

**Meeting Minutes of the Administrative Trustees
of the HEMINGFORD ABBOTS PLAYING FIELD**

Monday 25th October 2021

Hemingford Village Hall 7.15 pm

Present

HAPC Parish Councillors:

Marcus Whewell (Chair)
Zoe Ryall (Vice Chair)
Bridget Flanagan
John Peters
Bob Penney

Clerk:

Mrs Maxine Blewett

County and District Councillors:

HDC Cllr Sarah Wilson

Members of the Public:

none

MINUTES

1. **To Receive and Approve Apologies for Absence**
HAPC Cllr Peter Keen sent apologies for absence.
2. **Declaration of Interests**
None.
3. **Public Participation Session**
Open Forum. A maximum of 15 minutes is permitted for members of the public to address the Council on the item on the Agenda. Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting.
No public participation..
4. **To approve the Minutes of HAPF meeting held on the 26th of July 2021**
RESOLVED to approve the minutes from the meeting held on 26th July 2021.
5. **Clerk's Report**
5.1 The Charity Commission 'nil return' was completed in October 2021.
6. **Matters Arising - None**
7. **Playing Field**
To consider any maintenance issues on the Playing Field requiring attention and, if necessary, to make a request to the Parish Council at its next meeting for appropriate funding and action.
7.1 Cllr BF advised that the annual hedge trimming of the Playing Field was due. It was **RESOLVED** to approve that the hedge be cut and for the Clerk to arrange this with S. Barnett.
7.2 HAPC wish to notify the Administrators of the HAPF that they are in the process of replacing information/noticeboards for the Playing Field. HAPF **RESOLVED** to accept the new noticeboards.
- Correspondence Received**
8. An email has been received from a Parishioner requesting permission to host a village fete on the Playing Field on 2/7/22. Hemingford Abbots Playing Field Administrative Trustees **RESOLVED** for MW to seek further information on the scope and scale of the event before a decision is made.
- Closure of the Meeting**
9. The meeting closed at 7.29 pm.
- Date of next Meeting**
10. 24th January 2022, 7.15 pm at the Hemingford Abbots Village Hall.

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Chair.....Date.....