HEMINGFORD ABBOTS PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 26th of February 2024 at the Hemingford Abbots Village Hall, Hemingford Abbots, PE28 9AH.

Present:

HAPC Cllrs: Marcus Whewell, Zoe Ryall, Glenda Perrott, Shaun Reinson and Peter Keen

HDC Cllr: Brett Mickelburgh

Members of the Public: 3

Clerk: Maxine Blewett



2023-	-2024 Minutes Meeting opened at 7.03	pm
164	Public Participation	
	A member of the public told the PC that Meadow Lane residents had met to agree their priorities for a	
	potential LHI bid in 2025 and that the PC will be receiving a letter from them before the next PC meeting.	
	A representative from PROVE reported that PROVE's Heritage Consultant had prepared a 66 page report	
	which was paid for from resident donations. The report has been given to PROVE's Planning Lawyer, wh	انىرە
	be forwarding it to HDC and the Planning Inspectorate.	
	Cllr MW thanked the members of the public for their reports.	
165	County/ District Councillors' Reports	
	To receive and accept reports.	
	HDC Cllr Brett Mickelburgh asked the PC if HDC's online updates had been received. The PC confirmed	
	receipt of HDC's updates. Cllr BM gave a short summary of HDC's online report and also discussed the	
	pothole issues in the district. Cllr BM also confirmed that there had been a 30% sign up to the green bin	
	discounted offer.	
166	Apologies and Vacancies	
	HAPC Cllr PC sent his apologies for absence, which was accepted by the Parish Council.	
167	Councillors' Declarations of Interest	
	None.	
168	To consider and make a decision on a request from the Friends of St Margaret's Church for use of	the
	Hemingford Abbots Playing Field.	
	<u>Resolved</u> to support and approve this request subject to agreement and conditions of HAPC's insurers.	
	Proposed by Cllr PK, seconded by Cllr SR all in favour.	
169	Planning Applications and Appeals	
105		
	NEW	
a)	24/00253/HHFUL 3 River Meadow Hemingford Abbots Huntingdon. Proposal: Proposed entrance gates a	bnd
u)	piers, carport, porch to front elevation, balcony to rear elevation, render finish and vertical cladding.	inu
	<u>Resolved</u> Neither for nor Against, proposed by Cllr ZR seconded by Cllr GP, all in favour.	
	Resolved Neither for hor Against, proposed by Ciri 2K seconded by Ciri Cir, an in tavour.	
b)	NEW (HADC has not been asked to comment)	
b)	<u>NEW (HAPC has not been asked to comment)</u>	
	<u>24/00219/CLED</u> The Old Pavilion Common Lane Hemingford Abbots Huntingdon PE28 9AN. Proposal:	
	Permanent use of a gym, tennis court and surrounding land for exercising and training by/for Part A) the	
	general public: Part B) uses incidental to the enjoyment of the dwellinghouse: and Part C) physical trainin	
	uses being lawful under Part A) and/or Part B) for a period in excess of 10 years; or Part D) public use of a	
	gym, tennis court and surrounding land for exercising and training ancillary to the primary use of the 'Old	1
	Pavilion' dwellinghouse.	
	<u>Resolved</u> to carry this item to the March agenda.	
	Noted as APPROVED	
c)	24/00002/TRCA Cross Keys High Street Hemingford Abbots Huntingdon PE28 9AT. Two yew trees at the	fron
	of Cross Keys, reduce the crown to about 3 metres height, reduce weight and spread from sides, string	e front
	around the sides to pull the branches closer together to form a slimmer and shaped tree.	
d)	23/02483/HHFUL 9 Rideaway Drive Hemingford Abbots Huntingdon PE28 9AQ. New dormer and single	
	storey side extension.	

	Noted as REFUSED						
e)	23/01821/HHFUL The Forge High Street Hemingford Abbots Huntingdon PE28 9AA. Single storey rear extension and associated minor internal alterations, together with minor alterations to boundary treatment						
	between private drive and rear garden.						
f)	23/01822/LBC The Forge High Street Hemingford Abbots Huntingdon PE28 9AA. Single storey rear extension						
-	and associated minor internal alterations, together with minor alterations to boundary treatment between						
	private drive and rear garden.						
	The Chair clarified that the above refusals related to an old application on The Forge and that a live application						
	remains in progress with HDC.						
170	Minutes of the previous meeting						
	Resolved to approve the minutes of the Extra Ordinary Meeting held on the 7 th February 2024. Proposed by Cllr ZR, seconded by Cllr MW, all in favour.						
	Two questions were raised by Cllr PK: 1. What items must be included on an EO agenda? and 2. Can the						
	recording of the public participation minutes be simplified? These will be discussed at the next PC meeting.						
171	Renewal of Grass Cutting Contract						
a)	Review the existing contract and agree if any changes are to be made to the grass-cutting/strimming areas of						
	the Playing Field and nearby areas.						
	Resolved to keep the cutting and strimming areas the same as in previous years. Proposed by Cllr PK, seconded by Cllr SR, all in favour.						
b)	Discuss and agree on which companies/contractors should be invited to tender for the work.						
-,	Resolved for the Clerk to research and send tenders to three ground maintenance providers.						
172	Renewal of HAPC Insurance Policy						
	Review the Asset Register and agree any changes to the values for the 2024/5 insurance cover.						
	Resolved for the Clerk to send out the documents to HAPC Cllrs immediately for review and feedback . Since						
	the PC meeting the Clerk has emailed Gallagher's Insurance Brokers and confirmed there are no changes to						
173	the values on the Asset Register. Finance and Administration						
a)	Resolved to accept and approve the February payments. Proposed by Cllr GP, seconded by Cllr SR, all in						
α,	favour.						
b)	Resolved to accept and approve the monthly bank reconciliation. Proposed by Cllr PK, seconded by Cllr SR,						
	all in favour.						
174	<u>Village Matters</u>						
a)	Noted: A village litter-pick took place on Sunday the 25 th of February and 14 volunteers collected around 18 bags of litter. The PC wishes to thank all the volunteers for their help and support. The PC also wishes to						
	thank Dr Jo Wills for kindly providing safety tabards and to HDC for picking up the litter early the next day.						
b)	Noted: The Kissing Gate repairs have been completed and the overgrown vegetation has been removed from						
- /	the gate at the end of Chapmans.						
c)	To consider responding to CCC's weed control questionnaire (see Appendix 5, covering letter):						
	https://forms.office.com/Pages/ResponsePage.aspx?id=ZLMn4x4EUUyC8skGp4-cyYY2jFPONlpEtXy7d-						
	w00jlUNU5UQjVZQkFRUIRaMEozSjNTODM5SzQ0WC4u.						
	Resolved not to respond to the questionnaire as HAPC trust the decisions of the experts. Proposed by Cllr PK, seconded by Cllr GP, all in favour.						
	rk, seconded by clir Gr, an intravour.						
	Noted: Numerous pot holes on Rideaway (towards the bridge over the A1307) have been reported to CCC via						
	their online system.						
175	<u>Website</u>						
474	It was agreed that this item be carried forward to the next PC meeting.						
176 a)	<u>New Planning Process</u> Update on the new planning procedure and supporting documentation.						
a)	Cllr MW thanked everyone for their comments on the new process / documentation.						
	be recirculated to Cllrs following the PC meeting. Cllr MW requested that feedback is returned via the Clerk						
	within 10 working days of receipt of documents.						
b)	Discuss and agree if the new planning page of the website should be updated with filters at a cost of circa						
	£250.						
	Resolved to approve that a filter function is added to the Planning Page of the website at a cost of circa £240.						
477	Proposed by Cllr MW, seconded by Cllr GP, all in favour.						
177 a)	Meetings/Consultations & Training Feedback from Cllrs on meetings/consultations and training attended.						
aj	Cllr MW attended an EO meeting of Houghton and Wyton PC where they discussed the Hemingford Park						
	Appeal to the Planning Inspectorate. Cllr MW reported that since the meeting H&W PC have responded to the						
	Planning Inspectorate Appeal.						

b)	Discuss and agree the date, format and content of the Annual Parish Meeting. Resolved to seek agenda items/ideas from parishioners and for the PC to bring in speakers on topics of						
	parishioner interest. All Cllrs were asked to send suggestions to Cllr MW before the next PC meeting.						
178	Assets of Community Value						
	Update on the Axe and Compass and Regatta Field (MW)						
	Cllr MW is awaiting a response from the owner of the Axe and Compass (Stonegate Group).						
179	Matters for future consideration						
a)	Removal of the lvy that is growing up the Oak Tree opposite the village hall and also clearing weeds from						
	around the base of the tree near to this.						
b)	Extra ordinary meeting items for the agenda.						
c)	Discussion and decision on what should be recorded in the minutes for the public participation session.						
d)	Update on the blocked drain on the Stockers field						
e)	Agree the date and content of the Annual Parish Meeting.						
180	Closure of the Meeting						
	8.20 pm						
181	Date of the next Meetings:						
	HAPC Parish Council Meeting, 7 pm Monday 25 th of March 2024, in the Village Hall, High Street, Hemingford						
	Abbots PE28 9AH.						

Payments 173 (a)

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BACS	4060	Working from home allowance	5 weeks	£	20.00			£	20.00
BACS		Repairs to Kissing Gates and removal of overgrowing vegetation	Dave Cook	£	555.00			£	555.00
BACS	4250	K&M Lighting Services	Annual Maintenance Charges from 1/2/24 to 31/1/25	£	404.80	£	80.96	£	485.76
BACS	4070	Membership renewal	Great Ouse Valley Trust	£	40.00			£	40.00
BACS		Printing of 2 copies of the Appeal Documentation	SIQP	£	27.12			£	27.12
				£	1,700.95	£	80.96	£	1,781.91
DDM	4250	Yu Energy Direct Debit Mandage	January's supply of electricity	£	165.09	£	8.25	£	173.34
DDM	4250	Yu Energy Direct Debit Mandage	January's supply of electricity	£	13.00	£	0.65	£	13.65
			Hemingford Abbete Derich Council	£	1,879.04	£	80.96	£	1,968.90