

HEMINGFORD ABBOTS PARISH COUNCIL

Meeting of the Parish Council
to be held on Monday 22 February 2021 at 7.30 p.m.

On-Line Meeting Only

Join Zoom Meeting using the link below:

Join Zoom Meeting

<https://zoom.us/j/95637768333?pwd=ZnhZVk93M1ZGRFpKMWJYc2RVVW9kQT09>

Meeting ID: 956 3776 8333

Passcode: 666157

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to attend the meeting.

Maxine Blewett

Clerk to the Council
17 February 2021

MEMBERS: 7

QUORUM: 3

If any member of the public wishes to attend this meeting, please contact the Clerk providing your name, email address and contact number by emailing to parishclerk@hemingford-abbots.org.uk 24 hours before the meeting.

AGENDA

1. **To Receive and Approve Apologies for Absence**
2. **County/District Councillors' Update**
To receive and accept written reports
3. **Councillors' Declaration of Disclosable Pecuniary and Other Interests**
To receive Declarations of Disclosable Pecuniary and Other Interests from members, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating at any Agenda item
4. **Public Participation Session**
A maximum of 15 minutes is permitted for members of the public to address the Council on any matter on this Agenda. Members of the public may have up to three minutes each.
5. **Planning**
To consider responses to the following Planning Applications:
 - 5.1 **Houghton Grange, Houghton Road: Homes England** Phase 2, approximately 120 homes, as well as open space and ancillary infrastructure.
 - 5.2 **20/00164/OUT** Outline Planning Application for up to 18 Dwellings with All Matters Reserved, Except for Access. Land West Of Wychwood Church End Hilton. HDC had not sent planning consultation details to HAPC. For information see **Appendix 1** – Response from Hilton Parish Council February 2020.
6. **Minutes of the previous meetings**
To approve as a correct record the Minutes of the meeting held 26 January 2021.
7. **Matters Arising from the previous meetings and reports from Clerk & Cllrs.**
 - 7.1 Website (Cllrs ZR and MW).
 - 7.2 LHI Scheme (Cllrs MW and ZR).
 - 7.3 NALC update on Parish Council Meetings (Clerk)
8. **To consider Co-option to fill 2 Vacancies on the Parish Council**

9. Financial Matters

9.1 To approve 22 February 2021 Payments below:

Payment Method	Expense Code	Payee	Description	Net	VAT	Total	Comments
BACS	4000 4020	Clerk's Salary	Including payments to HMRC February 2021	£ 417.99	£ -	£ 417.99	Salary £334.39 (4000) Income Tax £83.60 (4020)
BACS	4060	Clerk's expenses	January 2021	£ 16.00	£ -	£ 16.00	Expenses £16.00 (4060)
BACS	4250	K&M Lighting Ltd.	Maintenance Contract for Streetlights	£ 345.00	£ 69.00	£ 414.00	
BACS	4300	K&M Lighting Limited	Replacement of damaged streetlight	£ 1,338.05	£ 267.61	£ 1,605.66	
BACS	4215	Guy Winter Hemingford Arboriculture	Tree Maintenance (6 trees and overgrown hedgerow)	£ 575.00	£ -	£ 575.00	
BACS	4220	Bradgate Fencing Specialists Ltd.	Grass Cutting 21.1.21 (1 cut	£ 118.29	£ 23.66	£ 141.95	
Total Payments				£ 2,810.33	£ 360.27	£ 3,170.60	

9.2 **Appendix 2** - Bank reconciliation up to 3 February 2021.

9.3 To note: VAT reclaim for period 1 November 2020 to 31 December for £551.80 has been credited to HAPC's current account.

9.4 To note: HAPC's insurance claim (insurer AXA) for the damaged streetlight replacement for £2,168.06 has been settled and credited to the current account. This amount includes the VAT paid, less a £250.00 excess.

9.5 To note: Follow up emails have been sent to SSE (Catherine Stacey) to a) correct the contract with HAPC and b) to request a refund of the overpayment on the variable direct debit since the contract started.

10 Village Maintenance and Repairs

10.1 To note: The damaged streetlight has been replaced and repositioned away from the road. Power has been reconnected. The temporary lantern will be replaced within the next 4-6 weeks. Clerk to report on other streetlight repairs

10.2 To note: HAPC's tree maintenance in the Playing Field and on Royal Oak Lane has been completed by Hemingford Arboriculture.

10.3 To appoint a contractor for the grass cutting of the Playing Field for 2021-22. Tenders received from Bradgate Fencing and Fergusons.

10.4 To discuss whether to request CCC Highways that white lines be placed at the junction of Meadow Lane and Common Lane.

11. Correspondence for Information and Response

11.1 Correspondence received:

Letter received from the owners of Hemingford Park on 7/2/21. Parish Clerk and Chair Cllr BF responded on 11/2/21 and 10/2/21 respectively.

12. Agenda items for the next meeting

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for discussion.

13. **Date of Next Meetings:** Meetings agreed to be held on the 4th Monday of the Month:
22 March

Mrs Maxine Blewett, Clerk to the Council

17 February 2021

Due to the Coronavirus the Government has issued the regulations that give local authorities greater flexibility in the conduct of meetings, including allowing members to attend remotely, and for public and press access to those meetings.