

# HEMINGFORD ABBOTS PARISH COUNCIL

Meeting of the Parish Council  
to be held on Monday 25 January 2021 at 7.30 p.m.

**On-Line Meeting Only**

Join Zoom Meeting using the link below:

<https://zoom.us/j/94678862398?pwd=WXZ4TFVFcWk4ZE5rMzVSazNjb055UT09>

Meeting ID: 946 7886 2398

Passcode: 939576

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting.

*Maxine Blewett*

Clerk to the Council  
19 January 2020

MEMBERS: 7                      QUORUM: 3

If any member of the public wishes to attend this meeting, please contact the Clerk providing your name, email address and contact number by emailing to [parishclerk@hemingford-abbots.org.uk](mailto:parishclerk@hemingford-abbots.org.uk) 24 hours before the meeting.

## **AGENDA**

1. **To Receive and Approve Apologies for Absence**
2. **County/District Councillors' Update**  
*To receive and accept written reports*
3. **Councillors' Declaration of Disclosable Pecuniary and Other Interests**  
*To receive Declarations of Disclosable Pecuniary and Other Interests from members, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating at any Agenda item*
4. **Public Participation Session**  
*A maximum of 15 minutes is permitted for members of the public to address the Council on any matter on this Agenda. Members of the public may have up to three minutes each.*
5. **Planning**  
To consider responses to the following Planning Applications:
  - 5.1 **20/02573/TRCA** HAPC Recreation Ground Royal Oak Lane . 1 Cherry :Playing Field Broken snapped out limb hung up in canopy falling towards right hand property, to reduce the right hand side of the tree to balance and make safe, 3m reduction T2 Walnut: Playing Field Crown raise by 2m to allow access for mowers and strimming of grass T3 yew: Royal Oak Lane To target prune the top by 1m to gain clearance from BT wires T4 Hawthorne: Royal Oak Lane To reduce back to hedge height so as to maintain the hedge where flail has missed it, 4m reduction T5&6 Field maples: Royal Oak Lane To crown raise by 2.5 m to allow cars to pass safely. HDC received application 15.12.20
  - 5.2 **20/02593/TRCA** 19 Manorside Quiet Waters Caravan Park Hemingford Abbots Huntingdon PE28 9AJ. T1 Ash at rear of garden: reduce hard to previous cut points at approx. 3m to improve light levels in small garden. HDC received application 15.12.20. Respond by 26.1.21
  - 5.3 **20/02595/TRCA** The Croft High Street Hemingford Abbots Huntingdon PE28 9AA. T1 Whitebeam: reduce height by 1.5m. Reduce away from building by 1.5 m T2 Crab Apple: reduce height by 1.2m T3 Silver Birch: Reduce crown by 1.5m T4 & T5 Cherry Plums: reduce by 1.5 - 1.8m. HDC received application 22.12.20. Respond by 2.2.20.
  - 5.4 **21/00009/TREE** Kyrenia Royal Oak Lane Hemingford Abbots Huntingdon PE28 9AF. T1- Cupressus Macrocarpa (cedar)- Remove - Signs of extensive decay at the base of main union. Risk of damaging property and liability risk as over public areas. HDC received application 19.1.21. Respond by 9.2.21.

- 5.5 **20/02318/HHFUL** Raywood High Street Hemingford Abbots Huntingdon PE28 9AE. 2 storey side extension with single storey rear addition. HDC received application 20.1.21. Respond by 4.2.21.
- 5.6 **20/01971/HHFUL** Brompton House Meadow Lane Hemingford Abbots Huntingdon PE28 9AR. Front extension and loft conversion along with a single storey side extension. HDC sent revised and additional documents on 4.1.21 asking if HAPC wishes to reconsider their decision. Respond by 18.1.21. Extension granted until 29.1.21.
- 5.7 **20/02542/FUL** Hummingbird 52 Common Lane Hemingford Abbots Huntingdon PE28 9AW. Demolition of existing detached bungalow to be replaced with two storey detached dwelling house. HDC received application 31.12.20. Respond by 21.1.21. Extension granted until 29.1.21.

## 6. Minutes of the previous meetings

To approve as a correct record the Minutes of the meeting held 17 December 2020.

## 7. Matters Arising from the previous meetings and reports from Clerk & Cllrs

- 7.1 Appendix 1 - Report on flooding in Hemingford Abbots and Zoom Flooding Meeting with HDC (Cllr BF).
- 7.2 Appendix 2 - Report on repairs to the Rumble Strips following the CCC Zoom meeting chaired by Cllr Ian Bates (Cllrs BF and JP).
- 7.3 Website – funding or replacement? (Cllr ZR).
- 7.4 Update on the LHI Scheme (Cllrs MW and ZR).

## 8. To consider Co-option to fill 2 Vacancies on the Parish Council

## 9. Financial Matters

9.1 To approve 25 January 2021 Payments below:

Payment Method	Expense Code	Payee	Description	Net	VAT	Total	Comments
<b>BACS</b>	4000 4020	Clerk's Salary	Including payments to HMRC January 2021	£ 417.99	£ -	£ 417.99	Salary £334.39 (4000) Income Tax £83.60 (4020)
<b>BACS</b>	4060	Clerk's expenses	January 2021	£ 21.00	£ -	£ 21.00	Expenses £16.00 (4060) Purchase Optimum Card £5 (4320)
<b>BACS</b>	4315	Prepay Technologies	2 x Cash transfer from current a/c to Optimum Cash-card	£ 130.00 £ 25.00	£ -	£ 130.00 £ 25.00	Transfer made to purchase Zoom Pro account for HAPC use
<b>BACS</b>	4215	Wicksteed Lesure Ltd	Repairs to equipment and surfacing of Playing Field	£ 1051.71	£ 210.34	£ 1262.05	
<b>BACS</b>	4315	John Brown	Reimbursement for hosting of the Parish Council website and renewal of one of the domain names	£ 68.38	£ -	£ 68.38	
<b>BACS</b>	4300	Dave Cook	Village Repairs	£ 44.00		£ 44.00	
<b>Total Payments</b>				<b>£ 1758.08</b>	<b>£ 210.34</b>	<b>£ 1968.42</b>	

- 9.2 Appendix 3 - Bank reconciliation up to 3 January 2021.
- 9.3 A VAT claim for period 1 November 2020 to 31 December for £551.80 has been submitted to HMRC.
- 9.4 Emailed Utility Aid again re. SSE variable direct debits for electricity supply for streetlights as no response from SSE.

## 10. Village Maintenance and Repairs

- 10.1 On 19 January 2021 Anglian Water started work on the 5 sunken manhole covers on the High Street (towards Hemingford Grey).
- 10.2 The damaged streetlight is being replaced and reconnected to the power supply w/c 1/2/21. Emailed K&M if the streetlight could be re-positioned 2 foot back to avoid another accident occurring. Streetlight 124 has been reported to K&M as there has been flickering and the bulb may need replacing.

- 10.3 To report – HAPC’s proposed tree work in the Playing Field and on Royal Oak Lane is provisionally scheduled for w/c 8/2/21, subject to approval from HDC.
- 10.4 The grass cutting contract with Bradgate Fencing Limited ends in March 2021. Cllr BF has updated the tender document. Bradgates and K Fergusons will be invited to tender for 2021 and 2022.
- 10.5 Cllr BF proposes the Annual Litter Pick is postponed from February until June, or until public health measures allow.

**11. Correspondence for Information and Response**

11.1 Correspondence received:

Letter received from Reverend Canon Atling regarding the traffic issues at the junction of Meadow Lane (ML) and Common Lane (CL). In summary will HAPC request CCC Highways place white lines at this junction to avoid the potential dangers to pedestrians and other vehicles by traffic coming out of ML (cars and cycles) that do not slow down when making their turn onto CL?

**12. Agenda items for the next meeting**

*Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.*

**13. Date of Next Meetings: Meetings agreed to be held on the 4<sup>th</sup> Monday of the Month:**

22 February

22 March

Mrs Maxine Blewett, Clerk to the Council

19 January 2021

**Due to the Coronavirus the Government has issued the regulations that give local authorities greater flexibility in the conduct of meetings, including allowing members to attend remotely, and for public and press access to those meetings.**