

HEMINGFORD ABBOTS PARISH COUNCIL

Notice of the Meeting of the Parish Council

Time: 7 pm Date: Monday 23rd October 2023.

Venue: Hemingford Abbots Village Hall, High St, Hemingford Abbots, PE28 9AH.

To All Members of the Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Any member not able to attend should send their apologies in before the meeting.

Members: 6 Vacancy: 1 Quorum: 3

The meeting is open to members of the public (including the press), but it is not a public meeting.

Maxine Blewett Mrs Maxine Blewett – Parish Clerk 18th of October 2023.



2023-2024		Agenda
105	Public Participation	Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda. -To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting. -At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair.
106	County/ District Councillors' Reports	To receive and accept reports.
107	Apologies and Vacancies	To receive any apologies for absence
108	Councillors' Declarations of Interest	-To receive declarations of interest from Councillors on items on the agenda - For declarations of interest received, Councillors to inform the Chair if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion. -To receive written requests for dispensations for disclosable pecuniary interests (if any) -To grant any requests for dispensation as appropriate.
109	Planning Applications	<p>NEW</p> <p>a) 23/01128/HFUL 9 Rideaway Drive, Hemingford Abbots. Proposal: Ground floor extension and first floor dormer. Response to HDC by 24/10/23.</p> <p>b) 23/01451/FUL 43 Common Lane Hemingford Abbots Huntingdon PE28 9AW. Proposal: Change of use from agricultural land to residential garden.</p> <p>c) 23/0024 The Rectory, 6 Common Lane. Notice received that a Provisional Tree Preservation Order was placed on T1 Oak on the 3/10/23.</p> <p>d) 23/01928/TRCA Selby, High Street Hemingford Abbots Huntingdon PE28 9AH. Proposal: I have a Green Gage tree in my garden that is diseased and fungus is growing out of it, it is also being eaten by some type of bug, it is a very poor state and needs removing. HAPC has not been asked to comment.</p> <p>APPROVED</p> <p>e) 23/01639/TRCA 5 River Meadow Hemingford Abbots Huntingdon PE28 9AY. Proposal Poplar - reduced in height by 9m.</p> <p>f) 23/01602/TRCA Wildwood Rideaway Hemingford Abbots Huntingdon PE28 9AG. Proposal T1 Cypress within Cypress hedge: Reduce height by 5 metres.</p> <p>g) 23/01552/TRCA Rectory Cottage High Street Hemingford Abbots Huntingdon PE28 9AH. T1 - Acacia - Remove to ground level.</p> <p>h) 23/01571/TRCA The Old Rectory 2 Common Lane Hemingford Abbots Huntingdon PE28 9AN. Yew Tree - North West limb to be removed and crown raise away from roof of house. Remove ivy covered dead limb from adjacent tree.</p> <p>i) 23/01570/TRCA The Coach House 4 Common Lane Hemingford Abbots Huntingdon PE28 9AN. Proposal DD. T3 - Sycamore Tree - Remove to ground level.</p>
110	Minutes of the previous meeting	To agree and approve the draft minutes from the Parish Council Meeting held on the 25 th of September 2023 (Appendix 1).

111	<u>Hemingford Hub – Transport in the Hemingfords</u>
a)	To consider the responses from the Hemingford Hub regarding the proposed structure and actions of the Project Group and decide on whether HAPC would like to put forward a volunteer to the new Project Group.
112	<u>Website</u>
a)	To consider further improvements to the parish website (PC).
113	<u>Road Safety Improvements on Meadow Lane</u>
	Update on communication with the residents of Meadow Lane regarding a Consultation Meeting to discuss road safety improvements (MW).
114	<u>Finance</u>
a)	To receive and approve the October payments (Appendix 2).
b)	To report: The SSE final payment for September's supply of electricity is £56.55 plus VAT (not £48.30 as suggested in the last meeting minutes).
c)	A VAT reclaim was made for £237.33 for the period 1 July to 30 September. HMRC has credited this amount to the current account.
d)	To accept the bank reconciliation and discuss the latest budget review for Q2 (Appendix 3).
e)	To report: HDC have issued the request for HAPC's Precept in 2024-25, a response is required by 15/12/23.
115	<u>Village Matters</u>
a)	Proposal to have a new covered-in noticeboard/Information Board on the corner of Meadow Lane and Common Lane.
b)	To report: HDC confirmed they are not responsible for the trees on Royal Oak Lane. The Clerk emailed CCC (Highways and PROW) on the 16/10/23 to report the overgrown Oak tree.
c)	To report: Clerk has emailed K&M Lighting on 16/10/23 for an update on streetlight number 110 that isn't working.
d)	Review outstanding actions, with the sponsor of each item to update on next steps / timings.
e)	Proposal to register for the Community Gritting Scheme following CCC's request for volunteers for this winter season 2023-2024.
116	<u>Playing Field/Gates</u>
a)	Proposal to repair the broken upright on the gate into the Playing Field. The cost of repair is £12 (A. Webb).
b)	Proposal to repair the metal catch on the gate to the Regatta Field. The cost of repair is £33.00 (A. Webb).
117	<u>Meetings & Training Attended</u>
a)	Feedback from Cllrs. on meetings attended.
b)	To report: Cllrs ZR, SR and the Clerk are attending CAPALC's Planning Training on the 4/12/24 via Zoom at 7 pm. HDC are also providing training on the 30/10/23 (Clerk attending) and on the 6/11/23 (Cllrs MW and SR attending).
118	<u>Correspondence Received/Sent</u>
	Emails:
	From:
	13/10/23 St. Ives Neighbourhood Plan consultation.
	13/10/23 Hemingford Hub response to questions raised regarding transport in the Hemingfords Project.
	13/10/23 HDC confirmed they are not responsible for trees on Royal Oak Lane.
	12/10/23 HDC PSO Dog Control Licence.
	12/10/23 CCC notice of 'Falls Prevention Week'.
	12/10/23 CCC announce new PROW Officer (Dan Wigg).
	12/10/23 CAPALC DPO contact regarding FOI requests.
	10/10/23 Ouse Valley Trust Meeting reminder.
	10/10/23 CAPALC FOI acknowledgement of request.
	9/10/23 HDC Health Prevention Initiative.
	5/10/23 Query from resident on the location of 'land north of New Road'.
	4/10/23 HDC follow up from Garden Waste Management Meeting.
	4/10/23 Traffic Management Control Incident Report.
	3/10/23 CAPALC CEO FOI request.
	3/10/23 HDC Polling District Review – feedback opportunity.
	3/10/23 HGPC to say the metal closure on the gate to the Regatta Field was broken.
	3/10/23 HDC invitation to Planning Training on 30/10 or 6/11/23.
	2/10/23 Two FOI requests received via email to the Chair and then forwarded to Clerk.
	2/10/23 Emery Grounds and Garden Maintenance – supplier of services information.
	2/10/23 CAPALC acknowledgement to SAR request.
	2/10/23 CCC Highways Events Information.
	2/10/23 HDC Complaints – acknowledgement of HAPCs complaint re. Planning Enforcement AND also an acknowledgement form J. Djanogly MP.
	1/10/23 CAPALC confirmation of booking for Planning Training in December for Cllrs ZR/SR and Clerk.
	30/9/23 VAT claim confirmation of receipt.
	30/9/23 Charity Commission – request to set up a new account.

	<p>29/9/23 CCC Local Highways on feedback on the new Weeding Policy. 29/9/23 Cambridge Acre update. 29/9/23 Local Projects response to LHI enquiry. 28/9/23 ACRE AGM 27/9/23. 28/9/23 HDC extension on Planning Application 23/01451/FUL. 28/9/23 Information at the Lattenbury's - invitation to review plans/present plans. 27/9/23 Report from resident that the Playing Field gate was broken. 26/9/23 HDC Clara Kerr response to queries raised at the Meet the Councillor Session. 26/9/23 HDC response regarding why they must hold address details on the planning portal. 25/9/23 HDC District Cllrs. report. 25/9/23 FOI/SAR request received from a resident.</p> <p>To: 13/10/23 Responded to a resident regarding their SAR request 13/10/23 Responded to two residents regarding their FOI. 13/10/23 HDC Cllrs cancelling the Meet Your Councillor update meeting due to an outbreak of Covid in the village. 11/10/23 HDC Trees report an Oak Tree on Royal Oak Lane that needs to be cut back. 11/10/23 CCC S. Nicholson, chasing a response on Kayak Launches at the bottom on Meadow Lane. 2/10/23 CAPALC DPO advice on ROI/SAR. 7/10/23 Response to resident on whereabouts of land for development North of New Road. 5/10/23 Info at the Lattenburys - response to the request to present to the PC. 28/9/23 HDC - request for a planning application extension on 23/01451/FUL. 28/9/23 HDC Planning Enforcement - complaint letter. Copied to J. Djanogly MP. 28/9/23 Local Projects (LHI) confirming HAPC's intention to submit an LHI bid in 2024-25.</p>
119	Matters for future consideration
120	Closure of the Meeting
121	<p>Date of the next Meetings: HAPC Parish Council Meeting, 7 pm Monday 27th November 2023, in the Village Hall, High Street, Hemingford Abbots PE28 9AH.</p>

Finance 114a

Payments

BACS ✓	4000 Staff Costs	Wages			
BACS ✓	4020 HMRC	PAYE			
BACS ✓	4060 Working from home allowance	4 weeks			
BACS ✓	4220 Bradgates	grass cutting & strimming 7&18	£ 121.00	£ 24.20	£ 145.20
BACS ✓	4105 CAPALC	Planning Training for Cllrs SR and ZR and the Clerk (4/12)	£ 150.00		£ 150.00
BACS ✓	4305 Hemingford Grey Parish Council	Contribution to the Summer Sports Programme	£ 263.06		£ 263.06
BACS ✓	4250 Electricity Supply	Final statement of account SSE (electricity supply for SEPTEMBER)	£ 56.55	£ 2.82	£ 59.37
			£ 1,147.33	£ 27.02	£ 1,174.35
			£ 1,147.33	£ 27.02	£ 1,174.35