## **HEMINGFORD ABBOTS PARISH COUNCIL**

## Minutes of the

# **Parish Council Meeting**

### Held on Monday 28<sup>th</sup> November 2022 at 7.00pm

#### at the Hemingford Abbots Village Hall

Present: Parish Councillors: Marcus Whewell (Chair), Zoe Ryall, Phillip Cooke, Peter Keen,

Glenda Perrott.

Parish Clerk: Maxine Blewett

Members of the Public: 1

2022-	2023 MINUTES
Meetir	ng opened and attendees welcomed by MW at 7 pm
119	Public Participation A member of the public addressed the Parish Council regarding his objection to planning application reference 22/02240/OUT, 5 Common Lane. A concern was also raised about the number of applications the owner of 5 Common Lane has made over the years and the cost to parishioners and HDC each time an application is submitted.
120	
120	County/ District Councillors' ReportsTo receive and accept reports.HDC's report has been received and circulated to Councillors.A copy of the District Council report to the Parish Council is available from the Clerk.
121	To receive apologies for absence
	Apologies received from all District and County Councillors and accepted.
122	Councillors' Declarations of Interest
	None.
<b>123</b> a)	Planning Applications (Appendix 1) NEW
	<ul> <li>22/02234/HHFUL Whitehall 24 - 26 Common Lane Hemingford Abbots. Proposal: Replacement of existing fence with new early Georgian iron railings. Deadline for response 29/11/22.</li> <li>HAPC RESOLVED Neither nor or against this application.</li> <li>22/02256/HHFUL 3 Barnfield Hemingford Abbots Huntingdon. Proposal: Single glazed windows to be replaced with vertical opening, double glazed wooden windows (no horizontal fan light). Which would be in keeping with the period property. Front door to be replaced with a centralised version of existing door &amp; windows. (timber &amp; double glazed). Metal patio sliding doors to be replaced with wooden french doors. Respond by 21/11/22 - extension requested.</li> <li>HAPC RESOLVED Neither nor or against this application.</li> <li>22/02240/OUT 5 Common Lane Hemingford Abbots Huntingdon. Proposal: Demolish all existing buildings and erection of 6 new dwellings with garages and constructing a new access road and pedestrian sidewalk. Respond by 29/11/22.</li> <li>HAPC recommends refusal of this application as the proposal would consist of in-depth development that would fail to respect and harmonise with the prevailing and distinctive linear pattern of development on Common Lane to the detriment of the character of the area, and it would cause significant harm to the semi-rural character of the Conservation Area. In addition, this would represent considerable development in an area designated as flood zone 2. Finally, we noted that several of the supporting documents are dated 2019 (such as the flood risk assessment) and so may not contain accurate up-to-date information.</li> <li>22/02300/HHFUL Clover House High Street Hemingford Abbots Huntingdon PE28 9AA. Proposal: First floor extension to existing dwelling. Respond by 29/11/22.</li> <li>HAPC RESOLVED Neither nor or against this application.</li> </ul>
	22/02347/HHFUL Willows Meadow Lane Hemingford Abbots. Proposal: Erection of single storey rear extension. Respond by 7/12/22. HAPC RESOLVED Neither nor or against this application.



T	
	22/02229/TRCA 5 Riverside Quiet Waters Caravan Park Hemingford Abbots Huntingdon PE28 9AJ. T1
	Sycamore: fell to ground level. Received: Tue 25 Oct 2022   Validated: Tue 25 Oct 2022   Status: In progress.
	HAPC has not been asked to comment.
	22/02197/TRCA 2 Braefield Hemingford Abbots Huntingdon PE28 9EZ. T1 Leylandii: fell to ground level.
	Received: Fri 21 Oct 2022   Validated: Fri 21 Oct 2022   Status: In progress. <u>HAPC has not been asked to</u>
	comment.
	<b>22/02177/TRCA</b> Willows Meadow Lane Hemingford Abbots Huntingdon PE28 9AR. T2 - Beech - Fell to Ground
	Level and Remove Stump T10 - Cedar - Fell to ground Level and Remove Stump. Received: Tue 18 Oct 2022
	Validated: Tue 18 Oct 2022   Status: In progress.
	HAPC has not been asked to comment; but HAPC would like to understand why a mature Beech tree
	(T2) is being removed from a conservation area?
	22/02377/TRCA Manorside Quiet Waters Caravan Park Hemingford Abbots. Proposal: 3 x Hornbeam -
	Reduce crowns to previous pollard points at 4m. 1 x Cherry - reduce crown by 1.5m to lessen end weight on
	decayed trunk. <u>HAPC has not been asked to comment.</u>
	22/80357/COND Alternative Ref. PP-11690061 Little Oak 1 Abbots Close Hemingford Abbots Huntingdon
	PE28 9AP. Proposal: Discharge of conditions 5 (compliance arb and tpp) and 6 (replacement planting) of
	21/03853/HHFUL. Application Received Sun 13 Nov 2022. HAPC has not been asked to comment.
	22/02229/TRCA 5 Riverside Quiet Waters Caravan Park Hemingford Abbots Huntingdon PE28 9AJ
	T1 Sycamore: fell to ground level. Received: Tue 25 Oct 2022. HAPC has not been asked to comment.
b)	NOTED AS APPROVED:
~,	<b>22/01600/HHFUL</b> 3 River Meadow Hemingford Abbots Huntingdon PE28 9AY. Proposed single storey side
	extension, change existing windows to anthracite grey aluminium windows, proposed render finish to the
	house and new outbuilding.
	22/01989/TRCA_41A Common Lane Hemingford Abbots Huntingdon PE28 9AW. T1 - Sycamore Tree - crown
	reduce by 2-3 metres.
	22/01957/TRCA 19 Common Lane Hemingford Abbots Huntingdon PE28 9AN. T1 Robinia: Crown lift to 3m
	over driveway to improve access T2 Cypress: Partially dead tree: Fell to ground level T3 Magnolia: Reduce
	height to bottom of upstairs window at 4m.
124	Minutes of the previous meeting
124	<b>RESOLVED</b> to approve the minutes of the meeting held on the 24th of October 2022, including the proposed
	amendment to 114 (e).
125	Proposal to consider a request from the Hemingford Hub to erect a Men's Shed in a corner of the playing
	field for men to meet and do creative handicraft/works together.
	<b>RESOLVED</b> to defer this item until HAPC has received detailed information from The Hemingford Hub. Clerk
	to contact Hemingford Hub to request more information before the next PC meeting in January.
126	<b>Proposal</b> for HAPC to respond to HDC's request that planning applications are responded to within 21 days.
	<b>RESOLVED</b> for the Chair and the Clerk to draft a response to HDC to express HAPC's disappointment
	regarding the lack of consultation over the shortened response times to planning consultations. This change
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131	Finance
a)	<b>RESOLVED</b> to approve the November payments and standing orders.
b)	<b>RESOLVED</b> to accept and approve the October Bank Reconciliation.
C)	<b>RESOLVED</b> to accept the budget proposal for 2023/24 showing a proposed spend of £28,600 excluding
	earmarked reserves.
d)	<b>RESOLVED</b> to accept an increase of approximately 10% to the Precept and for the Clerk to submit the request
	to Huntingdonshire District Council.
132	Streetlights
a)	Report by Cllr PK
	The 46 Parish owned 'heritage' streetlights were inspected by Electrical Testing Ltd. earlier this year. Cllr PK explained this was a significant liability for HAPC as at today's figures, the cost to replace all the streetlights would be £140,000.00. There are five different periods when the elements of the streetlights may need to be replaced, with the biggest expenditure forecasted for 2030-31. It was Cllr PK's recommendation that HAPC should build up the reserves in the Streetlight Sinking Fund (SSF) by transferring most of the funds held in general reserves into the SSF at the start of the new FY. The SSF, with a £55,000 balance at the start of FY 2023/24 would then need to be topped up annually for the next 20 years by circa £4,500. Cllr GP asked whether CCC would be prepared to take over ownership of the streetlights and asked that the Clerk investigate. <i>Since the PC meeting CCC confirmed to the Clerk that they no longer take ownership of streetlights owned by PCs.</i> Cllr MW thanked Cllr PK for an excellent piece of work and also recommended that HAPC communicate with the parish early in 2023 on this important financial matter. Cllr MW also supports the proposal to transfer funds to the SSF during the current financial year.
b)	<b>RESOLVED</b> to appoint Clear Utility Solutions as broker to HAPC and accept their recommendation to appoint:
	YU Energy
	Mpan 1050001882677
	Standing Charge 29.18p per day
	Unit Rate 42.54p per kwh
	Term – 3 Year Fixed, beginning October 1st 2023
	Annual outlay £2826.24.
	Since the PC meeting the Clerk has signed an online Letter of Authority appointing Clear Utility Solutions as
	broker to HAPC. The Clerk also signed the contract with YU Energy.
133	Councillor Recruitment
	Feedback and next steps (All).
	Cllr MW asked everyone to continue to look for potential new Cllrs.
134	Councillor Training
	Noted: Cllr PC has been booked on the New Councillor Training Split Sessions 1st/8th/15th February 2023)
	but would prefer the one-day training in January 2023 (if a place becomes available).
	Cllr GP attended the November Councillor Training with CAPALC.
135	Clerk's Report
	Noted that:
	-HGPC have requested more information from HAPC before considering supporting another Summer Sports
	Programme in 2023. HGPC will discuss this at their January meeting. There is still some debate over how the
	2022 costs should be apportioned between the two parish councils. Cllr PC will contact Cllr A. Meredith for
	clarification on the information they require.
	-St. Margaret's Church in Hemingford Abbots will retain the Parish Book of Condolence.
	- Wicksteed Leisure Ltd. has provided a quote for repairing the wet pour areas as highlighted in their
	- Wicksteed Leisure Ltd. has provided a quote for repairing the wet pour areas as highlighted in their Inspection Report cost £332.00 exc. VAT.
	<ul> <li>Wicksteed Leisure Ltd. has provided a quote for repairing the wet pour areas as highlighted in their</li> <li>Inspection Report cost £332.00 exc. VAT.</li> <li>The broken post at the entrance to the Playing Field (large gate, top of Royal Oak Lane) has been repaired</li> </ul>
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136	Correspondence Received
	Emails:
	21/10/22 HDC Enforcement on 22/00236/ENTREE Tree Clearance on Meadow Lane - case is still being
	investigated.
	CCC LHI Scheme 2023-2024 – Invitation to bid
	HDC Community Infrastructure Levy (CIL) Funding 22/23 Round Two Open
	25/10/22 Public Sector Executive – invitation to a Housing Forum.
	26/10/22 Cambridgeshire and Peterborough Combined Authority - Operators and timetables for services
	withdrawn by Stagecoach East from October 30 <sup>th</sup> , 2022.
	14/11/22 Proposed 20mph and 30mph Speed Limits - Hemingford Grey and parts of High Street Hemingford
	Abbots. PR0875 Details at: https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-
	and-pathways/traffic-regulation-orders/permanent-traffic-regulation-orders
137	Matters for future consideration / Items for the agenda:
a)	Jo Wills proposal for grant
b)	Ann-Marie Farmer – Footpath Warden Report
138	Closure of the Meeting
	Meeting closed at 9.40 pm.
139	Date of the next Meetings:
	HAPC Full Parish Council Meeting, Monday January 23 <sup>rd</sup> , 2023, 7 pm at the Village Hall, High Street,
	Hemingford Abbots.

#### ltem 131

#### (a) November Payment Schedule

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BACS	4000	Clerk's wages	Wages 35 hours @ £15.02 (5 weeks) £525.70							
BACS	4020	HMRC PAYE	PAYE							
BACS	4060	Working from home allowance	Working from home allowance							
BACS	4220	Bradgate Ground Maintenance Ltd	Grass cutting 10th, 24th and strimming on 24th October	£	121.00	£2	4.20	£	145.20	
BACS	4275	Town and Parish Council Webistes	Annual Hosting Fees 1/12 22 to 1/12/23	£	330.00			£	330.00	
BACS	4070	SLCC	2023 Annual Membership fee for the Clerk	£	112.00			£	112.00	
BACS	4070	PARISH ONLINE	Annual Membership fee	£	45.00			£	45.00	
				£	1,153.70	£	4.20	£	1,177.90	
ORDER	4250	Electricity Supply		£	48.30	£	2.42	£	50.72	
				£	1,202.00	£2	6.62	£	1,228.62	

### Signed

Chairman Marcus Whewell.....