HEMINGFORD ABBOTS PARISH COUNCIL

MINUTES of the Parish Council Meeting held in the Village Hall on Monday 27th November 2023.

Present:

Parish Councillors: Marcus Whewell (Chair), Zoe Ryall (Vice Chair), Glenda Perrott, Peter

Keen and Phillip Cooke.

<u>District Councillor</u>: Debbie Mickelbrough

Parish Clerk: Maxine Blewett

Members of the public: 10 Meeting opened: 7 pm



| 2023- | 2024 MINUTES | Meeting opened at 7 pm | | | | | |
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| 122 | Public Participation Several members of public attended the PC meeting and expressed th | | | | | | |
| | submit an LHI Application to extend the 20mph speed limit along High existing 20 mph areas and as far as the village gates on New Road. A r | Street and New Road between the number of parishioners did not | | | | | |
| | understand why the 20 mph zone wasn't continued along this route w made. Cllr MW explained that the Police (who were involved in the LH support a 20 mph limit further along the High Street and New Road as | l process at the time) would not | | | | | |
| | reported road traffic accidents, but police approval is no longer necess | sary for such schemes. | | | | | |
| | Parishioners reported a number of near misses at the blind bend com to the High Street (where there are no white lines showing), including of turning into New Road. It was felt that the New Road junction and the dangerous for pedestrians., | drivers who cut the corner when | | | | | |
| | A parishioner made a request for the white lines to be re-painted at th to register this request with CCC. | e junction of New Road and the Clerk is | | | | | |
| | A parishioner asked if HAPC had made any decision on the road safety Meadow Lane. Cllr MW explained that this was to be decided under its | em 130a, which would be brought | | | | | |
| 123 | forward on the agenda so that the resident could hear the discussion/ | resolution. | | | | | |
| 123 | County/ District Councillors' Reports The District Councillors report was presented by Cllr DM and provided | an undate on: | | | | | |
| | Green Waste Subscription – discounts for early subscribers; New CCTV | | | | | | |
| | Proxy Voting; The next consultation on the Local Plan will be in spring/ | 9 | | | | | |
| | Prevention for the over 60's (The District Councillor's full report can be | | | | | | |
| 124 | Apologies and Vacancies | · | | | | | |
| | Apologies received and accepted from HDC Cllrs SC and BM and also H | HAPC Cllr SR. | | | | | |
| 125 | Councillors' Declarations of Interest | | | | | | |
| | Recorded that Cllr ZR lives on New Road (item 130b). | | | | | | |
| | The Chair requested that Item 130 be brought forward for discussion | | | | | | |
| 126 | Noted Planning Applications NEW | | | | | | |
| a) | 23/02171/TREE 37 Common Lane Hemingford Abbots Huntingdon. Pr Abbots Close Reason: to improve vehicular access. Resolved neither | | | | | | |
| b) | 23/01821/HHFUL_The Forge High Street Hemingford Abbots Huntingd | on PE28 9AA. Proposal: Single storey | | | | | |
| | rear extension and associated minor internal alterations, together with treatment between private drive and rear garden. Resolved neither f | n minor alterations to boundary | | | | | |
| c) | 23/01822/LBC The Forge High Street Hemingford Abbots Huntingdon | PE28 9AA. Proposal: | | | | | |
| | Single storey rear extension and associated minor internal alterations, boundary treatment between private drive and rear garden. Resolved | = | | | | | |
| d) | 23/01928/TRCA Selby High Street Hemingford Abbots Huntingdon PE tree in my garden that is diseased and fungus is growing out of it, it is a sery poor state and needs removing. HAPC has not been asked to | also being eaten by some type of bug, it | | | | | |
| | | | | | | | |

e) 23/80407/COND Little Oak 1 Abbots Close Hemingford Abbots Huntingdon PE28 9AP. Discharge of Conditions 3 (Materials) and 8 (Biodiversity Enhancement) of 23/01006/FUL. HAPC has not been asked to comment. 23/02094/TRCA 6 River Meadow Hemingford Abbots Huntingdon PE28 9AY. Works to Tree in Conservation f) Area. Proposal: T3 Lime - Remove, T10 Cherry - Remove, T11 Silver Birch - Remove, Group 4 x Cypress Trees - Remove, Acer spp - Remove. Long-term planting is proposed to replace all trees in more suitable positions once re-landscaping has occurred. HAPC has not been asked to comment. 23/02118/TRCA 64 Common Lane Hemingford Abbots Huntingdon PE28 9AW. Proposal: T1: Ash in front g) garden: fell close to ground level T2 Cherry: Largely dead tree - fell close to ground level. HAPC has not been asked to comment. 23/02119/TRCA 68 Common Lane Hemingford Abbots Huntingdon PE28 9AW. Proposal: T1 Lime: reduce h) crown by 1.5m. *HAPC has not been asked to comment.* **Noted as APPROVED** 23/01552/TRCA Rectory Cottage High Street Hemingford Abbots Huntingdon PE28 9AH T1 Acacia - Remove i) to ground level. 23/01571/TRCA The Old Rectory 2 Common Lane Hemingford Abbots Huntingdon PE28 9AN. j) T4 - Yew Tree - North West limb to be removed and crown raise away from roof of house. Remove ivy covered dead limb from adjacent tree. 23/01602/TRCA (Alternative Reference PP-12415595) Wildwood Rideaway Hemingford Abbots Huntingdon k) PE28 9AG. Proposal: T1 Cypress within Cypress hedge: Reduce height by 5 metres. l) 23/01639/TRCA (Alternative Reference PP-12430111) River Meadow Hemingford Abbots Huntingdon PE28 9AY. Proposal: Poplar - reduced in height by 9m. 23/80329/COND (Alternative Reference PP-12380202) High Habour 41 Common Lane Hemingford Abbots. m) Proposal: Discharge of condition 17 (FF side elevation fenestration details) of 21/02443/FUL. 127 Minutes of the previous meeting **Resolved** to approve the minutes from the Parish Council Meeting held on the 23rd of October 2023. 128 **Invitations for Consideration** HDC Regional Flood and Coastal Committees (RFCC). Resolved to decline the offer. a) Combined Authority Walking and Cycling Information sessions in January 2024 - Invitation to b) Chair/Clerk to attend an online information session on walking, wheeling and cycling in Cambridgeshire and Peterborough, hosted by the sustainable transport charity. Resolved that the Clerk will attend one of the sessions. CAPALC - AGM on Thursday 14th December 2023 - 7pm via Zoom. Resolved that Chair will attend. c) 129 **Website and Welcome Card** To consider further improvements to the parish website (PC). Cllr PC provided an update on the structure of a) the website and encouraged feedback from the Cllrs. A request was made to include information about volunteers and also Cllr responsibilities. b) To review, receive feedback and agree the design and cost of the New Residents Welcome Card (PC). Resolved to include photographs showing different activities in the village and for Cllr PC to circulate the updates for final approval. Local Highways Initiative - Window for applications open until Friday 12th January at 5pm. 130 Proposal to consider and agree on the PC's response to requests made by the residents of Meadow Lane on how to improve safety for walkers/cyclists and residents. The clerk had been in contact with Highways and provided a verbal summary of what improvements could be included under a LHI bid. Resolved that HAPC will respond to a letter from the residents of Meadow Lane and express its hopes that a meeting can be held to take on board their requests for safety improvements on Meadow Lane, These include: the removal of all parking bays, re-surfacing of the road; installation of 2 streetlights (one at the Bailey Bridge and the other at the junction of Meadow Lane and Common Lane) and replacement of the broken wooden posts. The response will include the findings of the clerk as to what can be considered as part of any LHI bid. b) Following a recent Meet your HDC Councillors session, a parishioner stated in an email that the Chair, MW would go back and advise the Parish Council that the residents' oppose a Kayak Launching site in Meadow Lane and that he would also request a meeting between Cambs CC Highways and the residents, to discuss road safety. For the record, Cllr MW informed the PC that the first action has been completed, but that he did not agree to arrange a tri-partite meeting. He said that the Parish Council would contact Highways to determine what could be included under a potential LHI bid and report back appropriately (see above). Proposal to extend the 20 mph zone along the stretch of High Street and New Road and, if approved, to assign responsibility for submitting the LHI application before the deadline. Resolved that HAPC will pursue an LHI bid to extend the 20 mph speed limit along High Street and in between the existing 20 mph speed limit and also along New Road as far as the village gates. Agreed

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| | that Cllrs MW and ZR will take the project forward and that they would, again, investigate whether part of the extension could be done gratis (under Section 3 of LHA)). | | | | |
| | Where possible HAPC will also look at ways of improving the safety of the New Road/High Street junction and | | | | |
| | liaise with the LHI team. | | | | |
| 131 | Finance & Administration | | | | |
| a) | Resolved to approve the new Local Government Pay increase and the back-dated pay increase of 19p per hour from April 2023. | | | | |
| b) | Resolved to approve the November payments and, if the Yu Energy DDM varying deductions was not | | | | |
| (۲) | resolved in one week, the Clerk was instructed to cancel the DDM. Resolved to accept the bank October bank reconciliation. | | | | |
| c) d) | Resolved to accept the bank october bank recommission. Resolved to approve the 2024-25 budget and for the Clerk to request the Precept from HDC. | | | | |
| e) | Noted: Yu Energy Bills have been received and queried by the Clerk through the broker (Clear Utility | | | | |
| () | Solutions). See (b) above. | | | | |
| f) | Resolved to approve the Clerk's membership of SLCC in 2024-25, costing £112 and for the invoice to be paid | | | | |
| '/ | in December. | | | | |
| g) | Resolved to approve the December payments on Wednesday 20 th of December. | | | | |
| h) | Noted: HAPC's Minutes covering the years 2017-18, 2018-19, 2019-20, 2020-21 and 2021-22 were bound into | | | | |
| , | one book an archived at the Huntingdon Library. | | | | |
| 132 | Response to HDC Enforcement | | | | |
| | Resolved to contact Julie Ayre to request a meeting with her to discuss HDC's response to the PC's complaint | | | | |
| | and request that if we fail to reach a satisfactory outcome we would like to retain the opportunity to take our | | | | |
| | complaint further, which would require an extension to the current deadline. | | | | |
| 133 | Village Matters | | | | |
| a) | Noted: That the tree needing attention at the back of Chapmans has been reported to the PROW Officer at | | | | |
| | CCC and the Oak Tree on Royal Oak Lane has been reported on the CCC Portal. | | | | |
| b) | Noted: That the Chair and Clerk have left messages for M. Buck regarding the repair of streetlight number | | | | |
| | 110. Since the meeting the Clerk has spoken with M. Buck who explained that the company who | | | | |
| | manufactured the Drivers has ceased trading and he is looking for another provider. If a spare Driver cannot | | | | |
| | be sourced, then the whole unit may need to be replaced and K&M will provide quotes as soon as possible. | | | | |
| | Discussion regarding repair and status of the Kissing Gates and the potential for their replacement. | | | | |
| | Resolved to carry this item forward to January's PC meeting. | | | | |
| c) | Proposal to clear the Splash on Rideaway in 2024. Resolved to contact HDC ('Groundworks') to explore | | | | |
| | whether they would be prepared to carry out this work . | | | | |
| d) | Consider an approach from the developer of The Lattenbury's to engage with the Parish. Resolved for the | | | | |
| | Clerk to write back to the developer and suggest they hold a meeting with residents to present their plans. | | | | |
| 134 | Playing Field/Gates | | | | |
| a) | Noted that the broken upright on the gate into the Playing Field has been repaired. | | | | |
| b) | Noted that the metal catch on the gate into the Regatta Field from Hemingford Grey has been repaired. | | | | |
| 135 | Meetings & Training Attended | | | | |
| a) | Feedback from Cllrs. on meetings and training attended. | | | | |
| | It was requested that at future Meet your HDC Cllr meetings it would be helpful for there be at least two | | | | |
| | HAPC Cllrs in attendance. | | | | |
| 136 | Matters for future consideration | | | | |
| | Litter Pick for 2024. | | | | |
| | Website update. | | | | |
| 137 | Meeting closed at 9.35 pm | | | | |
| 138 | Date of the next Meetings: HAPC Parish Council Meeting, 7 pm Monday 22 nd of January 2024, in the Village Hall, High Street, Hemingford Abbots PE28 9AH. | | | | |

Finance 131b Payments

Date.....

| 4000 | Staff Costs | Salary for November 5 week month (£15.21 x 41) and back pay from April 19p x 247 hrs | | | | | | | |
|------|----------------------------------|--------------------------------------------------------------------------------------|---|----------|---|-------|---|----------|--|
| 4020 | HMRC | PAYE | | | | | | | |
| 4060 | Working from home allowance | 5 weeks | | | | | | | |
| 4220 | Bradgates | grass cutting & strimming 7&16 October | £ | 121.00 | £ | 24.20 | £ | 145.20 | |
| 4275 | Town and Parish Council Websites | Hosting the Website Annual Fee December 2023-24 | £ | 350.00 | | | £ | 350.00 | |
| 4300 | AMW Fencing | Repair to the Playing Field and Regatta Field Gates | £ | 45.00 | | | £ | 45.00 | |
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| | | | £ | 1,206.54 | £ | 24.20 | £ | 1,230.74 | |
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| 4250 | Yu Energy Direct Debit Mandage | October's supply of electricity | £ | 129.18 | £ | 6.46 | £ | 135.64 | |
| 4250 | Yu Energy Direct Debit Mandage | October's supply of electricity | £ | 12.53 | £ | 0.63 | £ | 13.16 | |
| | 3 | | £ | 1,348.25 | £ | 24.20 | £ | 1,379.54 | |

| | Yu Energy Direct Debit Mandage Yu Energy Direct Debit Mandage | October's supply of electricity October's supply of electricity | £ | 129.18 12.53 1,348.25 | £ | 6.46 0.63 24.20 | £ |
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| Signe | d | Chair | | | | | |