Resolved</b> to hold the Annual Parish Meeting on the 8<sup>th</sup> of May at 7 pm in the Village Hall (large hall).</p>
d)	<p><b>Resolved</b> for the Chair and Clerk to review and present any amendments to the PC's policies and procedures at the APCM on the 29<sup>th</sup> May.</p>
e)	<p><b>Resolved</b> for Cllr ZR to write on behalf of HAPC, to write a letter to the Environment Agency regarding the apparent neglect of flood defences. Proposed by Cllr MW, Seconded by Cllr GP, all in favour.</p>
8	<p><b>Finance</b></p>
a)	<p><b>Resolved</b> to receive and approve the April payments. Proposed by Cllr PK, Seconded by Cllr PC, all in favour.</p>
b)	<p><b>Resolved</b> to receive and accept the monthly bank reconciliation for March 2024. Proposed by Cllr PK, seconded by Cllr GP, all in favour.</p>
c)	<p><b>Resolved</b> to receive and accept the year end budget report and approve the following allocation of reserves: £64,000 Streetlighting, £6,000 Playing Field and £5167 General Reserves. Proposed by Cllr PK, Seconded by Cllr ZR, all in favour.</p>
d)	<p><b>Resolved</b> to approve a grant request received from the Hemingford Peace Memorial Field for £675.00. Proposed by Cllr PC, Seconded by Cllr PK, all in favour.</p>
e)	<p><b>Noted:</b> That the AGAR documentation has been received and HAPC's audit figures will be presented for approval at the next meeting.</p>
9	<p><b>Village Matters</b></p>
a)	<p><b>Noted</b> that HDC have confirmed there will be cyclical gully cleaning in 2024. HAPC will continue to chase HDC for dates when the gully cleaning will be carried out.</p>
b)	<p><b>Noted</b> that a parishioner contacted the PC regarding a caravan site being advertised at the entrance to the Common Lane entrance to Hemingford Park and concern was noted for the potential increase of traffic on Common Lane. HAPC will investigate if/when necessary.</p>
10	<p><b>Website</b></p>
a)	<p>Update on councillors' individual preferences regarding display of personal details has been received. The Clerk will inform HDC of the changes required to personal details held on the HDC website.</p>
11	<p><b>Meetings/Consultations &amp; Training</b></p>
a)	<p>Feedback from Cllrs on meetings/consultations and training attended. Cllr MW attended the Great Ouse Valley Trust AGM, who expressed their thanks and appreciation to see us. Cllr MW remarked that the volunteers of GOVT do remarkable work. Cllr MW will attend the Anglian (Great Ouse) Regional Flood &amp; Coastal Committee meeting on 25/4/24.</p>
12	<p><b>Correspondence/Invitations Received - NOTED</b></p>
a)	

	Email: Chair of Fenstanton PC to meet with neighbouring PCs on a quarterly basis, beginning in May, to discuss explore areas of mutual interest. Cllr MW will attend the group meeting in May and report back.
<b>13</b>	<b>Matters for future consideration</b> Cllr PC asked that we give further consideration to how we can encourage more people to join the council. Proposal to seek legal advice to assist HAPC in preparing for the Hemingford Park Planning Appeal.
<b>14</b>	<b>Closure of the Meeting</b> The meeting closed at 8.20 pm
<b>15</b>	<b>Date of the next Meetings:</b> The Annual Parish Council Meeting will be held on Wednesday the 29 <sup>th</sup> of May at 7 pm in the Village Hall, High Street, Hemingford Abbots PE28 9AH.

### Approved Payments 8 (a)

4000 Staff Costs				
4020 HMRC				
4060 Working from home allowance				
4070 CAPALC Affiliation	Renewal for 2024	£ 382.14		£ 382.14
4250 K&M Lighting Ltd.	Maintenance fee for 1/2/2023-31/1/24 (missed payment)	404.80	80.96	485.76
		£ 1,335.29	£ 80.96	£ 1,416.25
4250 Yu Energy Direct Debit Mandage	March's supply of electricity	£ 12.66	£ 0.63	£ 13.29
4250 Yu Energy Direct Debit Mandage	March's supply of electricity	£ 145.90	£ 7.30	£ 153.20
		£ 1,493.85	£ 80.96	£ 1,582.74

8(d) Resolved to pay a grant to the Hemingford Peace Memorial Field, additional £675.00 £675.00

**Total payments £2168.85 £2257.74**

Signed.....Chair Marcus Whewell

Date.....