

HEMINGFORD ABBOTS PARISH COUNCIL

MINUTES of the Parish Council Meeting

Held on Monday 24th April 2023 at 7.00pm

at the Hemingford Abbots Village Hall



Present:

Parish Councillors: Marcus Whewell (Chair), Zoe Ryall, Phillip Cooke, Glenda Perrott, Peter Keen and Shaun Reinson.

HDC Councillor: Debbie Mickelburgh. CCC Councillor: Doug Dew.

Parish Clerk: Maxine Blewett.

Members of the Public: 0.

2023-2024 meeting started at 7 pm	
1	Public Participation N/A.
2	County/ District Councillors' Reports To receive and accept reports. MW thanked DM (HDC) and her colleagues for giving up their time yesterday to host the HDC Open Event. <u>HDC reported</u> that they held a full council meeting in March which saw the adoption of the Huntingdon Place Strategy and the Corporate Plan for 2023-2028. Detailed information on the HPS and CP can be found on the HDC website. The Local Plan (call for sites for development) is open for suggestions until the 10/5/23. In the next 12-18 months changes will be made to the way garden and food waste is collected. This is to meet DEFRA's requirements, reduce the load on landfill sites, and to conform to the Environmental Protection Act 2011. HDC have endorsed a motion to urge Luton Airport to abandon its recent changes to flight paths over rural areas in Huntingdonshire. <u>CCC reported</u> that they held a full council meeting in the last quarter where the strategy for transport in and around Cambridge was discussed. Included in the discussions is a suggested congestion charge - this was not a CCC recommendation but came from an unelected member group. Senior Officers at CCC have been working on the current staffing structure and will be reporting back to Cllrs at the next meeting. The budget for road repairs is challenging because the budget from central government has been reduced and the cost of materials/labour for repairs has increased by 30%. Home to school transport is being reviewed, as buses don't have to provide transport for the over 16s or to those living within 3 miles of their school/college.
3	To receive apologies for absence. None.
4	Councillors' Declarations of Interest None.
5	Planning Applications
a)	NEW 23/00014/HHFUL 3 River Meadow, Hemingford Abbots Huntingdon PE28 9AY. Garage conversion, change existing windows to anthracite grey aluminium windows, proposed render finish to the house. RESOLVED neither for nor against this application. 23/00571/FUL Lattenbury Farm, Lattenbury Lane, Godmanchester. Proposal: Erection of extension to existing agricultural building. RESOLVED to recommend approval of this application as it further supports the growth and development of an important existing farm in the parish. 23/00587/FUL Lattenbury Farm, Lattenbury Lane, Godmanchester. Proposal: Erection of extension to existing agricultural building. RESOLVED to recommend approval of this application as it further supports the growth and development of an important existing farm in the parish. 23/00163/TRCA 5 River Meadow, Hemingford Abbots, Huntingdon PE28 9AY. Pollard willow to existing pollard points, leaving a height of 15m. Complete removal of leaning sycamore tree. HAPC was not asked to comment. 23/00550/TRCA Street Record High Street Hemingford Abbots. Proposal: T1 London Plane outside no 2, 3 and 4 high street. Crown reduce to clear BT cables by up to 1m, Crown reduce laterals over properties by up to 2.5m to give approximately 3m clearance- Lower half of crown only. Status: In progress. Application Rec'd: Mon 27 Mar 2023. RESOLVED neither for nor against the application , however it would be helpful for the council to know if due consideration was given to trimming both sides of the tree (on the road side and towards the houses) to ensure the tree retains an appropriate, well balanced shape. HAPC would also like some assurance that the 1m crown reduction is sufficient, given the tree is very close to overhead cables.

<p>b)</p> <p>c)</p>	<p>23/00630/FUL Melior Spas Cambridge Road Hemingford Abbots. Proposed change of use from (empty) restaurant site to vehicle repair garage. Retrospective application for fitting of security shutters. RESOLVED neither for nor against this application, however we would like to make an observation that the aesthetics on and around the building are unsightly and HAPC would like to see the site kept clean and tidy to prevent potential health and safety issues arising. The site would also benefit from adding screening of some kind to improve its appearance.</p> <p>NOTED: AS APPROVED</p> <p>23/00403/TRCA Bed And Breakfast Riverside House, 32 Common Lane, Hemingford Abbots Huntingdon PE28 9AN. T1 - Willow - Reduce height by approximately 8-10 metres to alleviate wind load. Large amounts of decay are evident. T2 - Willow - Pollard to approximately 1-2 metres. Tree has lost one of the 3 large limbs due large cavity at base of tree. T4 - Willow by river - Remove large broken limb.</p> <p>23/00381/TRCA Springfields Cottage, Watts Lane Hemingford Abbots Huntingdon PE28 9AD. Ash Tree to remove and grind out stump.</p> <p>23/00357/TRCA Pumping Station, Rideaway Drive Hemingford Abbots. Cutting back lime tree 1.5m away from building/roof lime aerial and fell dead unidentifiable tree.</p> <p>23/00236/S73 3 Barnfield. Hemingford Abbots Huntingdon PE28 9AX. Removal of Condition 3 (Joinery Details) of 21/02882/LBC.</p> <p>22/00185/TRCA Ash Meadow, Meadow Lane, Hemingford Abbots Huntingdon PE28 9AR. Felling 5 Elm Trees</p> <p>NOTED AS WITHDRAWN</p> <p>22/02510/FUL Melior Spas Cambridge Road Hemingford Abbots Huntingdon PE28 9HQ. Part retrospective change of use from restaurant site (Class E) to vehicle repair garage (Class B2) and installation of external shutters.</p>
<p>6</p>	<p>Minutes of the previous meeting RESOLVED to approve the minutes of the meeting held on the 27th of March 2023. Apology accepted that a review of the Financial Regulations and Standing Orders was not added to the agenda for the April meeting as previously agreed, and that this will now be carried over to the May meeting.</p>
<p>7</p>	<p>Call for Sites Proposal to consider if HAPC wish to comment/recommend land for potential development. RESOLVED for the Parish Council to take no further action at this time.</p>
<p>8</p> <p>a)</p> <p>b)</p> <p>c)</p> <p>d)</p> <p>e)</p> <p>f)</p> <p>g)</p>	<p>Finance RESOLVED to approve and pay a grant request for £650.00 from the Hemingford Pavilion. Payment to be sent in May. RESOLVED to accept and approve the renewal of HAPCs affiliation with CAPALC for 2023-24, which includes DPO support. Cost £363.00. RESOLVED to approve the payment of April's salary, bills and standing orders. RESOLVED to accept and approve the monthly bank reconciliation and Q4 figures/budget report. NOTED: That VAT has been reclaimed for the period 1/9/22 TO 31/1/23 and that since the PC meeting an amount for £384.42 has been credited to the current account. RESOLVED to defer the proposal to consider making changes to the allocation of reserves until the May meeting when the PC will have received the Precept from HDC. RESOLVED to defer the proposal for the Clerk to transfer funds from the savings to the current account if funds in the current account fall below the monthly outgoings.</p>
<p>9</p> <p>a)</p> <p>b)</p> <p>c)</p>	<p>Village Matters Chicane Barrier RESOLVED to replace on a like for like basis (chicane style allowing for wheelchair access). Website - Cllr PC reported that the website review by a number of parishioners has been a worthwhile exercise and that overall reviewers had struggled to be critical of the content; but there had been some confusion about its structure (the separation of village and parish matters). Cllr PC will provide more information before the next meeting. Fund Raising for Village Projects - Consider a request from a resident (who attended the Open Evening) for Hemingford Abbots to host an annual fun-run (5, possibly 10k) from 2024. This item was discussed and it was agreed that HAPC would revisit this next year when further information on the purpose and organisation of the event would be available. Cllr MW and Clerk to follow up with the resident.</p>
<p>10</p>	<p>Action Plan Updates Updates provided. Since the meeting the Clerk has written to HDC Enforcement again to ask for an update on the unauthorised work on trees at the bottom of Meadow Lane.</p>
<p>11</p>	<p>Open Evening Feedback on the proposed responses from Councillors. Cllr MW asked that Cllrs responsible for drafting responses for each of the sections of OE questions provide their answers before close of business on Tuesday 25th April. A summary of the responses will then be circulated to all Cllrs for review and comment before being forwarded to Cllr PC for final review and uploading to the website..</p>

12	<u>Annual Parish Meeting 19/4/23</u> NOTED: The APM was cancelled as the Clerk received no agenda items from residents. All reports received have been uploaded to the website. The river warden has made a recommendation regarding installing potential signage for swimmers to be sited on the Houghton meadow, and this will be added to the next agenda.
13	<u>Summer Sports Event</u> Cllr PC advised that HGPC had approved the expenditure for another sports programme in 2023 and that they will be carrying out the administration for the event. PC will be maintaining contact with A. Meredith.
14 a) b)	<u>Flower Festival</u> <u>Parking</u> RESOLVED to approve the use of the playing field for up to 25 cars to park on the PF over the FF weekend. <u>HAPC Stand</u> Cllr PC has had confirmation from the FF committee that they are agreeable to us having a PC stand (opposite the Village Hall was suggested). Generally HAPC are in favour of having a presence at the FF and it was agreed to gather details of any related costs so these can be proposed and approved at the next meeting.
15	<u>Stones on verges</u> PK suggested we send the letter to CCC and ask them if the information relating to stones on verges is still valid. If this is the case, then HAPC agreed to circulate CCC's response to all residents to inform them of the risks they face in the event of an accident or injury involving the public. A copy of CCC's letter and our own letter to be uploaded to the website.
16	<u>Proposal to discuss and agree whether to approach Highways regarding Kayak Access.</u> RESOLVED that the Clerk write to CCC to ask if the land to the right (east) of the Bailley Bridge on the south side can be used and promoted for launching kayaks.
17	<u>NOTED: Correspondence Received/Sent</u> Letter sent to Alison Twyford (HDC Enforcement) Letter sent to Clara Kerr (HDC Planning) re. removal of large tree adjacent to the playing field (Kyrenia) Email sent to the office of Mr. Djanogly MP to confirm that Cllrs MW and ZR will attend a meeting in April. <u>NOTED: Emails received from:</u> -Alison Twyford regarding HDC's approval of the removal of a Monterey Cypress, Kyrenia. -Clara Kerr on replanting conditions applied to planning application at Kyrenia. -HDC with a press release regarding the launch of the Call for Sites, Sustainability Hierarchy Assessment & Land Accessibility Availability consultation which will launch on Wednesday 29th March 2023. -Gallagher Insurance confirming that if cars were to be allowed to park on the Playing Field then a Risk Assessment should be undertaken and the area that the parking is permitted to be marked off so that members of the public are aware that this area is for parking. Also marshals should be at the parking area if possible to avoid any issue and should be in an area of the Playing Field which is safe for them to park. -HDC announcement that starting on Wednesday 29th March 2023, HDC is encouraging and welcoming submissions of land in the district that could be used for potential future development as part of the update to the Local Plan. -Homes England advising they will be submitting an outline planning application for Houghton Grange Field to Huntingdonshire District Council week commencing 3rd April 2023. -HDC news release of the Energy Bill Support Scheme Allowance (up to £400). Eligible households include park home residents, tenants who pay for their energy through a landlord with a commercial supplier, partly and wholly self-funded care home residents, houseboats on residential moorings, households on a private electricity network, off-grid households, traveller households on authorised sites and domestic farmhouses paying on a commercial supply.
18	<u>Matters for future consideration</u> None.
19	<u>Meeting closed at 8.50 pm.</u> Apologies received and accepted from Cllr Glenda Perrott as she is unable to attend the May meeting.
20	<u>Date of the next Meetings:</u> HAPC Annual Parish Council Meeting, 7 pm Monday 29 th May 2023, in the Village Hall, High Street, Hemingford Abbots.

