

HEMINGFORD ABBOTS PARISH COUNCIL

DRAFT MINUTES of the Parish Council Meeting held in the Village Hall on Monday 22nd January 2024.

Present:

Parish Councillors: Marcus Whewell (Chair), Zoe Ryall (Vice Chair), Glenda Perrott, Shaun Reinson and Phillip Cooke.

District Councillor: Brett Mickelbrough

Parish Clerk: Maxine Blewett

Members of the public: Four

Meeting opened: 7.40 pm following the Public Participation



2023-2024	MINUTES
139	<p>Public Participation (7 pm)</p> <p>A member of the public (MoP) expressed their disappointment with HDC Councillors who had not responded to the question raised at the Meet your HDC Councillor event (held in November) concerning the amount of time it was taking HDC Planning/Enforcement to make a decision over resolution of potential planning breaches in the parish (Hemingford Park)</p> <p>Cllr MW explained that the applications for the Greenhouse (143d&e see below) had been refused.</p> <p>In relation to Hemingford Park's planning applications 23/01739/HHFUL and 23/01739/LBC, Cllr MW confirmed that today HDC had notified the PC that the applicant has lodged an appeal with the Secretary of State. The basis of the appeal is that the Local Planning Authority has failed to give notice of its decision within the appropriate period on an application for permission or approval. HAPC will be considering its response within the consultation period.</p> <p>A MoP enquired about the progress of the LHI application for safety improvements on Meadow Lane. Cllr MW explained that due to lack of clarity on the specific safety initiative, and the tight timescale (the deadline for applications closed on the 12th of January 2024), an LHI application for ML had not been submitted. The resident asked why a letter, signed by the majority of ML residents, and detailing a number of safety improvements, had not been taken forward by the Parish Council.</p> <p>It was explained to the MoP that only one area for highway safety improvement is permitted per LHI application and, in multiple correspondence received from the residents of ML, a number of different areas for improvement were identified. Unfortunately it had not been possible to meet with and clarify the residents' priorities prior to the deadline for applications.</p> <p>The MoP suggested that the PC was against removing the parking bays near to the Bailey Bridge. Cllrs PC and MW explained that the PC operated through a democratic process by engaging with parishioners to determine their collective priorities, and also by liaising with CCC Highways management (as had been demonstrated by the extension of the 20 mph zone between the two Hemingford Villages). Cllr MW suggested that a public meeting would still be helpful in determining any LHI initiative for ML. The MoP's preference is to hold a private-residents meeting before the public meeting, although another MoP from Meadow Lane stated that they would prefer a public meeting.</p> <p>A MoP expressed their concern for safety on the Meadow Lane verges as a number of holes have been created by the missing wooden posts. The MoP had additional ideas for safety improvements on Meadow Lane, for example asking if the Anglian Water verge could be tarmacked, which would allow vehicles to carry out three-point-turns and avoid reversing into private driveways. The Chair thanked the individual for their suggestion.</p>
140	<p>County/ District Councillors' Reports</p> <p>HDC Brett Mickelbrough enquired whether HAPC had received the HDC online newsletter, which now provides all HDC updates and reports. HAPC confirmed the e-newsletter had been received. In relation to the member of the public who spoke earlier in the evening about their concerns on Hemingford Park's planning applications, Cllr Mickelbrough advised that appropriate governance has been applied to the applications. With reference to the recent flooding issues in the district, Cllr Mickelbrough informed the PC that there had been over 400 flooding reports received.</p>

	The Chair extended his thanks to all HDC Cllrs for their ongoing support with the recent flooding issues including helping to arrange for a specialist team member to come and review the drains/gullies in the village. As part of this visit, cameras will be placed into the drains to identify blockages so that preventative action can be taken to avoid further flooding.
141	<u>Apologies and Vacancies</u> Apologies were received and accepted from HAPC Cllr Peter Keen PK and HDC Cllrs Debbie Mickelbrough and Sarah Conboy.
142	<u>Councillors' Declarations of Interest</u> None
143	<u>Planning Applications</u> <u>NEW</u> a) <u>23/02483/HHFUL</u> 9 Rideaway Drive Hemingford Abbots Huntingdon PE28 9AQ. Proposal: New dormer and single storey side extension. Status: (Application Received Thu 21 Dec 2023) In progress. Proposed by Cllr ZR, seconded by Cllr GP (all in favour) that HAPC RESOLVED NEITHER FOR NOR AGAINST this application. b) <u>24/00002/TRCA</u> Cross Keys High Street Hemingford Abbots Huntingdon PE28 9AE Proposal Two yew trees at the front of Cross Keys, reduce the crown to about 3 metres height, reduce weight and spread from sides, string around the sides to pull the branches closer together to form a slimmer and shaped tree. <u>HAPC has not been asked to comment.</u> <u>NOTED AS REFUSED/WITHDRAWN</u> c) <u>23/01451/FUL</u> 43 Common Lane Hemingford Abbots Huntingdon PE28 9AW. Proposal: Change of use from agricultural land to residential garden. <u>WITHDRAWN.</u> d) <u>23/00716/LBC</u> Hemingford Park Common Lane Hemingford Abbots. Proposal: Retention of greenhouse for uses solely incidental to the residential use of the main dwelling house. <u>REFUSED.</u> e) <u>22/02453/HHFUL</u> Hemingford Park Common Lane Hemingford Abbots. Proposal: Retention of greenhouse for uses solely incidental to the residential use of the main dwelling house. <u>REFUSED.</u> <u>NOTED AS APPROVED</u> f) <u>23/02297/TRCA</u> 1 Chapmans Hemingford Abbots Huntingdon PE28 9AU. Proposal T1 Norway Spruce – Fell.
144	<u>Minutes of the previous meeting</u> RESOLVED to approve the Minutes from the Parish Council Meeting held on the 27 th of November 2023.
145	<u>Website and Welcome Card</u> a) Noted that the Proposal for an upgrade to the website was agreed to <u>be carried forward to the next PC meeting.</u> b) RESOLVED to approve the new resident's Welcome Card. Cllr PC will circulate the information about the new Welcome Card around the parish (via WhatsApp/Newsletter) to request that residents inform HAPC when new people move into the village.
146	<u>Local Highways Initiative to extend the 20 mph limit between the two Hemingford Villages</u> RESOLVED to budget for up to £2,000 towards the total LHI costs and for HAPC to submit a Local Highways Initiative application for an extension to the 20mph speed limit along the High Street and up to the Village Gates on New Road. Proposed by Cllr MW, seconded by Cllr SR (all in favour).
147	<u>Finance & Administration</u> a) RESOLVED to accept and approve the December payments. Proposed by Cllr ZR, seconded by Cllr PC (all in favour). b) RESOLVED to accept and approve the January payments. Proposed by Cllr ZR, seconded by Cllr GP (all in favour). c) RESOLVED to accept the budget review and financial forecast for Q3, including the monthly bank reconciliation. Proposed by Cllr PC, who would like it noted in the minutes that the Parish Council thanks Cllr PK for his expertise and detailed financial report. Seconded by Cllr MW (all in favour). d) RESOLVED to refuse a Grant request from the Hemingford Pavilion Playpark Project. Proposed by Cllr SR, seconded by Cllr GP (all in favour). e) RESOLVED to approve the replacement of the lantern on streetlight 110 at a cost of £720.00 plus VAT. Proposed by Cllr PC, seconded by Cllr MW (all in favour).
148	<u>Response to HDC Enforcement</u>

	<p>Noted: That MW and ZR had a positive meeting with senior officers of HDC Planning to discuss HAPC's complaint. Cllr ZR explained that this matter created an opportunity to meet with and have a positive dialogue with senior HDC team members (who acknowledged the communication issues and are agreeable to investigating changes to improve future communications).</p> <p>RESOLVED that HAPC will not pursue the complaint with Enforcement and for the Clerk to inform HDC of this decision. Proposed by Cllr MW, seconded by Cllr ZR (all in favour).</p>
149	<p><u>Village Matters</u></p> <p>a) Noted - As part of our follow up to recent sewer issues on Rideaway, Anglia Water responded to HAPC's concerns on 12/1/24 (*see below). HAPC's experience with AW is that when reports are made they respond promptly, for which we have thanked them on behalf of the parish.</p> <p>b) Noted - The tree and ivy requiring attention at the back of Chapmans has yet to be cut-back by the PROW team at CCC. The Clerk has sent a reminder email to PROW and this has been acknowledged.</p> <p>c) Noted - The Clerk has spoken with M. Buck and a temporary LED light has been fitted on streetlight 110.</p> <p>d) Noted - The Clerk and the Chair met with Dave Cook on the 18th January to discuss the best option for sustainable repairs to the Kissing Gates. It was recommended that HAPC replace two wooden KGs rather than replace with metal gates (as this would involve removal of all supporting posts and be much more costly). DC was also asked to quote for clearing the overgrown vegetation on the field close to the Chapman's Kissing Gate.</p> <p>e) Noted - Cllr MW has arranged a meeting with Jacob Bunt (Groundworks at HDC) on 29/1/24. They will consider if there are any village jobs that the Apprentices on the team can carry out. Cllr MW will report back at the next meeting. Cllr PC suggested that if this goes ahead, HAPC should publicly thank them for the help.</p> <p>f) RESOLVED that Cllr PC find out the level of interest/commitment for a Village Litter Pick in February/March via Facebook, social media and the village newsletter. Proposed by Cllr MW, seconded by Cllr PC (all in favour).</p>
150	<p><u>Meetings/Consultations & Training Attended</u></p> <p>Noted:</p> <p>a) HAPC has responded to HDC's invitation to review and comment on the Local Planning Checklist.</p> <p>b) <ul style="list-style-type: none"> - Cllr MW attended the CCC budget meeting (highways/gullies and drains receiving more budget in 2024) and also the CAPALC annual meeting. - Cllrs MW AND PC attended face to face Planning training at HDC, the Clerk attended the free training via Teams. - The Clerk, Cllrs ZR and SR attended online Planning training with CAPALC. </p> <p>Cllr MW asked Cllr BM if HAPC could please be given more notice of future 'HDC Meet your Councillors' sessions. Cllr BM confirmed that all the dates have been scheduled for 2024 and will send these to the Clerk.</p>
151	<p><u>Planning Documentation</u></p> <p>Proposal to discuss, review and agree the new Planning Process and supporting documents. All Councillors provided feedback, and it was agreed that further refinement to the process and supporting documentation was necessary before approval. The Chair and Clerk will amend the documents with the proposed changes and circulate to all before the next PC meeting.</p> <p>District Cllr BM suggested that District Cllr DM may be willing to review the process and documentation for the PC.</p>
152	<p><u>Matters for future consideration</u></p> <p>Grass-cutting contract (renewal). Litter-pick. Review the dates of the PC meetings for the remaining calendar year to avoid clashing with school holidays/bank holidays. Improvements to the Website</p>
153	<p><u>Closure of the Meeting</u></p> <p>Meeting closed at 9.00 pm</p>
154	<p><u>Date of the next Meetings:</u></p> <p>HAPC Parish Council Meeting, 7 pm Monday 26th of February 2024, in the Village Hall, High Street, Hemingford Abbots PE28 9AH.</p>

Finance 147a December Payments

Signed.....Chair.....

Date.....