

HEMINGFORD ABBOTS PARISH COUNCIL

Notice of the Meeting of the Parish Council

Time: 7 pm Date: Monday 27th November 2023.

Venue: Hemingford Abbots Village Hall, High St, Hemingford Abbots, PE28 9AH.

To All Members of the Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Any member not able to attend should send their apologies in before the meeting.

Members: 6 Vacancy: 1 Quorum: 3

The meeting is open to members of the public (including the press), but it is not a public meeting.

Maxine Blewett Mrs Maxine Blewett – Parish Clerk 22nd of November 2023.



2023-2024		Agenda
122	Public Participation Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda. -To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting. -At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair.	
123	County/ District Councillors' Reports To receive and accept reports.	
124	Apologies and Vacancies To receive any apologies for absence.	
125	Councillors' Declarations of Interest -To receive declarations of interest from Councillors on items on the agenda - For declarations of interest received, Councillors to inform the Chair if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion. -To receive written requests for dispensations for disclosable pecuniary interests (if any) -To grant any requests for dispensation as appropriate.	
126	Planning Applications NEW a) 23/02171/TREE 37 Common Lane Hemingford Abbots Huntingdon. Proposal: T1 Oak: Crown lift to 5m over Abbots Close Reason: to improve vehicular access. b) 23/01821/HHFUL The Forge High Street Hemingford Abbots Huntingdon PE28 9AA. Proposal: Single storey rear extension and associated minor internal alterations, together with minor alterations to boundary treatment between private drive and rear garden. c) 23/01822/LBC The Forge High Street Hemingford Abbots Huntingdon PE28 9AA. Proposal: Single storey rear extension and associated minor internal alterations, together with minor alterations to boundary treatment between private drive and rear garden. d) 23/01928/TRCA Selby High Street Hemingford Abbots Huntingdon PE28 9AH. Proposal; I have a Green Gage tree in my garden that is diseased and fungus is growing out of it, it is also being eaten by some type of bug, it is a very poor state and needs removing. HAPC has not been asked to comment. e) 23/80407/COND Little Oak 1 Abbots Close Hemingford Abbots Huntingdon PE28 9AP. Discharge of Conditions 3 (Materials) and 8 (Biodiversity Enhancement) of 23/01006/FUL. HAPC has not been asked to comment. f) 23/02094/TRCA 6 River Meadow Hemingford Abbots Huntingdon PE28 9AY. Works to Tree in Conservation Area. Proposal: T3 Lime – Remove, T10 Cherry – Remove, T11 Silver Birch – Remove, Group 4 x Cypress Trees – Remove, Acer spp – Remove. Long-term planting is proposed to replace all trees in more suitable positions once re-landscaping has occurred. HAPC has not been asked to comment. g) 23/02118/TRCA 64 Common Lane Hemingford Abbots Huntingdon PE28 9AW. Proposal: T1: Ash in front garden: fell close to ground level T2 Cherry: Largely dead tree - fell close to ground level. HAPC has not been asked to comment. h) 23/02119/TRCA 68 Common Lane Hemingford Abbots Huntingdon PE28 9AW. Proposal: T1 Lime: reduce crown by 1.5m. HAPC has not been asked to comment. APPROVED i) 23/01552/TRCA Rectory Cottage High Street Hemingford Abbots Huntingdon PE28 9AH T1 Acacia - Remove to ground level.	

j)	<u>23/01571/TRCA</u> The Old Rectory 2 Common Lane Hemingford Abbots Huntingdon PE28 9AN. T4 - Yew Tree - North West limb to be removed and crown raise away from roof of house. Remove ivy covered dead limb from adjacent tree.
k)	<u>23/01602/TRCA</u> (Alternative Reference PP-12415595) Wildwood Rideaway Hemingford Abbots Huntingdon PE28 9AG. Proposal: T1 Cypress within Cypress hedge: Reduce height by 5 metres.
l)	<u>23/01639/TRCA</u> (Alternative Reference PP-12430111) River Meadow Hemingford Abbots Huntingdon PE28 9AY. Proposal: Poplar - reduced in height by 9m.
m)	<u>23/80329/COND</u> (Alternative Reference PP-12380202) High Habour 41 Common Lane Hemingford Abbots. Proposal: Discharge of condition 17 (FF side elevation fenestration details) of 21/02443/FUL
127	<u>Minutes of the previous meeting</u> To agree and approve the draft minutes from the Parish Council Meeting held on the 23 rd of October 2023 (Appendix 1).
128	<u>Invitations for Consideration</u>
a)	HDC Regional Flood and Coastal Committees (RFCC) -HAPC to consider and agree whether a Councillor should join the RF&C Committee.
b)	Combined Authority Walking and Cycling Information sessions in January 2024 - Invitation to Chair/Clerk to attend an online information session on walking, wheeling and cycling in Cambridgeshire and Peterborough, hosted by the sustainable transport charity.
c)	CAPALC - AGM on Thursday 14th December 2023 - 7pm via Zoom
129	<u>Website and Welcome Card</u>
a)	To consider further improvements to the parish website (PC).
b)	To review, receive feedback and agree the design and cost of the New Residents Welcome Card (PC).
130	<u>Local Highways Initiative - Window for applications open until Friday 12th January at 5pm.</u>
a)	Proposal to consider and agree on the PC's response to requests made by the residents of Meadow Lane on how to improve safety for walkers/cyclists and residents.
b)	Proposal to extend the 20 mph zone along the stretch of High Street and New Road and, if approved, to assign responsibility for submitting the LHI application before the deadline.
131	<u>Finance & Administration</u>
a)	To accept the Local Government Pay Scale increases for 2023/24 (19p per hour increase) and the backdated salary increase to April 2023. (Appendix 2).
b)	To receive and approve the November payments (Appendix 3).
c)	To accept the bank reconciliation for October (Appendix 4).
d)	To discuss and agree the budget and precept for 2024-25 (PK) and give approval to request the Precept by 15/12/23 (Clerk).
e)	To report: Yu Energy Bills have been received (Appendix 5). The Clerk has raised a query with the broker (Clear Utility Solutions) and Yu Energy regarding varying monthly amounts and also the additional invoice for £13.16 covering 1/10 – 31/10.
f)	To agree and approve payment for the Clerk's membership of SLCC (£112). Payment to be added to the December payment Schedule.
g)	Proposal to bring forward the payment date for December's invoices/bills to Wednesday 20 th of December.
h)	To report: HAPC's bound Minutes covering the years 2017-18, 2018-19, 2019-20, 2020-21 and 2021-22 have been archived at the Huntingdon Library.
132	<u>Response to HDC Enforcement</u> Consider and agree the next steps in relation to HDC's response to HAPC's complaint.
133	<u>Village Matters</u>
a)	To report: The tree needing attention at the back of Chapmans has been reported to the PROW Officer at CCC and the Oak Tree on Royal Oak Lane has been reported on the CCC Portal.
b)	To report: The Chair left a message on M. Buck's mobile phone and the Clerk has emailed Enquiries at K&M Lighting for a timescale on the repair of streetlight number 110.
c)	Discussion regarding repair and status of the Kissing Gates and the potential for their replacement.
d)	Proposal to clear the Splash on Rideaway in 2024.
e)	Consider an approach from the developer of The Lattenbury's to engage with the Parish.
134	<u>Playing Field/Gates</u>
a)	Noted that the broken upright on the gate into the Playing Field has been repaired.
b)	Noted that the metal catch on the gate into the Regatta Field from Hemingford Grey has been repaired.
135	<u>Meetings & Training Attended</u>
a)	Feedback from Cllrs. on meetings and training attended.
136	<u>Matters for future consideration</u>
137	<u>Closure of the Meeting</u>
138	<u>Date of the next Meetings:</u> HAPC Parish Council Meeting, 7 pm Monday 22 nd of January 2024, in the Village Hall, High Street, Hemingford Abbots PE28 9AH.

Finance 131b

Payments

4000 Staff Costs	Salary for November 5 week month (£15.21 x 41) and back pay from April 19p x 247 hrs				
4020 HMRC	PAYE				
4060 Working from home allowance	5 weeks				
4220 Bradgates	grass cutting & strimming 7&16 October	£ 121.00	£ 24.20	£ 145.20	
4275 Town and Parish Council Websites	Hosting the Website Annual Fee December 2023-24	£ 350.00		£ 350.00	
4300 AMW Fencing	Repair to the Playing Field and Regatta Field Gates	£ 45.00		£ 45.00	
		£ 1,206.54	£ 24.20	£ 1,230.74	
4250 Yu Energy Direct Debit Mandage	October's supply of electricity	£ 129.18	£ 6.46	£ 135.64	
4250 Yu Energy Direct Debit Mandage	October's supply of electricity	£ 12.53	£ 0.63	£ 13.16	
		£ 1,348.25	£ 24.20	£ 1,379.54	