

**HEMINGFORD ABBOTS PARISH COUNCIL**  
**Meeting of the Parish Council**  
**to be held on Tuesday 28 January at 7:45pm**  
**at the Hemingford Abbots Village Hall**

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting.

*Ramona Mimiene*

Clerk to the Council  
22 January 2020

MEMBERS: 7

QUORUM: 3

**AGENDA**

- 114. To Receive and Approve Apologies for Absence**
- 115. County/District Councillors' Update**  
*To receive and accept reports*
- 116. Councillors' Declaration of Disclosable Pecuniary and Other Interests**  
*To receive Declarations of Disclosable Pecuniary and Other Interests from members, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating at any Agenda item*
- 117. Planning**  
Former Golf Course resubmission for Registration as an Asset of Community Value
- 1) New single storey outbuilding at the end of the garden Site Address: Olde Bakers Cottage High Street Hemingford Abbots Reference: 20/00057/HHFUL
  - 2) New entrance porch Site Address: 65 Common Lane Hemingford Abbots Huntingdon Reference: 19/02569/HHFUL
- 118. Public Participation Session**  
*Open Forum. A maximum of 15 minutes is permitted for members of the public to address the Council. Members of the public may have up to three minutes each. Items to be addressed should be notified to the Clerk three working days in advance of the meeting.*
- 119. Minutes of the previous meetings**
- 120.** To approve as a correct record the Minutes of the meetings held on 26<sup>th</sup> November 2019 and Extraordinary meeting on 21<sup>st</sup> January 2020
- 121. Matters Arising from the previous meetings and reports from Clerk & Cllrs**
- 122. To note Vacancies on the Parish Council: A resignation from the Parish Council**
- 123. To consider Co-option of New Councillors: 1 Application received**
- 124. Update on Review of Council Administration Policy & Procedures**
- a) Data Protection and Compliance Failure Policy
  - b) Removable Media Policy
  - c) Social Media and Electronic Communication Policy - recommendation
- 125. Financial Matters**
- a) To note payments agreed in principle and already paid in Dec 19:

Payments to be approved & paid		27/12/2019		
		Net	VAT	Total
BACS G West	Salary			
BACS G West	Travel expenses			
BACS G West	Home office allowance			
BACS Bradgate	Grass maintenance November 2019	£118.29	£23.66	£141.95
BACS Parish Online	Annual subscription	£36.00	£0.00	£36.00
		£542.12	£23.66	£565.78

- b) To Approve January 2020 Payments

Payments to be approved & paid			28/01/2020		
			Net	VAT	Total
BACS G West		Salary			
BACS G West		Travel expenses			
BACS G West		Home office allowance			
BACS R Mimiene		Wages Jan 20			
BACS HMRC		Tax deductions from Clerk's wages Jan 20			
BACS R Mimiene		Expenses Jan 20 including IT support			
BACS John Brown		Reimbursement for hosting of the Parish Council website and renewal of one of the domain names	£68.38	£0.00	£68.38
BACS CCC		Streetlighting Energy and Administration for 1.10.18 - 30.9.19	£458.04	£0.00	£ 458.04
BACS Bradgate		Grass maintenance January 2020	£118.29	£23.66	£141.95
BACS Bradgate		Grass maintenance December 2019	£118.29	£23.66	£141.95
			£1,387.59	£47.32	£1,434.91

- c) Financial Reports – To receive financial reports to 31<sup>st</sup> December 2019, Cllr J Peters and The Clerk
- d) To consider Grant application received
- e) To note that Precept Request for 2020/21 submitted HDC
- f) Street lighting energy contract update
- g) Arrangements for administering the Trusteeship of the Playing Field – ongoing and To Note the Completion of the Annual Return 2018/19
- 126. Village Maintenance and Repairs**
- a) To review and consider areas of maintenance and repairs that are needed to be carried out in the village
- b) Refurbishment of the village sign – update
- 127. Highway Faults, Repairs and Issues**
- 128. Personnel Committee**
- a) Staffing update
- 129. Correspondence for Information and Response**
- 130. Agenda items for the next meeting**
- Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.*
- 131. Date of Next Meetings**
- To be confirmed*