

# HEMINGFORD ABBOTS PARISH COUNCIL

## Minutes of the Parish Council Meeting held on Monday 26th of February 2024 at the Hemingford Abbots Village Hall, Hemingford Abbots, PE28 9AH.

Present:

HAPC Cllrs: Marcus Whewell, Zoe Ryall, Glenda Perrott, Shaun Reinson and Peter Keen

HDC Cllr: Brett Mickelburgh

Members of the Public: 3

Clerk: Maxine Blewett



2023-2024	Minutes	Meeting opened at 7.03 pm
164	<p><b>Public Participation</b></p> <p>A member of the public told the PC that Meadow Lane residents had met to agree their priorities for a potential LHI bid in 2025 and that the PC will be receiving a letter from them before the next PC meeting. A representative from PROVE reported that PROVE's Heritage Consultant had prepared a 66 page report .which was paid for from resident donations. The report has been given to PROVE's Planning Lawyer, who will be forwarding it to HDC and the Planning Inspectorate. Cllr MW thanked the members of the public for their reports.</p>	
165	<p><b>County/ District Councillors' Reports</b></p> <p>To receive and accept reports. HDC Cllr Brett Mickelburgh asked the PC if HDC's online updates had been received. The PC confirmed receipt of HDC's updates. Cllr BM gave a short summary of HDC's online report and also discussed the pothole issues in the district. Cllr BM also confirmed that there had been a 30% sign up to the green bin discounted offer.</p>	
166	<p><b>Apologies and Vacancies</b></p> <p>HAPC Cllr PC sent his apologies for absence, which was accepted by the Parish Council.</p>	
167	<p><b>Councillors' Declarations of Interest</b></p> <p>None.</p>	
168	<p><b>To consider and make a decision on a request from the Friends of St Margaret's Church for use of the Hemingford Abbots Playing Field.</b></p> <p><b>Resolved</b> to support and approve this request subject to agreement and conditions of HAPC's insurers. Proposed by Cllr PK, seconded by Cllr SR all in favour.</p>	
169	<p><b>Planning Applications and Appeals</b></p> <p><b>NEW</b></p> <p>a) <b>24/00253/HHFUL</b> 3 River Meadow Hemingford Abbots Huntingdon. Proposal: Proposed entrance gates and piers, carport, porch to front elevation, balcony to rear elevation, render finish and vertical cladding. <b>Resolved</b> Neither for nor Against, proposed by Cllr ZR seconded by Cllr GP, all in favour.</p> <p>b) <b>NEW (HAPC has not been asked to comment)</b> <b>24/00219/CLED</b> The Old Pavilion Common Lane Hemingford Abbots Huntingdon PE28 9AN. Proposal: Permanent use of a gym, tennis court and surrounding land for exercising and training by/(for Part A) the general public: Part B) uses incidental to the enjoyment of the dwellinghouse: and Part C) physical training uses being lawful under Part A) and/or Part B) for a period in excess of 10 years; or Part D) public use of a gym, tennis court and surrounding land for exercising and training ancillary to the primary use of the 'Old Pavilion' dwellinghouse. <b>Resolved</b> to carry this item to the March agenda.</p> <p>c) <b>Noted as APPROVED</b> <b>24/00002/TRCA</b> Cross Keys High Street Hemingford Abbots Huntingdon PE28 9AT. Two yew trees at the front of Cross Keys, reduce the crown to about 3 metres height, reduce weight and spread from sides, string around the sides to pull the branches closer together to form a slimmer and shaped tree.</p> <p>d) <b>23/02483/HHFUL</b> 9 Rideaway Drive Hemingford Abbots Huntingdon PE28 9AQ. New dormer and single storey side extension.</p>	

e)	<b>Noted as REFUSED</b> 23/01821/HHFUL The Forge High Street Hemingford Abbots Huntingdon PE28 9AA. Single storey rear extension and associated minor internal alterations, together with minor alterations to boundary treatment between private drive and rear garden.
f)	23/01822/LBC The Forge High Street Hemingford Abbots Huntingdon PE28 9AA. Single storey rear extension and associated minor internal alterations, together with minor alterations to boundary treatment between private drive and rear garden. <i>The Chair clarified that the above refusals related to an old application on The Forge and that a live application remains in progress with HDC.</i>
170	<b>Minutes of the previous meeting</b> <b>Resolved</b> to approve the minutes of the Extra Ordinary Meeting held on the 7 <sup>th</sup> February 2024. Proposed by Cllr ZR, seconded by Cllr MW, all in favour.  Two questions were raised by Cllr PK: 1. What items must be included on an EO agenda? and 2. Can the recording of the public participation minutes be simplified? These will be discussed at the next PC meeting.
171	<b>Renewal of Grass Cutting Contract</b> a) Review the existing contract and agree if any changes are to be made to the grass-cutting/strimming areas of the Playing Field and nearby areas. <b>Resolved</b> to keep the cutting and strimming areas the same as in previous years. Proposed by Cllr PK, seconded by Cllr SR, all in favour. b) Discuss and agree on which companies/contractors should be invited to tender for the work. <b>Resolved</b> for the Clerk to research and send tenders to three ground maintenance providers.
172	<b>Renewal of HAPC Insurance Policy</b> Review the Asset Register and agree any changes to the values for the 2024/5 insurance cover. <b>Resolved</b> for the Clerk to send out the documents to HAPC Cllrs immediately for review and feedback . Since the PC meeting the Clerk has emailed Gallagher's Insurance Brokers and confirmed there are no changes to the values on the Asset Register.
173	<b>Finance and Administration</b> a) <b>Resolved</b> to accept and approve the February payments. Proposed by Cllr GP, seconded by Cllr SR, all in favour. b) <b>Resolved</b> to accept and approve the monthly bank reconciliation. Proposed by Cllr PK, seconded by Cllr SR, all in favour.
174	<b>Village Matters</b> a) Noted: A village litter-pick took place on Sunday the 25 <sup>th</sup> of February and 14 volunteers collected around 18 bags of litter. The PC wishes to thank all the volunteers for their help and support. The PC also wishes to thank Dr Jo Wills for kindly providing safety tabards and to HDC for picking up the litter early the next day. b) Noted: The Kissing Gate repairs have been completed and the overgrown vegetation has been removed from the gate at the end of Chapmans. c) To consider responding to CCC's weed control questionnaire (see Appendix 5, covering letter): <a href="https://forms.office.com/Pages/ResponsePage.aspx?id=ZLMn4x4EUUyC8skGp4-cyYY2jFPONlpEtXy7d-w00jIUNU5UQjvZQkFRUIRaMEozSjNTODM5SzQ0WC4u">https://forms.office.com/Pages/ResponsePage.aspx?id=ZLMn4x4EUUyC8skGp4-cyYY2jFPONlpEtXy7d-w00jIUNU5UQjvZQkFRUIRaMEozSjNTODM5SzQ0WC4u</a> . <b>Resolved</b> not to respond to the questionnaire as HAPC trust the decisions of the experts. Proposed by Cllr PK, seconded by Cllr GP, all in favour.  Noted: Numerous pot holes on Rideaway (towards the bridge over the A1307) have been reported to CCC via their online system.
175	<b>Website</b> It was agreed that this item be carried forward to the next PC meeting.
176	<b>New Planning Process</b> a) Update on the new planning procedure and supporting documentation. Cllr MW thanked everyone for their comments on the new process / documentation. Updated documents will be recirculated to Cllrs following the PC meeting. Cllr MW requested that feedback is returned via the Clerk within 10 working days of receipt of documents. b) Discuss and agree if the new planning page of the website should be updated with filters at a cost of circa £250. <b>Resolved</b> to approve that a filter function is added to the Planning Page of the website at a cost of circa £240. Proposed by Cllr MW, seconded by Cllr GP, all in favour.
177	<b>Meetings/Consultations &amp; Training</b> a) Feedback from Cllrs on meetings/consultations and training attended. Cllr MW attended an EO meeting of Houghton and Wyton PC where they discussed the Hemingford Park Appeal to the Planning Inspectorate. Cllr MW reported that since the meeting H&W PC have responded to the Planning Inspectorate Appeal.

