

**Meeting Minutes of the Administrative Trustees  
of the HEMINGFORD ABBOTS PLAYING FIELD**

**Monday 24<sup>th</sup> October 2022      Hemingford Village Hall 8.45 pm**

**Present**

<b>HAPC Parish Councillors:</b>	Marcus Whewell (Chair) Zoe Ryall Peter Keen Phillip Cooke
<b>Clerk:</b>	Marcus Whewell (Chair) in Clerk's absence
<b>County and District Councillors:</b>	None
<b>Members of the Public:</b>	none

**MINUTES**

1.       **To Receive and Approve Apologies for Absence**  
HAPC Cllr Glen Perrott sent apologies for absence, and also the Parish Clerk Maxine Blewett.
2.       **Declaration of Interests**  
None.
3.       **Public Participation Session / Open Forum**  
No public participation.
4.       **To approve the Minutes of HAPF meeting held on the 25<sup>th</sup> July 2022**  
**RESOLVED to approve** the minutes from the meeting held on 25<sup>th</sup> July 2022.
5.       **Matters Arising – Information Only**  
None
6.       **Playing Field**
  - 6.1       The annual inspection report from Wicksteed Lesiure Ltd was discussed. It was agreed to progress with the recommended repairs to the soft floor (cost £332), and in addition to obtain quotes for the repainting of the slide.
  - 6.2       It was agreed that HAPC should write to the Jubilee Committee to thank them for the commemorative bench, provided as part of the jubilee celebrations in 2022.
  - 6.3       With regard to the recent anti-social behaviour on the playing field, MW confirmed that no further instances have been reported by parishioners since the intervention by the Huntingdon Community and Protection Unit.
7.       **Future Meetings**  
The parish clerk has confirmed that the quarterly trustee meetings do not need to be advertised across the parish or held as sessions open to the public. It was therefore agreed that in future, the agendas will not be posted on the website or on the notice boards, and that the administrative trustee meetings will follow directly on from the parish council meetings on a quarterly basis. In the event that any parishioners still wish to attend these meetings, then they will be allowed to do so.
8.       **Closure of the Meeting**  
The meeting closed at 9.00 pm.
9.       **Date of Next Meeting**  
Monday 23<sup>rd</sup> January 2023 at the Hemingford Abbots Village Hall.