

HEMINGFORD ABBOTS PARISH COUNCIL

Notice of the Meeting of the Parish Council

Time: 7 pm Date: Monday 24th October 2022.

Venue: Hemingford Abbots Village Hall, High Street, Hemingford Abbots.



To All Members of the Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Any member not able to attend should send their apologies in before the meeting.

Members: 5 Vacancy: 2 Quorum: 3

The meeting is open to members of the public (including the press), but it is not a public meeting.

Maxine Blewett Mrs Maxine Blewett – Parish Clerk 19th October 2022.

Agenda

2022-2023	
98	<u>Public Participation</u> Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on <u>Items that are on the current agenda.</u> -To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting. -At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
99	<u>County/ District Councillors' Reports</u> To receive and accept reports.
100	To receive apologies for absence
101	<u>Councillors' Declarations of Interest</u> -To receive declarations of interest from Councillors on items on the agenda - For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion. -To receive written requests for dispensations for disclosable pecuniary interests (if any) -To grant any requests for dispensation as appropriate
102	<u>Planning Applications</u> (Appendix 1) a) <u>NEW</u> None b) <u>APPROVED</u> <u>22/00519/HHFUL</u> 30 Common Lane, Hemingford Abbots, Huntingdon PE28 9AN. Erection of single storey side extension and alterations. Approved 3rd October 2022. <u>22/01610/HHFUL</u> Oak House, Royal Oak Lane, Hemingford Abbots, Huntingdon PE28 9AF. Proposed replacement of existing conservatory with garden room. Approved 12th October 2022.
103	<u>Minutes of the previous meeting</u> To agree and approve the draft minutes from the Extraordinary Meeting held on the 26 th of September 2022 (Appendix 2).
104	<u>Review and update the Action Plan</u> (All).
105	<u>Consider and agree if Councillors should have an HAPC business card</u> (MW).
106	<u>Review of the Summer Sports Programme</u> (PC).
107	<u>Analysis of the Streetlight Audit</u> Results and projected future expenditure needed to cover the ongoing upkeep and replacement of the streetlights (PK).
108	<u>Feedback from the Communications Strategy Meeting</u> (MW/PC)
109	<u>Parish Book of Condolence</u> Consider and make recommendations on the best place to safely store the BoC. (All)
110	<u>Meetings Attended:</u> a) Feedback on the Cambs Flood Group Conference (MW)

b)	Feedback from attendance at the CAPALC AGM (MW)
c)	Feedback from the HDC Engagement Session (MW)
111	Councillor Recruitment Feedback and next steps (All).
112	Councillor Training To report: Cllrs PC and GP have been booked on the New Councillor Training Split Sessions 1/8/15 February 2023). CAPALC have been asked to let the Clerk know if any places become free on Saturday 28 th January (whole day training).
113	Consider and agree on whether HAPC should opt out of the SAAA central external auditor appointment arrangements (All).
114	Finance
a)	To receive and approve the payment of bills and standing orders (Appendix 3 and below).
b)	Quarter 2 Bank reconciliation (to the end of September) to be agreed and signed off (Appendix 4).
c)	Quarter 2's Performance against Budget Update (Clerk).
d)	Discuss and approve the repair or replacement of all hazards that have been identified as 'high-risk' in the Wicksteed Playing Field Inspection Report and consider any additional remedial work that may be needed now or in the future.
e)	Consider a request from The Jubilee Committee to add eleven of their Jubilee planters to HAPC's Assets Register and Public Liability Insurance cover.
115	Correspondence Received Emails: 17/10/22 MW – notes from HDC Engagement Session. 17/10/22 Request to amend draft minutes by the homeowners of The Hermitage on planning application 22/01810/TRCA (Chair agreed the changes and the draft minutes were amended for approval at the PC meeting. 17/10/22 Stacey Miller, Lead Transport and Infrastructure Officer. Request to complete survey on the Transport Plan. 4/10/22 HDC Pre-application planning service - change in approach to amendments to planning applications and details the 'Planning Blitz' being undertaken by the District Council's Planning Services Department, which commences 4th October. 3/10/22 Jessica Lancod-Frost, Policy officer, National Association of Local Councils. Article on The Summer Sports Programme in their Points of Light Magazine. 3/10/22 HDC Council Meetings being streamed online from 12/10/22. 28/9/22 HDC The Stukeleys Neighbourhood Plan Submission Consultation will be available for view and comment between the following dates: Start date: 28/09/22 10:10 End date: 10/11/22 23:59. Please select the following link to view this event: https://consult.huntingdonshire.gov.uk/kse/event/37107 . 28/9/22 HDC Huntingdonshire 'Undefeatables' launches 1st October 2022. The URL link will be live from 29 September to start accepting applications for access to free exercise classes and gym work for certain health conditions. Visit www.huntingdonshire.gov.uk/undefeat . For more information. 11/8/22 Admin@saaa.co.uk SAAA 2022 Opt-out Communication. Option to opt out of the SAAA central external auditor appointment arrangements, the deadline is 28/10/22 should HAPC wish to do so.
116	Matters arising/Agenda items for the next meeting
117	Closure of the Meeting
118	Date of the next Meetings: HAPC Full Parish Council Meeting, Monday November 22nd, 2022, 7 pm at the Village Hall, High Street, Hemingford Abbots.

114a Bills and Standing Orders

Payments to be approved & paid:			OCTOBER 2022 PAYMENTS		
			Net	VAT	Total
BACS ✓	4000 Clerk's wages	Wages 30 hours @ £14.02			
BACS ✓	4020 HMRC PAYE	PAYE			
BACS ✓	4060 Working from home allowance	Working from home allowance	£ 16.00	£	£ 16.00
BACS ✓	4220 Bradgate Ground Maintenance Ltd	Strimming and Grass Cutting 12h & 26th September	£ 66.00	£ 13.20	£ 79.20
BACS ✓	4315 ASKit	Renewal of LiveDrive Cloud Backup for Clerk's laptop	£ 16.67	£ 3.33	£ 20.00
BACS ✓	4215 Wicksteed Leisure Ltd	Inspection of the Playing Field and Equipment	£ 120.00	£ 24.00	£ 144.00
BACS ✓	4275 Town and Parish Council Webistes	Adding mourning page functionality to website	£ 80.00	£ -	£ 80.00
BACS ✓	4105 CAPALC	Bitsize Training on Elections Chair and Clerk 12/2/22	£ 60.00		£ 60.00
BACS ✓	4105 CAPALC	Councillor Training Z.Ryall 01/2/22	£ 75.00		£ 75.00
			£ 854.27	£ 40.53	£ 894.80
S/ORDER	4250 Electricity Supply	SSE Standing Order	£ 48.30	£ 2.42	£ 50.72
			£ 902.57	£ 42.95	£ 945.52