## **HEMINGFORD ABBOTS PARISH COUNCIL**

### Notice of the Meeting of the Parish Council

## Time: 7 pm Date: Monday 22<sup>nd</sup> of January 2024.

## Venue: Hemingford Abbots Village Hall, High St, Hemingford Abbots, PE28 9AH.

### To All Members of the Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Any member not able to attend should send their apologies in before the meeting.

Members: 6 Vacancy: 1 Quorum: 3

The meeting is open to members of the public (including the press), but it is not a public meeting.

### Maxine Blewett Mrs Maxine Blewett – Parish Clerk 17<sup>th</sup> of January 2024.

2023-	2024 Agenda
139	Public Participation
	Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on
	Items that are on the current agenda.
	-To allow any members of the public and Councillors declaring an interest to address the meeting in relation
	to the business to be transacted at that meeting.
	-At the close of this item, members of the public will no longer be permitted to address the Council unless
	invited to do so by the Chair.
140	County/ District Councillors' Reports
	To receive and accept reports.
141	Apologies and Vacancies
	To receive any apologies for absence.
142	Councillors' Declarations of Interest
	-To receive declarations of interest from Councillors on items on the agenda
	- For declarations of interest received, Councillors to inform the Chair if they wish to speak on the matter
	during public participation and/or at the agenda item prior to discussion.
	-To receive written requests for dispensations for disclosable pecuniary interests (if any)
	-To grant any requests for dispensation as appropriate.
143	Planning Applications
	NEW
a)	23/02483/HHFUL 9 Rideaway Drive Hemingford Abbots Huntingdon PE28 9AQ. Proposal: New dormer and
	single storey side extension. Status: (Application Received Thu 21 Dec 2023) In progress. Respond by 23/1/24.
b)	24/00002/TRCA Cross Keys High Street Hemingford Abbots Huntingdon PE28 9AE
	Proposal Two yew trees at the front of Cross Keys, reduce the crown to about 3 metres height, reduce weight
	and spread from sides, string around the sides to pull the branches closer together to form a slimmer and
	shaped tree. HAPC has not been asked to comment.
	REFUSED/WITHDRAWN
c)	<b><u>23/01451/FUL</u></b> 43 Common Lane Hemingford Abbots Huntingdon PE28 9AW. Proposal: Change of use from
	agricultural land to residential garden. WITHDRAWN.
d)	23/00716/LBC Hemingford Park Common Lane Hemingford Abbots. Proposal: Retention of greenhouse for
	uses solely incidental to the residential use of the main dwelling house. <b><u>REFUSED</u></b> .
e)	22/02453/HHFUL Hemingford Park Common Lane Hemingford Abbots. Proposal: Retention of greenhouse
	for uses solely incidental to the residential use of the main dwelling house. <b><u>REFUSED</u></b> .
0	APPROVED
f)	23/02297/TRCA 1 Chapmans Hemingford Abbots Huntingdon PE28 9AU. Proposal T1 Norway Spruce –
	Fell.
144	Minutes of the previous meeting
	To agree and approve the draft minutes from the Parish Council Meeting held on the 27 <sup>th</sup> of November 2023
4.45	(Appendix 1).
145	Website and Welcome Card
a)	Proposal for an upgrade to the website (PC & ZR).
b)	Proposal to review and sign-off of the Welcome card (PC)



146	Local Highways Initiative – Window for applications open until Friday 12th January at 5pm.						
	Proposal to approve the LHI 20 mph application and HAPC's financial contribution to extend the 20 mph zone						
	along the stretch of High Street and New Road. Submission to CCC by 17:00PM on Friday 15th March 2024.						
147	Finance & Administration						
a)	To note and accept the December payments (Appendix 2).						
b)	To receive and approve the January payments (Appendix 3).						
c)	To receive and accept the budget review and financial forecast for Q3, including the monthly bank						
	reconciliation (Appendix 4).						
d)	Proposal to consider a request for a grant of £5,000 from the Hemingford Pavilion Playpark Project (Appendix						
e)	5). Proposal to replace the lantern of streetlight 110 at a cost of £720.00 exc. VAT.						
148	Response to HDC Enforcement						
	To report: MW and ZR met with HDC Planning in December (notes being prepared).						
149	Village Matters						
a)	To report and feedback on recent flooding (MW): As part of our follow up to recent sewer issues on						
	Rideaway, Anglia Water responded to HAPC's continued concerns on Friday 12th January (see below*).						
b)	To report: The tree and ivy requiring attention at the back of Chapmans has not been cut-back, therefore the						
	Clerk has sent an email reminder to PROW to request a timescale.						
c)	To report: The Clerk spoke with M. Buck and a temporary LED light is to be fitted on streetlight 110.						
d)	To report: The Clerk, Chair and Dave Cook met on Thursday the 18 <sup>th</sup> January to discuss the best option for						
	sustainable repair to the Kissing Gates.						
e)	To report: MW has arranged a meeting with Jacob Bunt (Groundworks at HDC) on 29/1/24 to look at some						
	village projects his team may be able to carry-out.						
f)	Proposal for (including dates) for a village Litter Pick						
150	Meetings/Consultations & Training Attended						
a)	To report: MW and ZR responded to HDC's invitation to review and comment on the Local Planning Checklist.						
b)	Feedback from Cllrs. on meetings and training attended.						
151	Planning Documentation						
	Proposal to discuss, review and agree the new Planning Process and supporting documents.						
152	Matters for future consideration						
153	Closure of the Meeting						
154	Date of the next Meetings:						
	HAPC Parish Council Meeting, 7 pm Monday 26 <sup>th</sup> of February 2024, in the Village Hall, High Street, Hemingford						
	Abbots PE28 9AH.						

## Finance 147a December Payments

4000	Staff Costs								
4060	Working from home allowance								
4055	Viking Office Supplies	2 x Paper/4 x black printer cartridges	1	£	154.54	£	30.91	£	185.45
4070	SLCC	Clerk's 2024 membership	ŝ	£	112.00			£	112.00
			ź	£7	769.26	£	30.91	£	800.17
4250	Yu Energy Direct Debit Mandage	November's supply of electricity	ŝ	£	148.12	£	7.41	£	155.53
4250	Yu Energy Direct Debit Mandage	November's supply of electricity	ŝ	£	12.44	£	0.62	£	13.06
			í	£ 9	929.82	£	30.91	£	968.76

# 147b January Payments

			N	et	VAT		Total
4000	Staff Costs						
4020	HMRC						
4060	Working from home allowance	5 weeks	£	20.00		£	20.00
4065	Village Hall Hire July-November 24 hr	HAVH	£ 1	56.00		£	156.00
4275	Refund to Z Ryall for web-hosting	Net Nerd	£	49.99	£ 10.00	£	59.99
4275	Refund to Z Ryall for domain name	Net Nerd	£	6.99	£ 1.40	£	8.39
			£ 7	80.54	£ 11.40	£	791.94
1050						0	
		December's supply of electricity	£ 1	53.81	£ 7.69	£	161.50
4250	Yu Energy Direct Debit Mandage	December's supply of electricity	£	12.79	£ 0.64	£	13.43
		Lleminsferd Abbete Derich Council	£ 9	47.14	£ 11.40	£	966.87

## \*149a – Additional Information

#### Access to the sewer mapping

This is normally only made available externally on an 'as needs basis' (e.g. to developers), but if HAPC writes to Development Services via the AW website, hard copies could be made available. (Note: our Chair or Parish Clerk will undertake this in the next seven days).

### Further Work

No further work is planned for Rideaway. Contrary to the verbal report of the engineer in December, Anglie Water considers that the pipe is OK and any debris identified by the camera within the sewer pipe was just an outcome of the fracture and the integrity has not been affected.

HAPC commented on our concerns about the potential condition of the sewers across rest of the parish, after previous incidents on Common Lane and Rideaway Drive. However, a full survey will NOT be undertaken due to cost and lack of resources. Rather, local searches will be completed as and when potential incidents or elevated concerns arise.

Rideaway Drive: as part of general discussions around Rideaway, several residents reported repeated issues with blockages. These should be reported to AW and as provided that these relate to shared pipes, they will be investigated by Anglian Water.