

HEMINGFORD ABBOTS PARISH COUNCIL

Notice of the Meeting of the Parish Council

Time: 7 pm Date: Monday 27th March 2023.

Venue: Hemingford Abbots Village Hall, High Street, Hemingford Abbots.



To All Members of the Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Any member not able to attend should send their apologies in before the meeting.

Members: 5 Vacancy: 2 Quorum: 3

The meeting is open to members of the public (including the press), but it is not a public meeting.

Maxine Blewett Mrs Maxine Blewett – Parish Clerk 22nd March 2023.

Agenda

2022-2023	
190	Public Participation Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on Items that are on the current agenda. -To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting. -At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
191	To consider Co-option to fill 2 Vacancies on the Parish Council Proposal to consider and decide on the co-option of Mr. Shaun Reinson as an HAPC Councillor.
192	County/ District Councillors' Reports To receive and accept reports.
193	To receive apologies for absence.
194	Councillors' Declarations of Interest -To receive declarations of interest from Councillors on items on the agenda - For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion. -To receive written requests for dispensations for disclosable pecuniary interests (if any) -To grant any requests for dispensation as appropriate.
195	Planning Applications
a)	NEW 23/00112/HHFUL Haysel Cottage, Manor Lane, Hemingford Abbots. Two storey side extension and addition of front dormer, plus solar panels to the rear elevation, Response to HDC by 5/4/23. 23/00403/TRCA Riverside House 32 Common Lane Hemingford Abbots Huntingdon PE28 9AN. T1 - Willow - Reduce height by approximately 8-10 metres to alleviate wind load. Large amounts of decay are evident. T2 - Willow - Pollard to approximately 1-2 metres. Tree has lost one of the 3 large limbs due large cavity at base of tree. T3 - Oak - Reduce main leaders by approximately 2-3 metres. T4 - Willow by river - Remove large broken limb. For information only – HAPC has not been asked to comment. 23/00381/TRCA Springfields Cottage Watts Lane Hemingford Abbots Huntingdon PE28 9AD. T1 Ash Tree to remove and grind out stump. For information only – HAPC has not been asked to comment. 23/00357/TRCA Pumping Station Rideaway Drive Hemingford Abbots. Cutting back lime tree 1.5m away from building/roof lime aerial and fell dead unidentifiable tree. For information only – HAPC has not been asked to comment.
b)	APPROVED 22/01810/TRCA The Hermitage Rideaway Hemingford Abbots Huntingdon PE28 9AG. 1 - T3 - Mature Birch - Fell T4 - Mature Elm - Fell T5 - Willow - Fell T6 - Conifer - Fell 22/01774/TRCA 1 Braefield Hemingford Abbots Huntingdon PE28 9EZ. T1 Atlas Cedar: Fell to ground T2 Birch: crown lift to 5m to clear garage roof.

b)	<p>22/01512/TREE Pumping Station Rideaway Drive Hemingford Abbots. Elm tree - the team will use pole saws to cut the branches around the building back 1.5m and to a height of 5m, the work will be carried out from ground level. overgrown and is at risk of damaging the building. Also while on site a dead tree was found to have fallen into the site and damaged the fence line and is also now a trip hazard.</p> <p>22/00837/TRCA 3 High Street Hemingford Abbots Huntingdon PE28 9AH. T1 London Plane - Crown lift to 6m over the road and 5m over the parking bays.</p> <p>22/00586/TRCA 48 Common Lane Hemingford Abbots Huntingdon PE28 9AN. T1 Magnolia: reduce by 2m and maintain at suitable size. G1 2 x Silver Birch: fell to ground level previously poorly pruned, now heavily decayed in upper crowns. T2 Silver Birch: reduce longest sections of upper crown by 2m.</p> <p>22/02256/HHFUL 3 Barnfield Hemingford Abbots Huntingdon PE28 9AX. Single glazed windows to be replaced with vertical opening, double glazed wooden windows (no horizontal fan light). Which would be in keeping with the period property. Front door to be replaced with a centralised version of existing door & windows. (timber & double glazed). Metal patio sliding doors to be replaced with wooden french doors.</p> <p>22/01995/TRCA 64 Common Lane Hemingford Abbots Huntingdon PE28 9AW. T1 Holly: fell to ground level</p> <p>22/00599/TRCA 37 Common Lane Hemingford Abbots Huntingdon PE28 9AW. T1 Ash: reduce crown by 2.5m.</p> <p>WITHDRAWN</p> <p>21/01768/FUL Hemingford Park Common Lane Hemingford Abbots. Change of use to allow for a mixed use as private residence (Class C3a), a wedding and corporate events venue (sui generis use) with ancillary guest accommodation and parking.</p>
196	<p>Minutes of the previous meeting</p> <p>To agree and approve the draft minutes from the PC Meeting held on the 27th of February 2023 (Appendix 1).</p>
197	<p>Open Evening 8th March 2023</p> <p>a) Review of feedback and suggestions from the attendees.</p> <p>b) Reflect on the event's organisation and delivery and note any areas for improvement.</p>
198	<p>Review and update the Action Plan (All).</p>
199	<p>HDC Sports Programme 2023</p> <p>Proposal to support the sports programme in 2023. Cllr PC to provide his report (Appendix 2).</p>
200	<p>Consider having a HAPC stand/stall at the 2023 Flower Festival to communicate the PC's activities and achievements, and also to act as a recruitment opportunity for a new Councillor.</p>
201	<p>Finance</p> <p>a) To receive and approve the payment of March's salary, bills and standing orders (Appendix 3 and below).</p> <p>b) To receive and approve the monthly bank reconciliation (Appendix 4).</p> <p>c) To report: An internal bank transfer of £25,000 was made from the current account to the savings account on the 6/3/23.</p> <p>e) To report: £20,000 has been moved from General Reserves to the Light Sinking Fund.</p> <p>f) Proposal to review and approve the updates to the Inventory of Land and Assets effective from 1/4/23, these include increases to the insured values to reflect 2023-2024 inflationary increases. (Appendix 5).</p>
202	<p>Website</p> <p>Consider how the website might be improved (navigation/sections/hyperlinks).</p>
203	<p>Administration:</p> <p>a) To report: Sid Barnett has been booked to trim the hedgerow around the playing field.</p> <p>b) To report: Dave Cook has been asked to carry out repairs/installation of new fencing to the Regatta Field/Kissing Gate.</p> <p>c) Andy Webb has been asked to provide a quote to install a new wooden chicane barrier near to Beecher's House on the High Street.</p> <p>d) Policy and Procedure Review</p> <p>i) Proposal to accept the updates carried out by Cllrs MW, ZR and the Clerk following a review of policies and procedures. Only minor updates have been made to the following policies: Data Protection (new section on how to deal with breaches), Information Protection, Information Security Incident, Risk Assessment, Complaints Procedure and Freedom of Information Schedule (formatting changes). The Policy and Procedure Document Control Sheet has been updated.</p> <p>ii) To report: All other policies and procedures remain unchanged except for the Financial Regulations and Standing Orders which will be reviewed in April.</p>
204	<p>Councillor Training</p> <p>To report: Cllr MW has attended the CAPALC online Planning training.</p>
205	<p>Flower Festival Parking</p> <p>To report: Cllr MW has emailed a number of questions to the organiser of the Flower Festival (J. Wills) regarding the request to use the playing field as a car park during the weekend of the Flower Festival.</p>
206	<p>Correspondence Received</p> <p>Emails:</p> <p>19/3/23 Mr. N. Payne regarding ideas to support village projects, in particular a 'Goodwill Fund' to fund projects that are deemed to be advantageous for the community.</p>

	<p>2/3/23 Mr. P Smith regarding a a problem with parking of builders' vehicles on Common Lane, causing delays but more importantly damage to the verges and the surface of the roadway, which is breaking up.</p> <p>2/3/23 Middle Level Commissioners: Further information about action being taken on unregistered/abandoned boats on the Middle Level waterways. More information can be found at www.middlelevel.gov.uk.</p> <p>2/3/23 Mr. J. Djanogly requesting the views of Hemingford Abbots Parish Council with regard to the Hemingford Park planning application. (HAPC responded to Mr. Djanogly on the 15/3/23).</p> <p>13/3/23 Stamatia Christianou, Senior Flood Risk Officer - Community Flood Action Programme Flood Risk Team CCC You can report flooding on the council's website following this link: https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/report-a-flood.</p>
207	Matters for future consideration
208	Closure of the Meeting
209	<p>Date of the next Meetings:</p> <p>HAPC Full Parish Council Meeting, 7 pm Monday April 24, 2023, in the Village Hall, High Street, Hemingford Abbots.</p>

201a Finance

March Payments

Payments to be approved & paid:		MARCH 2023 PAYMENTS			
			Net	VAT	Total
BACS ✓	4000 Clerk's wages				
	4020 HMRC				
BACS ✓	4060 Working from home allowance	Working from home allowance	£ 16.00		£ 16.00
BACS ✓	4100 Insurance Renewal 2023-2034	Gallagher Ltd.	£ 1,214.05		£ 1,214.05
BACS ✓	4215 Repair to the Wetpour in the Playing Field	Wicksteed Leisure Ltd.	£ 332.00	£ 66.40	£ 398.40
BACS ✓	4070 Subscription	Great Ouse Valley Trust	£ 30.00		£ 30.00
BACS ✓	4065 Village Hall Hire Jan to Mar 2023	Hemingford Abbots Village Hall	£ 99.00		£ 99.00
BACS ✓	4065 Village Hall Hire July to Nov 2022	Hemingford Abbots Village Hall	£ 72.00		£ 72.00
BACS ✓	4105 Training on Planning for Cllr MW	CAPALC	£ 50.00		£ 50.00
BACS ✓	4105 Councillor Training for Cllr PC	CAPALC	£ 75.00		£ 75.00
BACS ✓	4055 Office supplies (paper/ink/shredder)	Viking Limited	£ 177.91	£ 35.58	£ 213.49
BACS ✓	4105 Councillor Training for Cllr GP	CAPALC	£ 75.00		£ 75.00
BACS ✓	4075 Open Evening Food	Refund Cllr Glenda Perrott	£ 75.48		£ 75.48
BACS ✓	4075 Open Evening Drinks	Refund Cllr Marcus Whewell	£ 97.83		£ 97.83
BACS ✓	4300 Hedge trimming Royal Oak Lane	Sid Barnett	£ 100.00	£ 20.00	£ 120.00
BACS ✓	4300 Kissing Gate structural repairs	Dave Cook	£ 320.00		£ 320.00
BACS ✓	4305 Information Lecturn for Playing Field	Create Signs Ltd (making/production/fitting)	£ 1,230.00	£ 246.00	£ 1,476.00
			£ 4,535.03	£ 367.98	£ 4,903.01
S/ORDER	4250 Electricity Supply	SSE	£ 48.30	£ 2.42	£ 50.72
	Hemingford Abbots Parish Council - approved for payment		£ 4,583.33	£ 370.40	£ 4,953.73