

# HEMINGFORD ABBOTS PARISH COUNCIL

## Notice of the Meeting of the Parish Council

Time: 7.00pm Date: Monday 25th July 2022.

Venue: Hemingford Abbots Village Hall, High Street, Hemingford Abbots.



### To All Members of the Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Any member not able to attend should send their apologies in before the meeting.

Members: 5 Vacancy: 2 Quorum: 3

The meeting is open to members of the public (including the press), but it is not a public meeting.

*Maxine Blewett* Mrs Maxine Blewett – Parish Clerk 20<sup>th</sup> July 2022.

## Agenda

2022-2023	
53	<b><u>Public Participation</u></b> Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on. <b><u>Items that are on the current agenda.</u></b> -To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting. -At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.
54	<b><u>County/ District Councillors' Reports</u></b> To receive and accept reports.
55	To receive apologies for absence
56	<b><u>Councillors' Declarations of Interest</u></b> -To receive declarations of interest from Councillors on items on the agenda - For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion. -To receive written requests for dispensations for disclosable pecuniary interests (if any) -To grant any requests for dispensation as appropriate
57	<b><u>Planning Applications (Appendix 1)</u></b> <u>New/Ongoing</u> a) 21/02618/HHFUL 48 Common Lane Hemingford Abbots Huntingdon PE28 9AN. Construction of car-port and storage structure. The District Council has received further information in connection with the planning application that has been made for the development of the site. This information provides for 1 New Plan received on the 12.07.2022. HAPC to respond by 1/8/22. <u>Completed</u> b) 21/02619/HHFUL 48 Common Lane, Hemingford Abbots. Further information received regarding residential alterations including roof extension and alterations, and replacement access gates. HDC 8th June 2022. Approved.
58	<b><u>Minutes of the previous meeting</u></b> To agree and approve the draft minutes from the meeting held on the 27th of June 2022 (Appendix 2).
59	<b><u>Finance</u></b> a) To receive and approve the payment of bills and standing orders (Appendix 3 ). b) Accounts and bank reconciliation for Q1 (30 June) to be agreed and signed off (Appendix 4).
60	<b><u>Review and Update Action Plan</u></b> Update on previous proposals approved and the actions agreed (all)

<b>61</b>	<b>HDC One Leisure Sports Programme</b> To report: Hemingford Grey Parish Council agreed to pay 75% of the cost for another HDC One Leisure team member to allow more children to attend the sports sessions. The Clerk to HAPC has sent the booking spreadsheet to HDC, who should now be contacting parents and the Hemingford Pavilion.
<b>62</b>	<b>Council Policies and Procedures</b> Proposal for Councillors to review the following policies and procedures and provide feedback to the Clerk by no later than 31/8/22: a) Complaints Procedure b) Press and Media Policy c) Freedom of Information Schedule and Freedom of Information Availability Schedule d) Voluntary and Community Sector Grants Policy e) Information Protection Policy f) Information Security Incident Policy g) Safeguarding Policy
<b>63</b>	<b>Feedback on any Training Courses and / or Meetings attended</b> Attendees to provide a summary of training courses or meetings attended.
<b>64</b>	<b>Proposal</b> HAPC nominate a Councillor with transport/project management experience to join a newly formed Transport Action Group established by the Hemingford Hub Group.
<b>65</b>	<b>Matters arising/Agenda items for the next meeting</b> Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10 (2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion during this meeting. Matters arising where a decision is required will be added to the next meeting's agenda. Any business and payments to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 5 days prior to the meeting.
<b>66</b>	<b>Correspondence Received</b> Email 19th July: BF confirming the Heritage Board design is now complete and ready for installation in the Playing Field by the beginning of August.. Email 27 <sup>th</sup> June: GS from HDC attaching flyer for the next round of CIL funding. <a href="http://www.huntingdonshire.gov.uk/CILfunding">www.huntingdonshire.gov.uk/CILfunding</a> . Email 1 <sup>st</sup> July: RL from HDC with details of the CIL application process and timeframe (ending 28 <sup>th</sup> August 2022). Email 4 <sup>th</sup> July: RMCC from Vison Zero Partnership CCC. Invitation to attend a Road Safety Event on 14/7/22. Email 12 <sup>th</sup> July: SC from Flood Risk Team CCC. Invitation to attend a Flood Resilience Day at Hilton Village Hall Car Park, Grove End, Hilton, Huntingdon, PE28 9PF on Saturday 23rd July from 10am to 4pm.
<b>67</b>	<b>Closure of the Meeting</b>
<b>68</b>	<b>Date of the next PC Meeting:</b> Monday September 26th, 2022, 7 pm at the Village Hall, High Street, Hemingford Abbots

## Item 59 (a)

### Payments for approval

Payments to be approved & paid:			JULY 2022 PAYMENTS		
			Net	VAT	Total
BACS ✓	4000 Clerk's wages	Wages 35 hours @ £14.02	£ 392.70	£ -	£ 392.70
BACS ✓	4020 HMRC PAYE	PAYE	£ 98.00		£ 98.00
BACS ✓	4060 Working from home allowance	Working from home allowance	£ 16.00	£	£ 16.00
BACS ✓	4220 Bradgate Ground Maintenance Ltd	Grass Cutting 6th, 14th, Strimming on 6th June	£ 121.00	£ 24.20	£ 145.20
BACS ✓	4305 Hemingford Peace Memorial Field	One Leisure Summer Sports Programme field hire	£ 75.00		£ 75.00
BACS ✓	4300 AMW Fencing	Re-fitting of Village Gate and replacement posts for both gates on New Road	£ 451.00		£ 451.00
BACS ✓	4070 SLCC	Arnold Baker 13th Edition Local Council Administration (Book)	£ 141.00	£ 0.80	£ 141.80
BACS ✓	4300 Dave Cook	Cutting overgrown bushes at the rear of Chapmans, Hemingford Abbots	£ 125.00		£ 125.00
BACS ✓	4105 CAPALC	Chairmanship Training for Vice Chair Zoe Ryall 20/6/22	£ 50.00		£ 50.00
BACS ✓	4055 Cartridge Save Limited	Printer Ink x 2 multi-packs	£ 121.50	£ 24.30	£ 145.80
			£ 1,591.20	£ 49.30	£ 1,640.50
S/ORDER	4250 Electricity Supply	SSE Standing Order	£ 48.30	£ 2.42	£ 50.72
			£ 1,639.50	£ 51.72	£ 1,691.22