

# HEMINGFORD ABBOTS PARISH COUNCIL

## Minutes of the Parish Council Meeting

Held on Monday 25 July 2022 at 7.00pm at the Hemingford  
Abbots Village Hall



**Present: Parish Councillors:** Marcus Whewell (Chair), Peter Keen, Glen Perrott. **District Councillors:** None. **County Councillors:** Doug Dew. The Chair deputised for the Clerk.

**Members of the Public: 0**

2022-2023		MINUTES
53	<u>Public Participation</u> None.	
54	<u>County/ District Councillors' Reports</u> To receive and accept reports. CCC Cllr DD presented a short overview as follows: the new administration is now in place and setting its first budget, There are plans in train to allow for more local decision-making. There is still no Highways Officer for the County, but progress is being made in regard to completing some of the outstanding tasks. Highways have reported a £7m surplus for last year. Cllr PK asked whether this could be used to remedy the defective safety barriers on the A1307 between Godmanchester and the train station. DD responded that discussions were continuing over who has responsibility for any repairs to this road. MW updated DD on HDC Enforcement Department's recent response with respect to the concerns raised over various activities witnessed at the former Little Chef building, and DD offered to continue to investigate on our behalf. A report from DC Sarah Conboy was circulated to all parish councillors after the meeting, together with an apology for the DCs' absence on this occasion.	
55	<u>To receive apologies for absence</u> Cllrs Phillip Cooke and Zoe Ryall sent apologies for absence, and also the Parish Clerk Maxine Blewett.	
56	<u>Councillors' Declarations of Interest</u> None.	
57	<b>Planning Applications</b> <b>New/Ongoing</b> a) <b>21/02618/HHFUL</b> 48 Common Lane Hemingford Abbots Huntingdon PE28 9AN. Construction of car-port and storage structure. The District Council has received further information in connection with the planning application that has been made for the development of the site. This information provides for 1 New Plan received on the 12.07.2022. <b>RESOLVED</b> to continue to recommend refusal of this application for the reasons previously given. However we also wish to comment that the design and access statement explicitly stated that there were no proposals to remove any trees or hedges. In actuality, there have been extensive removals and replacements, resulting in a significant amendment to the street scene. b) <b>Completed</b> <b>21/02619/HHFUL</b> 48 Common Lane, Hemingford Abbots. Further information received regarding residential alterations including roof extension and alterations, and replacement access gates. HDC 8th June 2022.	

<b>58</b>	<u>Minutes of the previous meeting</u> To agree and approve the draft minutes from the meeting held on the 26 <sup>th</sup> of June 2022 <b>RESOLVED</b> to approve the minutes of the last meeting held on the 26 <sup>th</sup> of June 2022.
<b>59</b> a) b)	<u>Finance</u> <b>RESOLVED</b> to approve the July Payments <b>RESOLVED</b> to accept and approve the accounts for the first quarter together with the June monthly bank reconciliation.
<b>60</b> a) b) c) d) e) f) g)	<u>Review and Update Actions from Previous Meetings</u> Village gate re-fitting – now completed. Bank Signatories- PK now set up Councillor Training – GP is still awaiting dates for her introductory course(s). Trees (various) – a list of trees with current TPOs has been requested from HDC. Similarly, more information is being sought regarding establishing ownership of the large tree in the centre of the village (Note: HDC have stated that it is does not belong to either them or CCC). PK expressed his continued concerns over work being undertaken by residents on various trees on Meadow Lane, particularly the ones located by the Bailey bridge, one of which been felled and another significantly reduced in size. The clerk has written to HDC to ascertain whether suitable approval has been sought and granted for this work. Playing Field Inspections - An email has been sent to Ken Martin to thank him for his monthly inspections and general support. Playing Field (Future Events) - After the success of the recent Jubilee celebrations, Cllr Phillip Cooke spoke with the organisers concerning potential future uses of the Playing Field. It was discussed and agreed that the main requirement for similar events would be a considerable time commitment from the organisers, which can be difficult to secure. It was also mentioned that a significant percentage of the attendees for the Jubilee Fun Day were probably not parish residents. In the light of this information, HAPC will continue to consider future applications on an individual basis, as and when they are presented to the Trustees. Gate by Beechers House – Councillors expressed their concerns regarding HAPC undertaking any work on street furniture that is not under its ownership. It was agreed to ask the Clerk to discuss this further with our insurers before any repairs are undertaken, and report back.
<b>61</b>	<u>HDC ONE Leisure Sports Programme</u> Extra sessions have been provided in partnership with HGPC, and the programme is now underway. HAPC looks forward to future reports regarding the success of the programme.
<b>62</b> a)-g)	<u>Council Policies and Procedures</u> With regard to the first tranche of policies for review, no amendments have been suggested to date.
<b>63</b>	<u>Feedback on Training Courses and / or Meetings Attended</u> MW reported on the HDC Open Day attended by himself and the Clerk, who took extensive notes. A request was made to the Enforcement Dept to visit the former Little Chef premises and investigate the site for any potential breaches. Also, requests were made regarding establishing the ownership of the signature tree in the centre of the parish, and also for HDC to provide a list of the trees with existing TPOs sited within the parish boundary, A copy of the various presentations will be circulated as soon as received. MW and ZR attended a Road Safety event in Huntingdon on 14/07/22. The organisers confirmed that HAPC was following the recommended process by inviting parishioners to form a local Speedwatch group, and that they were available to supply further information and assistance if required.
<b>64</b>	<b>Proposal</b> that HAPC nominate a Councillor with transport/project management experience to join a newly formed Transport Action Group established by the Hemingford Hub Group. HAPC noted that the issue of public transport was not raised at the recent Open Evening, nor has any parishioner(s) raised this directly with the Council since. It was discussed that some residents requiring travel assistance may already have local arrangements in place with neighbours, and so HAPC would like to see some evidence of need in order to consider this project further.
<b>65</b>	<b>Matters arising/Agenda items for the next meeting</b>

	<p>Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10 (2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion during this meeting. Matters that arise where a decision is required will be added to the next meeting's agenda. Any business and payments to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 5 days prior to the meeting.</p> <p><b>NONE.</b></p> <p>Note: a query was raised by PK over the descriptive wording adopted for this item in the agenda and minutes, which he will share with the clerk for consideration.</p>
<b>66</b>	<p><b>Correspondence Noted:</b></p> <p><u>Email</u> 17/5/22 from Hunts Forum regarding the Hunts Forum Volunteer Awards.</p> <p><u>Email</u> 18/5/22 from HDC announcing the new Executive Team, made up of the new leader, Councillor Sarah Conboy who will be supported by eight councillors, each responsible for a different portfolio (Appendix 7).</p> <p><u>Email</u> 24/5/22 from HDC Development Services regarding the new Community Infrastructure Levy round which is opening in the Summer. Information on CIL can be found at (<a href="https://www.huntingdonshire.gov.uk/planning/community-infrastructure-levy-cil/cil-funding/guidance-on-allocation-and-spending/">https://www.huntingdonshire.gov.uk/planning/community-infrastructure-levy-cil/cil-funding/guidance-on-allocation-and-spending/</a>).</p> <p><u>Email</u> 30/5/22 from Office of the Police and Crime Commissioner for Cambridgeshire and Peterborough. Invitation to a 'Virtual Round Table' meeting on Monday 11th July 2022 Peterborough City &amp; Huntingdon 18:00 – 19:30 (Chair attended).</p> <p><u>Email</u> 7/6/22 from Coral Walton advising the Heritage Board had been delayed but hoped this would be ready by the end of July.</p> <p><u>Email</u> 13/6/22 from CAPALC with a request for HAPC to complete a poll on subjects that will be prioritised and discussed with HDC (completed by Clerk/Chair).</p> <p><u>Email</u> 13/6/22 from B. Penney regarding repairs he carried out on the Meadow Gate.</p> <p><u>Email</u> 15/6/22 from HDC inviting the Clerk and Chair or chosen substitute to Huntingdonshire District Council's Parish Forum, which is taking place on Wednesday 20th July 2022 at Burgess Hall, St Ives Leisure Centre, Westwood Road, St Ives, PE27 6WU, starting at 10.00 and closing at 16.30. (Clerk and Chair attended).</p>
<b>67</b>	<p><b>Closure of the Meeting</b></p> <p>The meeting closed at 8.15 pm</p>
<b>68</b>	<p><b>Date of the next PC Meeting:</b></p> <p>Monday September 26<sup>th</sup>, 2022, 7 pm at the Village Hall, High Street Hemingford Abbots</p>

### Payments approved (43a)

Payments to be approved & paid:			JULY 2022 PAYMENTS		
			Net	VAT	Total
BACS	4000 Clerk's wages	Wages 35 hours @ £14.02			
BACS	4020 HMRC PAYE	PAYE			
BACS	4060 Working from home allowance	Working from home allowance	£ 16.00	£	£ 16.00
BACS	4220 Bradgate Ground Maintenance Ltd	Grass Cutting 6th, 14th, Strimming on 6th June	£ 121.00	£ 24.20	£ 145.20
BACS	4305 Hemingford Peace Memorial Field	One Leisure Summer Sports Programme field hire	£ 75.00		£ 75.00
BACS	4300 AMW Fencing	Re-fitting of Village Gate and replacement posts for both gates on New Road	£ 451.00		£ 451.00
BACS	4070 SLCC	Arnold Baker 13th Edition Local Council Administration (Book)	£ 141.00	£ 0.80	£ 141.80
BACS	4300 Dave Cook	Cutting overgrown bushes at the rear of Chapmans, Hemingford Abbots	£ 125.00		£ 125.00
BACS	4105 CAPALC	Chairmanship Training for Vice Chair Zoe Ryall 20/6/22	£ 50.00		£ 50.00
BACS	4055 Cartridge Save Limited	Printer Ink x 2 multi-packs	£ 121.50	£ 24.30	£ 145.80
			£ 1,591.20	£ 49.30	£ 1,640.50
S/ORDER	4250 Electricity Supply	SSE Standing Order	£ 48.30	£ 2.42	£ 50.72
			£ 1,639.50	£ 51.72	£ 1,691.22

Minutes of the Meeting signed by the Chair of Hemingford Abbots Parish Council

Cllr Marcus Whewell.....