



# NOTICE OF THE HEMINGFORD ABBOTS PARISH COUNCIL MEETING

**I hereby give notice that a meeting of the  
HEMINGFORD ABBOTS PARISH COUNCIL will be held  
at 7.00 pm on MONDAY 28 February 2022  
in the  
Hemingford Abbots Village Hall**

**The Public and Press and County and District Councillors are invited to be present, and Members of the Parish are welcome to attend and may speak under the Open Public Session and make representations to the Council on items on the agenda during this section of the meeting. The order of business may be varied at the Chairman's discretion.**

*Everyone attending the meeting should wear a suitable face covering unless exempt and is encouraged to take a lateral flow test before attending the meeting.*

**All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below**

*Maxine Blewett*

Clerk to the Council  
23 February 2022

<b>AGENDA</b>	
<b>136.</b>	<b>Public Participation:</b> To hear any comments or observations on any item on the agenda. To hear any other issues raised. Limited to 3 minutes per speaker, maximum 20 minutes, at the Chair's discretion.
<b>137.</b>	<b>To receive reports from County and District Councillors.</b>
<b>138.</b>	<b>To receive Apologies for absence</b>
<b>139.</b>	<b>Councillors' Declaration of Interests</b>
<b>140.</b>	<b>Planning To Consider planning applications, decision notices and tree work applications received</b>
140.1	<b>21/02871/HHFUL</b> Kyrenia Royal Oak Lane Hemingford Abbots Huntingdon PE28 9AF. Proposal: Single storey rear extension, replace porch, convert garage to an annex, construct a detached garage/outbuilding including permeable driveway and changes to access. Application Received Thursday 23 Dec 2021 Validated 17/1/22 Status in progress. Respond by 2/3/22 (Extension agreed).
140.2	<b>21/02853/HHFUL</b> Little Oak, 1 Abbots Close, Hemingford Abbots. Proposal: Single storey rear and side extension and addition of first floor and garage. Respond by 2/3/22 (Extension agreed).
140.3	<b>21/01768/FUL Hemingford Park.</b> Following correspondence received, consider requesting a biodiversity report to form part of the outstanding planning application.
<b>141.</b>	<b>To approve the minutes of the meeting held on 24<sup>th</sup> January 2022 (Appendix 1)</b>
<b>142.</b>	<b>Action List &amp; Matters arising from the previous meetings:</b>
142.1	<b>Welcome Card to New Residents</b> – Update (PC)
142.2	<b>Noticeboards for the Playing field</b> – update (BF).
142.3	<b>Environment Agency/Astro Turf Site</b> – update (MW)
142.4	<b>Replacement Village Gate on New Road</b> – <u>To report</u> , still awaiting HGPC to release the village gate.
142.5	<b>Proposal:</b> Review the quotes received for the replacement of the U-Bolt on the Standing Swing and decide which company to use – ( <b>Appendix 2 U-Bolt Quotes</b> ).
142.6	<b>Proposal:</b> Review the quotes received for the assessment of the Streetlights (as per the brief provided by Cllr PK) and decide which company to use ( <b>Appendix 3 - Streetlight Assessment Quotes</b> ).

<b>143.</b>	<b>Proposal:</b> To support to the planting of red, white, and blue wildflowers in specific areas of the village during the month of March. The wildflower planting is being organised by a group of Hemingford Abbots residents and forms part of the Queen's Platinum Jubilee celebrations 2-5 June (see correspondence received).
<b>144.</b>	<b>Proposal:</b> That HAPC engage with the Active Lifestyles Team (HDC) to explore the delivery of multi-sport sessions to young residents during school holidays.
<b>145.</b>	<b>Consider</b> HAPC erecting another streetlight at the bottom of Meadow Lane and the replacement of the damaged wooden posts on the left-hand side verge (on the approach from Common Lane).
<b>146.</b>	<b>Discuss and agree</b> action(s) following on from the feedback received at the Open Evening.
<b>147.</b>	<b>Discuss and agree</b> how HAPC should deal with the continuing speeding in the village.
<b>148.</b>	<b>Financial Matters</b>
148.1	Proposal: To receive the February financial report and approve the payment of bills ( <b>Appendix 4</b> )
148.2	Proposal: To accept the monthly bank reconciliation ( <b>Appendix 5</b> )
148.3	Proposal: To approve the updated Budget for 22/23 ( <b>Appendix 6</b> )
148.4	Proposal: To agree the funds held in general and ear-marked reserves ( <b>Appendix 7</b> ).
148.5	Proposal that HAPC renew its Affiliation with CAPALC (£351.19 inc. DPO membership) before April 30 <sup>th</sup> , 2022.
148.6	<b>To report:</b> Renewal of HAPC's membership of the Great Ouse Valley Trust was agreed by the Clerk and Chair (£30.00) and included on the payment schedule for February.
<b>149.</b>	<b>Proposal that HAPC approve the Job Descriptions previously circulated</b> (Personnel Committee Chair, Tree Warden and Footpath Warden) and advertise the TW and FW positions on the website/Facebook and Noticeboards.
<b>150.</b>	<b>Village Maintenance and Repairs</b>
150.1	<b>Proposal:</b> That HAPC take on the responsibility for the maintenance of all the metal field gates.
150.2	Reports on any new issues.
150.3	<b>Proposal:</b> That HAPC purchase 50 (fifty) 20 mph Wheelie-Bin Stickers for free issue to parishioners on request.
<b>151.</b>	<b>Correspondence Received/For Information</b>
151.1	An email from a parishioner asking to discuss and requesting permission to plant wildflowers in the village as part of the jubilee celebrations.
151.2	An email from a parishioner pointing out that the planning application for Hemingford Park may have been incorrectly completed, as it states in Section 12 that there will be no biodiversity effects from the proposed development..
151.3	Email received from the Hemingford Hub requesting support from HAPC (and other PCs) regarding an application they have submitted to the Department for Transport to fund a trial transport system to help alleviate loneliness in the villages.
151.4	An email from a parishioner informing HAPC that there is a broken post on the guard rail on the footpath by Beechers House, High Street, Hemingford Abbots.
<b>152.</b>	<b>Matters arising</b>
<b>153.</b>	<b>Closure of the Meeting</b>
<b>154.</b>	<b>Date of next Meeting</b> Monday March 28 <sup>th</sup> 2022

Maxine Blewett

Clerk to the Council

23 February 2022