

HEMINGFORD ABBOTS PARISH COUNCIL

Notice of the Meeting of the Parish Council

Time: 7 pm Date: Monday 22nd of April 2024.

Venue: Hemingford Abbots Village Hall, High St, Hemingford Abbots, PE28 9AH.

To All Members of the Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Any member not able to attend should send their apologies in before the meeting.

Members: 6 Vacancy: 1 Quorum: 3

The meeting is open to members of the public (including the press), but it is not a public meeting.

Maxine Blewett Mrs Maxine Blewett – Parish Clerk 17th of April 2024.



2024-2025		Agenda
1	Public Participation	Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda. -To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting. -At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair.
2	County/ District Councillors' Reports	To receive and accept reports.
3	Apologies / Resignations and Vacancies	To receive any apologies for absence and accept any resignations from office.
4	Councillors' Declarations of Interest	-To receive declarations of interest from Councillors on items on the agenda - For declarations of interest received, Councillors to inform the Chair if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion. -To receive written requests for dispensations for disclosable pecuniary interests (if any) -To grant any requests for dispensation as appropriate.
5	Planning Applications and Appeals	
	NEW	
a)	24/00542/HHFUL	6A Common Lane Hemingford Abbots Huntingdon. Proposal: Erection of four bay detached garage.
	APPEALS	
b)		To report: HDC update on the Hemingford Park verbal appeal.
	NEW TREES	
c)	24/00546/TRCA	6 Common Lane Hemingford Abbots Huntingdon PE28 9AN. Proposal: T2 Hornbeam - Remove ivy and dead wood, tidy spurs and clear hangers, crown lift to 3.5m over river, crown thin ends of laterals and upper crown by 20% to reduce risk of breakage and failure, remove suckers on stem to 3m. T3 Hornbeam - remove dead wood, stubs and hangers, crown thin 20% to reduce wind resistance/sail area, crown lift 3.5m over river. T4 Hornbeam - Remove dead wood, hanging branches, tidy spurs, crown lift over river to 3.5m, crown thin to reduce weight and wind resistance. T5 Hornbeam - remove dead wood, stubs etc. including large, low dead branch. Crown thin 20% (particularly heavy limb over river) crown lift 3.5m over river where applicable. T6 Hornbeam - remove hangers, dead wood and stubs. Crown lift 3.5m over river, crown thin 25% to reduce wind resistance.
	APPROVED	
d)	24/80057/COND	6A Common Lane Hemingford Abbots Huntingdon PE28 9AN. Discharge of Condition 4 (Archaeological Report) of 21/02213/HHFUL.
	TREES	
e)	24/00128/TREE	The Hermitage Rideaway Hemingford Abbots Huntingdon PE28 9AG. Proposal 1. Oak - crown thin 10% and crown reduce by up to 2m on South side only to reduce shading effect on group of Birch island. 6. Beech - shorten from drive & crown lift 2.5m.

f)	WITHDRAWN 21/00009/TREE (Mon 04 Jan 2021) Kyrenia Royal Oak Lane Hemingford Abbots Huntingdon PE28 9AF Proposal T1- Cupressus Macrocarpa (cedar)- Remove - Signs of extensive decay at the base of main union. Risk of damaging property and liability risk as over public areas.
g)	24/00414/FUL 43 Common Lane Hemingford Abbots Huntingdon PE28 9AW. Change of use from arable grazing land to residential garden.
6	Minutes of the previous meeting To agree and approve the draft Minutes from the Parish Council Meeting held on the 25th of March 2024 (Appendix 1).
7	Administration
a)	Discuss and agree how the minutes of the public participation session should be recorded.
b)	Proposal to cancel the PC Meeting on Bank Holiday Monday 27 th May and to hold the Annual Parish Meeting on Wednesday 29th May.
c)	Agree the date of the Annual Parish Meeting.
d)	Proposal that the Chair and Clerk review the PC's policies and procedures and present their recommendations at the Annual Parish Council Meeting.
e)	Proposal for follow Hemingford Grey Parish Council's lead and write to the Environment Agency regarding the apparent neglect of flood defences (ZR).
8	Finance
a)	To receive and approve the April payments (Appendix 2).
b)	To receive and accept the monthly bank reconciliation for March 2024 (Appendix 3).
c)	To receive and accept the year end budget report and approve the proposed allocation of reserves (PK).
d)	Proposal to consider a grant request received from the Hemingford Peace Memorial Field (Appendix 4).
e)	To report: AGAR documentation has been received and HAPC's audit figures will be presented for approval at the next meeting.
9	Village Matters
a)	To report: HDC have confirmed there will be cyclical gully cleaning in 2024 (dates were not confirmed).
b)	To report: A parishioner contacted the PC regarding a caravan site being advertised at the entrance to the Common Lane entrance to Hemingford Park. HAPC is to investigate this and respond.
10	Website
a)	Update on councillors' individual preferences regarding display of personal details.
11	Meetings/Consultations & Training
a)	Feedback from Cllrs on meetings/consultations and training attended.
12	Correspondence/Invitations Received
a)	Email: Chair of Fenstanton PC to meet with neighbouring PCs on a quarterly basis to discuss explore areas of mutual interest.
13	Matters for future consideration
14	Closure of the Meeting
15	Date of the next Meetings: To be confirmed (see item 7b) in the Village Hall, High Street, Hemingford Abbots PE28 9AH.

Payments 8 (a)

4000 Staff Costs				
4020 HMRC				
4060 Working from home allowance				
4070 CAPALC Affiliation	Renewal for 2024	£ 382.14		£ 382.14
4250 K&M Lighting Ltd.	Maintenance fee for 1/2/2023-31/1/24 (missed payment)	404.80	80.96	485.76
		£ 1,335.29	£ 80.96	£ 1,416.25
4250 Yu Energy Direct Debit Mandage	March's supply of electricity	£ 12.66	£ 0.63	£ 13.29
4250 Yu Energy Direct Debit Mandage	March's supply of electricity	£ 145.90	£ 7.30	£ 153.20
		£ 1,493.85	£ 80.96	£ 1,582.74