

HEMINGFORD ABBOTS PARISH COUNCIL

MINUTES of the Parish Council Meeting held in the Village Hall on Monday 27th November 2023.

Present:

Parish Councillors: Marcus Whewell (Chair), Zoe Ryall (Vice Chair), Glenda Perrott, Peter Keen and Phillip Cooke.

District Councillor: Debbie Mickelbrough

Parish Clerk: Maxine Blewett

Members of the public: 10

Meeting opened: 7 pm



2023-2024	Agenda	Meeting opened at 7 pm
122	<p>Public Participation</p> <p>Several members of the public attended the PC meeting and expressed their support for the Parish Council to submit an LHI Application to extend the 20mph speed limit along High Street and New Road between the existing 20 mph areas and as far as the village gates on New Road. A number of parishioners did not understand why the 20 mph zone wasn't continued along this route when the initial LHI application was made. Cllr MW explained that the Police (who were involved in the LHI process at the time) would not support a 20 mph limit further along the High Street and New Road as the Hemingford Villages had no reported road traffic accidents, but police approval is no longer necessary for such schemes. Parishioners reported a number of near misses at the blind bend coming out of the junction of New Road on to the High Street (where there are no white lines showing), including drivers who cut the corner when turning into New Road. It was felt that the New Road junction and the section up to the village gates were dangerous for pedestrians.,</p> <p>A parishioner made a request for the white lines to be re-painted at the junction of New Road and the Clerk is to register this request with CCC.</p> <p>A parishioner asked if HAPC had made any decision on the road safety suggestions made by the residents of Meadow Lane. Cllr MW explained that this was to be discussed under item 130a, which would be brought forward on the agenda so that the resident could hear the discussion/resolution.</p>	
123	<p>County/ District Councillors' Reports</p> <p>The District Councillors report was presented by Cllr DM and provided an update on: Green Waste Subscription – discounts for early subscribers; New CCTV in Huntingdon; Changes to Postal and Proxy Voting; The next consultation on the Local Plan will be in spring/early summer 2024; Community Health Prevention for the over 60's (The District Councillor's full report can be found on the website).</p>	
124	<p>Apologies and Vacancies</p> <p>Apologies received and accepted from HDC Cllrs SC and BM and also HAPC Cllr SR.</p>	
125	<p>Councillors' Declarations of Interest</p> <p>Recorded that Cllr ZR lives on New Road (item 130b).</p>	
	The Chair requested that Item 130 be brought forward for discussion	
126	<p>Noted Planning Applications</p> <p>NEW</p> <p>a) 23/02171/TREE 37 Common Lane Hemingford Abbots Huntingdon. Proposal: T1 Oak: Crown lift to 5m over Abbots Close Reason: to improve vehicular access. Resolved neither for nor against this application.</p> <p>b) 23/01821/HHFUL The Forge High Street Hemingford Abbots Huntingdon PE28 9AA. Proposal: Single storey rear extension and associated minor internal alterations, together with minor alterations to boundary treatment between private drive and rear garden. Resolved neither for nor against this application.</p> <p>c) 23/01822/LBC The Forge High Street Hemingford Abbots Huntingdon PE28 9AA. Proposal: Single storey rear extension and associated minor internal alterations, together with minor alterations to boundary treatment between private drive and rear garden. Resolved neither for nor against.</p> <p>d) 23/01928/TRCA Selby High Street Hemingford Abbots Huntingdon PE28 9AH. Proposal: I have a Green Gage tree in my garden that is diseased and fungus is growing out of it, it is also being eaten by some type of bug, it is a very poor state and needs removing. HAPC has not been asked to comment.</p>	

e)	23/80407/COND Little Oak 1 Abbots Close Hemingford Abbots Huntingdon PE28 9AP. Discharge of Conditions 3 (Materials) and 8 (Biodiversity Enhancement) of 23/01006/FUL. HAPC has not been asked to comment.
f)	23/02094/TRCA 6 River Meadow Hemingford Abbots Huntingdon PE28 9AY. Works to Tree in Conservation Area. Proposal: T3 Lime – Remove, T10 Cherry – Remove, T11 Silver Birch – Remove, Group 4 x Cypress Trees – Remove, Acer spp – Remove. Long-term planting is proposed to replace all trees in more suitable positions once re-landscaping has occurred. HAPC has not been asked to comment.
g)	23/02118/TRCA 64 Common Lane Hemingford Abbots Huntingdon PE28 9AW. Proposal: T1: Ash in front garden: fell close to ground level T2 Cherry: Largely dead tree - fell close to ground level. HAPC has not been asked to comment.
h)	23/02119/TRCA 68 Common Lane Hemingford Abbots Huntingdon PE28 9AW. Proposal: T1 Lime: reduce crown by 1.5m. HAPC has not been asked to comment. Noted as APPROVED
i)	23/01552/TRCA Rectory Cottage High Street Hemingford Abbots Huntingdon PE28 9AH T1 Acacia - Remove to ground level.
j)	23/01571/TRCA The Old Rectory 2 Common Lane Hemingford Abbots Huntingdon PE28 9AN. T4 - Yew Tree - North West limb to be removed and crown raise away from roof of house. Remove ivy covered dead limb from adjacent tree.
k)	23/01602/TRCA (Alternative Reference PP-12415595) Wildwood Rideaway Hemingford Abbots Huntingdon PE28 9AG. Proposal: T1 Cypress within Cypress hedge: Reduce height by 5 metres.
l)	23/01639/TRCA (Alternative Reference PP-12430111) River Meadow Hemingford Abbots Huntingdon PE28 9AY. Proposal: Poplar - reduced in height by 9m.
m)	23/80329/COND (Alternative Reference PP-12380202) High Habour 41 Common Lane Hemingford Abbots. Proposal: Discharge of condition 17 (FF side elevation fenestration details) of 21/02443/FUL.
127	Minutes of the previous meeting Resolved to approve the minutes from the Parish Council Meeting held on the 23 rd of October 2023.
128	Invitations for Consideration
a)	HDC Regional Flood and Coastal Committees (RFCC). Resolved to decline the offer.
b)	Combined Authority Walking and Cycling Information sessions in January 2024 – Invitation to Chair/Clerk to attend an online information session on walking, wheeling and cycling in Cambridgeshire and Peterborough, hosted by the sustainable transport charity. Resolved that the Clerk will attend one of the sessions.
c)	CAPALC – AGM on Thursday 14th December 2023 - 7pm via Zoom. Resolved that Chair will attend.
129	Website and Welcome Card
a)	To consider further improvements to the parish website (PC). Cllr PC provided an update on the structure of the website and encouraged feedback from the Cllrs. A request was made to include information about volunteers and also Cllr responsibilities.
b)	To review, receive feedback and agree the design and cost of the New Residents Welcome Card (PC). Resolved to include photographs showing different activities in the village and for Cllr PC to circulate the updates for final approval.
130	Local Highways Initiative – Window for applications open until Friday 12th January at 5pm.
a)	Proposal to consider and agree on the PC's response to requests made by the residents of Meadow Lane on how to improve safety for walkers/cyclists and residents. The clerk had been in contact with Highways and provided a verbal summary of what improvements could be included under a LHI bid. Resolved that HAPC will respond to a letter from the residents of Meadow Lane and express its hopes that a meeting can be held to take on board their requests for safety improvements on Meadow Lane, These include: the removal of all parking bays, re-surfacing of the road; installation of 2 streetlights (one at the Bailey Bridge and the other at the junction of Meadow Lane and Common Lane) and replacement of the broken wooden posts. The response will include the findings of the clerk as to what can be considered as part of any LHI bid. Following a recent Meet your HDC Councillors session, a parishioner stated in an email that the Chair, MW would go back and advise the Parish Council that the residents' oppose a Kayak Launching site in Meadow Lane and that he would also request a meeting between Cambs CC Highways and the residents, to discuss road safety. For the record, Cllr MW informed the PC that the first action has been completed, but that he did not agree to arrange a tri-partite meeting. He said that the Parish Council would contact Highways to determine what could be included under a potential LHI bid and report back appropriately (see above).
b)	Proposal to extend the 20 mph zone along the stretch of High Street and New Road and, if approved, to assign responsibility for submitting the LHI application before the deadline. Resolved that HAPC will pursue an LHI bid to extend the 20 mph speed limit along High Street and in between the existing 20 mph speed limit and also along New Road as far as the village gates. Agreed

	<p>that Cllrs MW and ZR will take the project forward and that they would, again, investigate whether part of the extension could be done gratis (under Section 3 of LHA)).</p> <p>Where possible HAPC will also look at ways of improving the safety of the New Road/High Street junction and liaise with the LHI team.</p>
131	<p>Finance & Administration</p> <p>a) Resolved to approve the new Local Government Pay increase and the back-dated pay increase of 19p per hour from April 2023.</p> <p>b) Resolved to approve the November payments and, if the Yu Energy DDM varying deductions was not resolved in one week, the Clerk was instructed to cancel the DDM.</p> <p>c) Resolved to accept the bank October bank reconciliation.</p> <p>d) Resolved to approve the 2024-25 budget and for the Clerk to request the Precept from HDC.</p> <p>e) Noted: Yu Energy Bills have been received and queried by the Clerk through the broker (Clear Utility Solutions). See (b) above.</p> <p>f) Resolved to approve the Clerk's membership of SLCC in 2024-25, costing £112 and for the invoice to be paid in December.</p> <p>g) Resolved to approve the December payments on Wednesday 20th of December.</p> <p>h) Noted: HAPC's Minutes covering the years 2017-18, 2018-19, 2019-20, 2020-21 and 2021-22 were bound into one book and archived at the Huntingdon Library.</p>
132	<p>Response to HDC Enforcement</p> <p>Resolved to contact Julie Ayre to request a meeting with her to discuss HDC's response to the PC's complaint and request that if we fail to reach a satisfactory outcome we would like to retain the opportunity to take our complaint further, which would require an extension to the current deadline.</p>
133	<p>Village Matters</p> <p>a) Noted: That the tree needing attention at the back of Chapmans has been reported to the PROW Officer at CCC and the Oak Tree on Royal Oak Lane has been reported on the CCC Portal.</p> <p>b) Noted: That the Chair and Clerk have left messages for M. Buck regarding the repair of streetlight number 110. Since the meeting the Clerk has spoken with M. Buck who explained that the company who manufactured the Drivers has ceased trading and he is looking for another provider. If a spare Driver cannot be sourced, then the whole unit may need to be replaced and K&M will provide quotes as soon as possible. Discussion regarding repair and status of the Kissing Gates and the potential for their replacement.</p> <p>c) Resolved to carry this item forward to January's PC meeting. Proposal to clear the Splash on Rideaway in 2024. Resolved to contact HDC ('Groundworks') to explore whether they would be prepared to carry out this work.</p> <p>d) Consider an approach from the developer of The Lattenbury's to engage with the Parish. Resolved for the Clerk to write back to the developer and suggest they hold a meeting with residents to present their plans.</p>
134	<p>Playing Field/Gates</p> <p>a) Noted that the broken upright on the gate into the Playing Field has been repaired.</p> <p>b) Noted that the metal catch on the gate into the Regatta Field from Hemingford Grey has been repaired.</p>
135	<p>Meetings & Training Attended</p> <p>a) Feedback from Cllrs. on meetings and training attended. It was requested that at future Meet your HDC Cllr meetings it would be helpful for there be at least two HAPC Cllrs in attendance.</p>
136	<p>Matters for future consideration</p> <p>Litter Pick for 2024.</p> <p>Website update.</p>
137	Meeting closed at 9.35 pm
138	<p>Date of the next Meetings:</p> <p>HAPC Parish Council Meeting, 7 pm Monday 22nd of January 2024, in the Village Hall, High Street, Hemingford Abbots PE28 9AH.</p>

Finance 131b Payments

✓ 4000 Staff Costs	Salary for November 5 week month (£15.21 x 41) and back pay from April 19p x 247 hrs			
✓ 4020 HMRC	PAYE			
✓ 4060 Working from home allowance	5 weeks			
✓ 4220 Bradgates	grass cutting & strimming 7&16 October	£ 121.00	£ 24.20	£ 145.20
✓ 4275 Town and Parish Council Websites	Hosting the Website Annual Fee December 2023-24	£ 350.00		£ 350.00
✓ 4300 AMW Fencing	Repair to the Playing Field and Regatta Field Gates	£ 45.00		£ 45.00
		£ 1,206.54	£ 24.20	£ 1,230.74
4250 Yu Energy Direct Debit Mandage	October's supply of electricity	£ 129.18	£ 6.46	£ 135.64
4250 Yu Energy Direct Debit Mandage	October's supply of electricity	£ 12.53	£ 0.63	£ 13.16
		£ 1,348.25	£ 24.20	£ 1,379.54

Signed.....Chair

Date.....