



## HEMINGFORD ABBOTS PLAYING FIELD

### Minutes of the Meeting of the Administrative Trustees

**Held on Monday 23<sup>rd</sup> October 2023  
at Hemingford Abbots Village Hall.**

**Present:** Hemingford Abbots Cllrs. Marcus Whewell, Zoe Ryall, Peter Keen, Shaun Reinson  
Parish Council Clerk: Maxine Blewett

1. Apologies for absence were received and accepted from Cllrs Glenda Perrott and Phillip Cooke.
2. There were no Declarations of Interest.
3. N/A (no members of the public were present).
4. **Resolved to approve** the HAPF Minutes from the 24<sup>th</sup> April and the 24<sup>th</sup> July.
5. Matters Arising
  - It was reported that the new dome on the climbing equipment had been damaged (scratched) but was not a health and safety risk to children.
  - Dogs have been in the Playing Field (as evidenced by dog faeces found on the grass and play areas).
  - The metal gate catch is broken.
6. Playing Field all noted
  - 6.1 Noted: Safeplay Ltd. have replaced the broken Dome.
  - 6.2 Noted: Monthly safety checks of the Playing Field are being carried out by Ken Martin.
  - 6.3 Noted: The annual inspection of the Playing Field was completed in August by Wicksteed Leisure. No recommendations were made requiring immediate attention.
  - 6.4 Noted An upright has been removed from the pedestrian gate off Royal Oak Lane towards the High Street. Clerk has arranged for the repair (cost £12). Following the HAPF meeting the Clerk has asked that A. Webb also repair the broken catch on the gate.
7. Closure of the Meeting (closure of meeting 9.50 pm)
8. Date of Next Meeting – Monday 22nd January 2023.

Signed.....Marcus Whewell, Chair.