HEMINGFORD ABBOTS PARISH COUNCIL

Notice of the Extraordinary Meeting of the Parish Council

Time: 10 am Date: Friday 12th August 2022.

Venue: Hemingford Abbots Village Hall, High Street, Hemingford

Abbots.

To All Members of the Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Any member not able to attend should send their apologies in before the meeting.

Members: 5 Vacancy: 2 Quorum: 3

The meeting is open to members of the public (including the press), but it is not a public meeting.

Maxine Blewett - Parish Clerk 8th August 2022.

Agenda

	-2023					
69	Public Participation					
	Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on					
	Items that are on the current agenda.					
	-To allow any members of the public and Councillors declaring an interest to address the meeting in relation					
	to the business to be transacted at that meeting.					
	-At the close of this item, members of the public will no longer be permitted to address the Council unless					
	invited to do so by the Chairman.					
70	County/ District Councillors' Reports					
	To receive and accept reports.					
71	To receive apologies for absence					
72	Councillors' Declarations of Interest					
	-To receive declarations of interest from Councillors on items on the agenda					
	- For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matte					
	during public participation and/or at the agenda item prior to discussion.					
	-To receive written requests for dispensations for disclosable pecuniary interests (if any)					
	-To grant any requests for dispensation as appropriate					
73	Planning Applications (Appendix 1)					
	<u>NEW</u>					
a)	22/01610/HHFUL Oak House Royal Oak Lane Hemingford Abbots. Proposal: Proposed replacement of					
	existing conservatory with garden room. HAPC to respond by 19th August 2022.					
	22/01512/TREE Pumping Station, Rideaway Drive, Hemingford Abbots. Proposal: Elm tree - the team will use					
	pole saws to cut the branches around the building back 1.5m and to a height of 5m, the work will be carried					
	out from ground level. overgrown and is at risk of damaging the building. Also while on site a dead tree was					
	found to have fallen into the site and damaged the fence line and is also now a trip hazard.					
b)	<u>APPROVED</u>					
	22/000563/HHFUL Up Top High Street, Hemingford Abbots, PE28 9A. Internal alterations, demolish existing					
	conservatory and replacement single storey rear and part extension.					
	22/01306/TRCA 64 Common Lane, Hemingford Abbots. Proposal: T1 Thuja: fell to ground level. Tree has					
	been managed as a hedge however is in poor form following recent height reduction T2 Silver Birch: fell to					
	ground level. Tree is declining and approx. 50% dead.					
	22/01188/TRCA Oak Lodge Manor Lane, Hemingford Abbots PE28 9AJ. T1 ash tree to reduce to around 2m					
	stem due to excessive shade and close proximity to building. T2 oak tree to reduce to around 2m stem due to					
	excessive shade and close proximity to building.					
74	Minutes of the previous meeting					
	To agree and approve the draft minutes from the meeting held on the 25th of July 2022 (Appendix 2).					



75	VAS Inspection					
	To report: The VAS is partly operational again. Westcotec's engineer advised that the main issue was a part/					
	design failure which prevented the two batteries from properly balancing the load, causing the sign to shut					
	down and failing to restart. We should only receive an invoice for fuel and maybe a little labour.					
	There has been a second failure which now prevents us from downloading the data: the estimated cost to fix					
	this will be £700-£800 (quote to follow). This item will be placed on the September agenda for					
	discussion/approval.					
	There is a small failure in two of the bottom LED lights; the sign is still legible and it is 'not sufficient to be an					
	operational issue'. This would be fixed with the downloading issue if HAPC decide to have the data-download					
	issue repaired.					
76	<u>Finance</u>					
a)	To receive and approve the payment of bills and standing orders (Appendix 3).					
b)	To approve the monthly bank statement/reconciliation (Appendix 4).					
77	Matters arising/Agenda items for the next meeting					
	Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10 (2) (b) states that					
	business must be specified; therefore, the Council cannot lawfully raise matters for discussion during this					
	meeting. Matters arising where a decision is required will be added to the next meeting's agenda. Any					
	business and payments to be considered at Parish Council meeting must be delivered to the Clerk for					
	inclusion on the agenda at least 5 days prior to the meeting.					
78	Email 20/7/22. Great Ouse Valley Trust invitation to a Living Landscape Workshop Thursday 8th September					
	9.30am – 4pm, Hemingford Abbots Village Hall.					
	Email 22/7/22 Emma Little HDC. HDC Forum slides and materials available to download. If Cllrs would like a					
	copy Clerk will send the link.					
	Email 25/7/22. Wicksteed Inspection of the Playing Field Invitation.					
	Email 27/7/22 Great Ouse Valley Trust e-new letter (The Valley).					
	Email 29/7/22 Peterborough Environment City Trust. Invitation to complete a survey.					
	Email 1/8/22 Cambridgeshire Flood Groups Conference. This free event will take place on Thursday 22nd					
	September 2022 at The Club in Alconbury Enterprise Campus. MW will attend.					
	Email 1/8/22 from a resident of HA reporting a broken bridge over the field on the right of way between					
	Houghton lock and the nature reserve at Godmanchester. Clerk has reported this to CCC/emailed resident					
	with an update.					
	Email 5/8/22 A.Willetts, Gunnercooke Ltd. Update on communications with Env.Agency.					
	Emails on 4&5/8/22 on most recent activities of PROVE (with attachments)					
79	Closure of the Meeting					
80	Date of the next PC Meeting:					
	Monday September 26th, 2022, 7 pm at the Village Hall, High Street, Hemingford Abbots					

Item 76 (a)

Payments for approval

Payments to be approved & paid:		oproved & paid:	AUGUST 2022 PAYMENTS				
				Net	VAT		Total
BACS	4000	Clerk's wages	Wages 41 hours @ £14.02 (5 WEEK MONTH)				
BACS	4020	HMRC PAYE	PAYE				
BACS	4060	Working from home allowance	Working from home allowance	£ 16.00	£	£	16.00
BACS		Bradgate Ground Maintenance Ltd	Grass Cutting 4th, 25th July	£ 66.00	£ 13.20	£	79.20
BACS	4305	Coral Design Management	Design and layout/artwork for the Playing Field Information Board	£ 1,000.00		£	1,000.00
				£ 1,656.82	£ 13.20	£	1,670.02
S/ORDER	4250	Electricity Supply	SSE Standing Order	£ 48.30	£ 2.42	£	50.72
				£ 1,705.12	£ 15.62	£	1,720.74