

**Meeting Minutes of the Administrative Trustees  
of the HEMINGFORD ABBOTS PLAYING FIELD  
Monday 25<sup>th</sup> July 2022 Hemingford Village Hall 8.00 pm**

**Present**

**HAPC Parish Councillors:** Marcus Whewell (Chair)  
Peter Keen  
Glen Perrott

**Clerk:** Marcus Whewell (Chair) in Clerk's absence

**County and District Councillors:** None

**Members of the Public:** none

**MINUTES**

1. **To Receive and Approve Apologies for Absence**  
HAPC Cllrs Phillip Cooke and Zoe Ryall sent apologies for absence, and also the Parish Clerk Maxine Blewett
2. **Declaration of Interests**  
None.
3. **Public Participation Session / Open Forum**  
No public participation.
4. **To approve the Minutes of HAPF meeting held on the 25<sup>th</sup> of April 2022**  
**RESOLVED to approve** the minutes from the meeting held on 25<sup>th</sup> April 2022.
5. **Matters Arising – Information Only**  
PK queried whether there was a need for the public to be invited, and potentially participate, at any meeting held purely for the Trustees of the Playing Field. It was agreed that the Clerk should investigate this and report back appropriately to the Trustees.
6. **Playing Field**
  - 6.1 To report: An email has been sent to Ken Martin to thank him for his monthly inspection of the Playing Field.
  - 6.2 It was agreed that no maintenance was needed on the Playing Field, however since the meeting took place Wicksteed has contacted HAPC to recommend that the annual inspection of the equipment and grounds is now due. The Clerk will contact Wicksteed to organise the inspection.
  - 6.3 After the success of the recent Jubilee celebrations, Cllr Phillip Cooke spoke with the organisers concerning potential future uses of the Playing Field. It was discussed and agreed that the main requirement for similar events would be a significant time commitment from the organisers, which can be difficult to secure. It was also mentioned that a significant percentage of the attendees for the Jubilee Fun Day were probably not parish residents. In the light of this information, HAPC will continue to consider future applications on an individual basis, as and when they are presented to the Trustees.
  - 6.4 To report: The new Heritage information Board is almost ready for installation (just awaiting the inclusion of a QR code to link to the Parish website), It is expected that this will be in place by the end of August. The Clerk will confirm approval of the changes and the purchase order to C. Walton.
7. **Closure of the Meeting**  
The meeting closed at 8.15 pm.
8. **Date of Next Meeting**  
Monday 24<sup>th</sup> October 2022 at the Hemingford Abbots Village Hall.