

HEMINGFORD ABBOTS PARISH COUNCIL

Notice of the Meeting of the Parish Council

Time: 7 pm Date: Monday 27th February 2023.

Venue: Hemingford Abbots Village Hall, High Street, Hemingford Abbots.



To All Members of the Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Any member not able to attend should send their apologies in before the meeting.

Members: 5 Vacancy: 2 Quorum: 3

The meeting is open to members of the public (including the press), but it is not a public meeting.

Maxine Blewett Mrs Maxine Blewett – Parish Clerk 22nd February 2022.

Agenda

2022-2023	
162	Public Participation Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on Items that are on the current agenda. -To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting. -At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
163	County/ District Councillors' Reports To receive and accept reports.
164	To receive apologies for absence.
165	Councillors' Declarations of Interest -To receive declarations of interest from Councillors on items on the agenda - For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion. -To receive written requests for dispensations for disclosable pecuniary interests (if any) -To grant any requests for dispensation as appropriate.
166	Planning Applications a) NEW 22/02453/HHFUL Hemingford Park Common Lane Hemingford Abbots. Proposal: Erection of a greenhouse (retrospective) 23/00236/S73 3 Barnfield Hemingford Abbots Huntingdon. Proposal: Removal of Condition 3 (Joinery Details) of 21/02882/LBC. b) APPROVED 23/00028/TRCA Melrose High Street Hemingford Abbots Huntingdon PE28 9AH. T1 - English Oak - Reduce by approximately 1.5m in height and spread in all directions (N,S,E,W) to result in a well-balanced crown approximately Height 8.5m Spread 6m. 30% Thinning. T2 - Dogwood - H 6m S 4m - Pollard to 2.0m T3 - Bramley Apple - Reduce by approximately 1.5m in height and 1.0m -1.5m spread in all directions (N,S,E,W) to result in a well-balanced crown approximately Height 5.0m Spread 5.0m. 30% Thinning. T4 - Field Maple - H 6m S 4m - Pollard to 2.0m T5 - Walnut - H 10m S 10m - Fell and Remove T6 - Field Maple - H 7m S 7m - Re-Pollard to 2.5m T7 - Goat Willow - H 5m S 4m - Re- Pollard to 2.0m T8 - Paperbark Birch - H12 S 6 - Remove one small lower limb. 22/02229/TRCA 5 Riverside Quiet Waters Caravan Park Hemingford Abbots Huntingdon PE28 9AJ. T1 Sycamore: fell to ground level

c)	<p><u>22/01650/TRCA</u> 55 Common Lane Hemingford Abbots Huntingdon PE28 9AW. Cut down laurel trunks (L1-L4) and treat the resultant stumps with stump killer. Hazel (H) will be coppiced, to bring all stems down below 0.5m in height. Stems of the remaining laurel (L5) will be cut down to 1.5m Walnut (W) needs to be completely removed.</p> <p><u>22/01566/TRCA</u> Ash Meadow, Meadow Lane Hemingford Abbots Huntingdon PE28 9AR. T1 Ash (previously reduced to 4m stump): Fell and grind out stump. Replace with Hornbeam to match other trees planted in the same area.</p> <p><u>22/01041/TRCA</u> 5 River Meadow Hemingford Abbots Huntingdon PE28 9AY. Felling of the sycamore, Large sycamore (approx height 18m, trunk diameter 0.58 m, measured 1.5 m above ground. This tree is located 8 metres from our bungalow. It has previously caused blockage of pipework from gutter downpipe to soakaway. Now has blocked main drainpipe from toilets and is infiltrating voids in the concrete foundations adjacent to the broken drains. Our insurers have arranged repair of the drains, The advice from our local builder and tree experts is that roots from this tree poses a continuing and serious danger to the fabric of the bungalow. We have not at this stage commissioned a formal structural survey and would be grateful for advice on what is required.</p> <p><u>22/02477/HHFUL</u> Sycamores Manor Lane Hemingford Abbots Huntingdon PE28 9AJ. Erection of a single story rear extension.</p> <p><u>22/02347/HHFUL</u> Willows Meadow Lane Hemingford Abbots Huntingdon PE28 9AR. Erection of single storey rear extension.</p> <p>REFUSED</p> <p><u>22/02454/NMA</u> Non material amendment for 1400578FUL to vary the floor plans and elevations in respect of the pool house. Hemingford Park Common Lane Hemingford Abbots.</p>
167	<p>Minutes of the previous meeting To agree and approve the draft minutes from the PC Meeting held on the 23rd of January 2023 (Appendix 1).</p>
168 a) b)	<p>Open Evening 8th March 2023 To report: Posters have been approved, printed and distributed throughout the village. The Clerk has posted to residents on Lattenbury Lane and Cambridge Road. Update: Event management and responsibilities (MW & PC).</p>
169	<p>Internal Auditor Appointment Proposal to consider three quotes received from organisations providing Internal Audit services and decide on which company HAPC is to appoint. (Appendix 2)</p>
170	<p>Review and update the Action Plan (All).</p>
171	<p>Supporting the Hemingford Abbots Litter pickers Proposal to consider purchasing protective clothing, litter picking equipment and waste bags for residents who regularly pick-up litter in the village.</p>
172 a) b) c) e) f) g) h) i)	<p>Finance To receive and approve the payment of February's salary, bills and standing orders (Appendix 3 and below). To receive and approve the monthly bank reconciliation (Appendix 4). Proposal to transfer £25,000 from the current account to the savings account. Proposal to move £20,000 from General Reserves to the Light Sinking Fund. Appendix 5). To report: A VAT reclaim was made on the 3rd of February for £310.69 and this has been paid into the current account. Proposal to review and approve updates to the Inventory of Land and Assets (Appendix 6). Proposal to accept and approve the (index-linked) Insurance Renewal through Gallagher Insurance for the period 1/4/23 to 31/3/24 and for this to be authorised for payment in March. (Appendix 7). Proposal to agree a budget for refreshments at the Open Evening.</p>
173	<p>Assets of Community Value Proposal to discuss and agree specific sites that may be important to securing as an ACV.</p>
174 a) b) c) d)	<p>Administration: To report: Wicksteed Leisure has repaired the wet pour in the Playing Field. To report: A small supply of HAPC business cards have been purchased. Proposal that MW, ZR and the Clerk review and advise the council if any changes are required to policies and procedures at the April PC meeting. To report: HAPC has nominated Bridget Flanagan (ex-Chair) to attend the King's Garden Party in May 2023. If successful BF will be notified.</p>
175	<p>Councillor Recruitment Feedback and next steps (All).</p>
176	<p>Councillor Training To report: Cllr PC has attended the New Councillor training.</p>

177	Correspondence Received Emails: 2/2/23 From HDC'S J. Lancaster attaching a letter entitled HIS MAJESTY KING CHARLES III'S CORONATION and is dated 26 January 2023. The letter details a number of events likely to be happening across the country, and the Managing Director has asked if you'd be kind enough to share any events or activities being planned by your council. 1/2/23 Email and letter received from Dr Kaziewicz regarding Hemingford Park Planning Applications. 26/1/23 From CCC: regarding PR0903 Proposed Reduction of 40mph Speed Limit to 30mph - A1123 Houghton Road, St. Ives and Houghton & Wyton. Any comments to be sent to CCC by 17/2/23. 26/1/23 From Gallagher: regarding HAPC's insurance renewal questionnaire. 26/1/23 From HDC: The Government's Community Ownership Fund is designed to provide £150 million over 4 years to support community groups in taking ownership of assets and amenities at risk of being lost. voluntary and community groups can bid for match funding to acquire important assets and run them for the benefit of the local community. The fund will run until 2024/25.
178	Proposal that HAPC, as trustees of the Hemingford Abbots Playing Field, consider a request from the Flower Festival committee to allow residents living in the centre of the village to park their vehicles on the playing field (approximately 20 cars) over the weekend of the event (24th and 25th of June).
179	Village Maintenance
a)	Proposal to cut the hedgerow along the playing field and Royal Oak Lane before the bird nesting season, as suggested by residents on Royal Oak Lane. The RSPCA recommend not cutting down trees and bushes in the spring and summer, but waiting until autumn and winter, once the breeding season has finished.
b)	Proposal to repair Kissing Gate and supporting framework: A resident has reported that the framework fencing supporting the Kissing Gate on the Regatta Field near to Hemingford Grey is unstable and would not contain livestock which will be moved into the field sometime in March.
180	Matters for future consideration
181	Closure of the Meeting
182	Date of the next Meetings: HAPC Full Parish Council Meeting, 7 pm Monday March 27th 2023, in the Village Hall, High Street, Hemingford Abbots.

172a Finance

Payments for authorisation

			Net	VAT	Total
✓ 4000	Clerk's wages	Wages 30 hours @ £15.02 (5 weeks)			
✓ 4020	HMRC	PAYE			
✓ 4060	Working from home allowance	Working from home allowance	£ 20.00		£ 20.00
✓ 4305	Hemingford Grey Parish Council	One Leisure parish sessions 25th July, 1st, 8th, 15th and 22nd August	£ 228.96		£ 228.96
✓ 4275	SIQP Printing	Leaflets for the Open Evening	£ 68.00		£ 68.00
✓ 4275	SIQP Printing	Business Cards design and printing	£ 58.00	£ 11.60	£ 69.60
			£ 930.70	£ 11.60	£ 942.30
4250	Electricity Supply	Hemingford Abbots Parish Council - approved for payment	£ 48.30	£ 2.42	£ 50.72
		Payment method - BACS	£ 979.00	£ 14.02	£ 993.02