

**Meeting Minutes of the Administrative Trustees
of the HEMINGFORD ABBOTS PLAYING FIELD
Monday 25th April 2022 Hemingford Village Hall 6.45 pm**

Present

HAPC Parish Councillors: Marcus Whewell (Chairman), Zoe Ryall (Vice Chair)
Peter Keen, Phillip Cooke
Acting Clerk: Zoe Ryall
County and District Councillors: Sarah Wilson
Members of the Public: 1

MINUTES

1. **To Receive and Approve Apologies for Absence**
Apologies accepted for Cllrs Bridget Flanagan, John Peters, Bob Penney and clerk Maxine Blewett
2. **Declaration of Interests**
None.
3. **Public Participation Session**
Open Forum. A maximum of 15 minutes is permitted for members of the public to address the Council on the item on the Agenda. Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting.
No public participation.
4. **To approve the Minutes of HAPF meeting held on the 24th January 2022**
RESOLVED to approve the minutes from the meeting held on 24th January 2022.
5. **Clerk's Report**
 - 5.1 Notices have been replaced at each entrance of the Playing Field with contact information/no dogs allowed message.
 - 5.2 The perimeter hedge has been cut by Sid Barnett.
 - 5.3 A volunteer resident of Royal Oak Lane has confirmed he is willing to continue carrying out inspections of the Playing Field and equipment using a list of criteria sent by the Clerk.
6. **Matters Arising – None.**
7. **Playing Field**
To consider any maintenance issues on the Playing Field requiring attention and, if necessary, to make a request to the Parish Council at its next meeting for appropriate funding and action.
 - 7.1 Cllr BP has agreed to continue to provide any maintenance work needed for the gate going forwards.
8. **Correspondence Received**
Hemingford Abbots 'Jubilators' have requested use of the Playing Field on Thursday 2nd June 2022 for a planned Queen's Jubilee Celebration. It was agreed that Public Liability Insurance needed to be considered and that this would be discussed at the Parish Council meeting, following this meeting; agenda item 183.10.
9. **Closure of the Meeting**
The meeting closed at 7.00 pm.
10. **Date of next Meeting**
25th July 2022 6.30 pm at the Hemingford Abbots Village Hall.