

HEMINGFORD ABBOTS PARISH COUNCIL

MINUTES of the Parish Council Meeting held in the Village Hall

on Monday 23rd October 2023.

Present: HAPC Councillors: Marcus Whewell (Chair), Zoe Ryall (Vice Chair), Phillip Cooke, Peter Keen and Shaun Reinson.

Parish Clerk: Maxine Blewett

Members of the public: None



2023-2024		MINUTES	Meeting started at 7 pm
105	Public Participation	N/A	
106	County/ District Councillors' Reports	To receive and accept reports. No reports submitted from HDC/CCC.	
107	Apologies and Vacancies	Apologies were received and accepted from HAPC Cllr Glenda Perrott and HDC Cllrs Sarah Conboy, Debbie and Brett Mickelburgh.	
108	Councillors' Declarations of Interest	None.	
109	Planning Applications	<p>NEW</p> <p>a) 23/01128/HFUL 9 Rideaway Drive, Hemingford Abbots. Proposal: Ground floor extension and first floor dormer. Resolved neither for nor against this planning application.</p> <p>b) 23/01451/FUL 43 Common Lane Hemingford Abbots Huntingdon PE28 9AW. Proposal: Change of use from agricultural land to residential garden. Resolved to recommend refusal of this application, as we have been provided with photographic evidence which suggests this land contains Ancient Ridge and Furrow, which is defined as a Heritage Asset in a Conservation Area.</p> <p>c) 23/0024 The Rectory, 6 Common Lane. Notice received that a Provisional Tree Preservation Order was placed on T1 Oak on the 3/10/23. Resolved that HAPC are in full support of the TPO.</p> <p>d) 23/01928/TRCA Selby, High Street Hemingford Abbots Huntingdon PE28 9AH. Proposal: I have a Green Gage tree in my garden that is diseased and fungus is growing out of it, it is also being eaten by some type of bug, it is a very poor state and needs removing. HAPC were not asked to comment.</p> <p>APPROVED</p> <p>e) 23/01639/TRCA 5 River Meadow Hemingford Abbots Huntingdon PE28 9AY. Proposal Poplar - reduced in height by 9m.</p> <p>f) 23/01602/TRCA Wildwood Rideaway Hemingford Abbots Huntingdon PE28 9AG. Proposal T1 Cypress within Cypress hedge: Reduce height by 5 metres.</p> <p>g) 23/01552/TRCA Rectory Cottage High Street Hemingford Abbots Huntingdon PE28 9AH. T1 - Acacia - Remove to ground level.</p> <p>h) 23/01571/TRCA The Old Rectory 2 Common Lane Hemingford Abbots Huntingdon PE28 9AN. Yew Tree - North West limb to be removed and crown raise away from roof of house. Remove ivy covered dead limb from adjacent tree.</p> <p>i) 23/01570/TRCA The Coach House 4 Common Lane Hemingford Abbots Huntingdon PE28 9AN. Proposal DD. T3 - Sycamore Tree - Remove to ground level.</p>	
110	Minutes of the previous meeting	Resolved to approve the Minutes of the PC Meeting held on the 25 th September 2023.	
111	Hemingford Hub – Transport in the Hemingfords	<p>a) To consider the responses from the Hemingford Hub regarding the proposed structure and actions of the Project Group and decide on whether HAPC would like to put forward a volunteer to the new Project Group. Resolved to decline the offer to put forward a volunteer to the Transport in the Hemingfords Project as HAPC are currently managing a number of important projects without a full complement of Cllrs.</p>	
112	Website	<p>a) To consider further improvements to the parish website (PC). Resolved to defer this item until the next PC Meeting.</p>	
113	Road Safety Improvements on Meadow Lane	Resolved to write a response to two residents of Meadow Lane in response to their accusations of misrepresentation by the Parish Council.	

<p>114</p> <p>a)</p> <p>b)</p> <p>c)</p> <p>d)</p> <p>e)</p>	<p>Finance</p> <p>Resolved to accept and approve the listed October payments and to also pay an additional invoice to ASKIT for £20, to pay for renewal of the Live Drive Licence.</p> <p>Noted and resolved to accept that the SSE final payment for September's supply of electricity is £56.55 plus VAT (not £48.30 as suggested in the last meeting minutes).</p> <p>Noted that a VAT reclaim for the amount of £237.33 has been credited to the current account.</p> <p>Resolved to accept and agree the bank reconciliation and Quarter 2's budget position.</p> <p>Noted that HDC have requested HAPC's Precept details. It was resolved to add this for discussion and agreement to the November PC meeting agenda.</p>
<p>115</p> <p>a)</p> <p>b)</p> <p>c)</p> <p>d)</p> <p>e)</p>	<p>Village Matters</p> <p>Proposal to have a new covered-in noticeboard/Information Board on the corner of Meadow Lane and Common Lane.</p> <p>Resolved to seek quotes for two new covered-in notice-boards (New Road and Meadow Lane). Clerk to action.</p> <p>Noted: That HDC confirmed they are not responsible for the trees on Royal Oak Lane and the Clerk emailed CCC (Highways and PROW) on the 16/10/23 to report the overgrown Oak tree.</p> <p>Noted that the Clerk emailed K&M Lighting on 16/10/23 for an update on streetlight number 110 that is not working. Clerk to send another update request.</p> <p>Outstanding actions were discussed and follow-ups agreed with individuals. The Action List was updated to show completed items.</p> <p>Resolved not to register for the Community Gritting Scheme.</p>
<p>116</p> <p>a)</p> <p>b)</p>	<p>Playing Field/Gates</p> <p>Resolved to repair the broken upright on the gate into the Playing Field. The cost of repair is £12 (A. Webb).</p> <p>Resolved to repair the metal catch on the gate to the Regatta Field. The cost of repair is £33.00 (A. Webb).</p>
<p>117</p> <p>a)</p> <p>b)</p>	<p>Meetings & Training Attended</p> <p>N/A</p> <p>Noted that Cllrs ZR, SR and the Clerk are attending CAPALC's Planning Training on the 4/12/24 via Zoom at 7 pm and HDC is also providing training on the 30/10/23 (Clerk attending) and on the 6/11/23 (Cllrs MW PC and SR attending).</p>
<p>118</p>	<p>Noted:</p> <p>Correspondence Received</p> <p>Emails:</p> <p>From:</p> <p>13/10/23 St. Ives Neighbourhood Plan consultation.</p> <p>13/10/23 Hemingford Hub response to questions raised regarding transport in the Hemingfords Project.</p> <p>13/10/23 HDC confirmed they are not responsible for trees on Royal Oak Lane.</p> <p>12/10/23 HDC PSO Dog Control Licence.</p> <p>12/10/23 CCC notice of 'Falls Prevention Week'.</p> <p>12/10/23 CCC announce new PROW Officer (Dan Wigg).</p> <p>12/10/123 CAPALC DPO contact regarding FOI requests.</p> <p>10/10/23 Ouse Valley Trust Meeting reminder.</p> <p>10/10/23 CAPALC FOI acknowledgement of request.</p> <p>9/10/23 HDC Health Prevention Initiative.</p> <p>5/10/23 Query from resident on the location of 'land north of New Road'.</p> <p>4/10/23 HDC follow up from Garden Waste Management Meeting.</p> <p>4/10/23 Traffic Management Control Incident Report.</p> <p>3/10/23 CAPALC CEO FOI request.</p> <p>3/10/23 HDC Polling District Review – feedback opportunity.</p> <p>3/10/23 HGPC to say the metal closure on the gate to the Regatta Field was broken.</p> <p>3/10/23 HDC invitation to Planning Training on 30/10 or 6/11/23.</p> <p>2/10/23 Two FOI requests received via email to the Chair and then forwarded to Clerk.</p> <p>2/10/23 Emery Grounds and Garden Maintenance – supplier of services information.</p> <p>2/10/23 CAPALC acknowledgement to SAR request.</p> <p>2/10/23 CCC Highways Events Information.</p> <p>2/10/23 HDC Complaints – acknowledgement of HAPCs complaint re. Planning Enforcement AND also an acknowledgement form J. Djanogly MP.</p> <p>1/10/23 CAPALC confirmation of booking for Planning Training in December for Cllrs ZR/SR and Clerk.</p> <p>30/9/23 VAT claim confirmation of receipt.</p> <p>30/9/23 Charity Commission – request to set up a new account.</p> <p>29/9/23 CCC Local Highways on feedback on the new Weeding Policy.</p> <p>29/9/23 Cambridge Acre update.</p> <p>29/9/23 Local Projects response to LHI enquiry.</p> <p>28/9/23 ACRE AGM 27/9/23.</p>

	<p>28/9/23 HDC extension on Planning Application 23/01451/FUL. 28/9/23 Information at the Lattenbury's – invitation to review plans/present plans. 27/9/23 Report from resident that the Playing Field gate was broken. 26/9/23 HDC Clara Kerr response to queries raised at the Meet the Councillor Session. 26/9/23 HDC response regarding why they must hold address details on the planning portal. 25/9/23 HDC District Cllrs. report. 25/9/23 FOI/SAR request received from a resident.</p> <p>Noted Emails to: 13/10/23 Responded to a resident regarding their SAR request 13/10/23 Responded to two residents regarding their FOI. 13/10/23 HDC Cllrs cancelling the Meet Your Councillor update meeting due to an outbreak of Covid in the village. 11/10/23 HDC Trees report an Oak Tree on Royal Oak Lane that needs to be cut back. 11/10/23 CCC S. Nicholson, chasing a response on Kayak Launches at the bottom on Meadow Lane. 2/10/23 CAPALC DPO advice on ROI/SAR. 7/10/23 Response to resident on whereabouts of land for development North of New Road. 5/10/23 Info at the Lattenburys – response to the request to present to the PC. 28/9/23 HDC – request for a planning application extension on23/01451/FUL. 28/9/23 HDC Planning Enforcement – complaint letter. Copied to J. Djanogly MP. 28/9/23 Local Projects (LHI) confirming HAPC's intention to submit an LHI bid in 2024-25.</p>
119	<p>Matters for future consideration - Proposal to agree the Precept / Budget for 2024-25. -Consider if HAPC is to respond to the Stage 1 Complaint response from HDC. (Since the meeting HDC have agreed to extend their 30 day response period).</p>
120	<p>Closure of the Meeting 8.40 pm</p>
121	<p>Date of the next Meetings: HAPC Parish Council Meeting, 7 pm Monday 27th November 2023, in the Village Hall, High Street, Hemingford Abbots PE28 9AH.</p>

Finance 114a

Payments

BACS ✓	4000 Staff Costs	Wages				
BACS ✓	4020 HMRC	PAYE				
BACS ✓	4060 Working from home allowance	4 weeks				
BACS ✓	4220 Bradgates	grass cutting & strimming 7&18	£ 121.00	£ 24.20	£ 145.20	
BACS ✓	4105 CAPALC	Planning Training for Cllrs SR and ZR and the Clerk (4/12)	£ 150.00		£ 150.00	
BACS ✓	4305 Hemingford Grey Parish Council	Contribution to the Summer Sports Programme	£ 263.06		£ 263.06	
BACS ✓	4250 Electricity Supply	Final statement of account SSE (electricity supply for SEPTEMBER)	£ 56.55	£ 2.82	£ 59.37	
			£ 1,147.33	£ 27.02	£ 1,174.35	
			£ 1,147.33	£ 27.02	£ 1,174.35	

.....Marcus Whewell (Chair)

.....Date