

HEMINGFORD ABBOTS PARISH COUNCIL

Minutes of the Parish Council Meeting

held on Wednesday 26 July at 7:30pm at the Hemingford Abbots Village Hall

Present

Parish Councillors: Bridget Flanagan
John Peters
Marcus Whewell (Chair)
Christine Nicol

County Councillors
Doug Dew

Clerk: Mrs Maxine Blewett

Members of the Public: Two

MINUTES

52. **To receive Apologies for absence**
Apologies received from HDC Cllrs. Mike Grice, Sarah Wilson, and Sarah Conboy and HAPC Cllrs Zoe Ryall and Peter Keen.
53. **Reports from County Councillors and District Councillors**
Cllr Sarah Conboy sent HDC's report which is attached below.
Cllr Doug Dew reported that CCC were 2.5 months into the new administration. Three quarters of public enquiries come into the Highways Department and the online system used to register issues is not supporting workflow. The online system is being looked at to improve communication with all stakeholders. There are workflow issues with CCC's current contractor and it is expected that when the new Head of Highways is in post there will be a full review of how services are delivered. The new Shire Hall will be populated from October where there will be 250 desks to support flexible working.
54. **Councillors' Declaration of Disclosable Pecuniary and Other Interests**
Cllr Bridget Flanagan declared an interest in agenda item 56.2 below.
55. **Public Participation Session**
A member of the public informed HAPC that they had no objection to the planning application numbered 56.2. Iain Muspratt, representing the Hemingfords Action Group presented a summary of the Group's activities up to the 26th July 2021. Iain confirmed there will be a Public Meeting on the 3rd October 2021 and that his next report will be in September.
56. **To Consider planning applications, decision notices and tree work applications**
- 56.1 **21/01444/AGDET Manure Store.** Lattenbury Farm Lattenbury Lane Godmanchester Huntingdon PE28 9PA. Received 22/6/21 Validated 29/6/21. **HAPC has no say in this application.**
- 56.2 **21/01592/FUL Replacement two storey dwelling.** 41 Common Lane Hemingford Abbots Huntingdon. Respond by 10/8/21. **HAPC recommend APPROVAL of this application as the condition of the existing property has deteriorated beyond the point of restoration.**
- 56.3 **21/01631/TREE;** G1 Elm: fell and grind out stump due to Dutch Elm disease, G2 3x Cherry: fell to ground level. due to form and overcrowding, T1 Sycamore: Remove lowest two branches to clear thatched roof behind, T2 Laburnam: Fell to ground level - leaning, growing through fence, poor form, G3 1x Sycamore & 1 x Hawthorn: fell to ground level - Trees growing through each other. Poor form and minimal amenity value, G4 2x Cherry: fell to ground level - area is over. Royal Oak Corner Royal Oak Lane, Hemingford Abbots. **Tree Preservation Order. Respond by 10/8/21. HAPC is NEITHER FOR NOR AGAINST this application but would like to see some of the trees replaced under Section 374 Tree Preservation Order.**
- 56.4 **21/01433/TRCA. Reduction in height from 20ft to 12ft, 10-metre-long bank of conifer trees.** 6A Common Lane. Hemingford Abbots Huntingdon PE28 9AN Received 21/6/21 Validated 29.6.21. **HAPC is NEITHER FOR NOR AGAINST this application.**
- 56.5 **21/01470/TRCA To remove the top 4 metres from a tall fir (type) tree approximately 4 metres from house. as it is overgrown with ivy and thinning.** 6 Rideaway Drive Hemingford Abbots Huntingdon PE28 9AQ. Received 26/6/21. **HAPC is NEITHER FOR NOR AGAINST this application.**

57. To approve the minutes of the meetings held on 28 June 2021

The Minutes of the meeting held on the 28th June 2021 were agreed as a correct record and signed,

58. Matters arising from the previous meetings and Action Points

- 58.1 **Website** – Cllr MW reported that an updated contract had been received from Town and Parish Council Websites and this had been circulated to all Councillors. Action: All Councillors to read and feedback and/or approve before the end of the week. Cllr ZR will take over from J. Brown regarding the website/email support. HAPC to continue to use existing email provider as this offered more storage than what had been offered by T&PC Websites.
- 58.2 **LHI** – Cllr MW's report covered work completed to date - on Rideaway and the High Street Dragon's Teeth, road Roundels and the re-surfacing with red asphalt over the Rumble Strips. Work outstanding: the roundels that are attached to streetlights need to be changed from 30 to 20 mph. Doug Dew to follow up and report back following his Highways Meeting. Cllr BF commented on a reduction in speed of traffic passing through the village.
- 58.3 **One Heritage Board and three half size Information Boards for the Playing Field** – Cllr BF will report on progress at the next Parish Council Meeting.
- 58.4 **ECO Fair** – Cllr MW attended the Eco Fair where he met with HDC, and other representatives and they had discussed various environmental initiatives. HDC would be happy to come and present at an HAPC meeting to encourage public involvement.
- 58.5 **Come and Meet the Parish Council** – Cllr MW informed the Council that the large room at the Hemingford Abbots Village Hall is available on 15, 24 and 29 September and that he had drafted a leaflet which he would circulate to all Councillors for their input following the meeting. Cllr MW asked for feedback/responses on the leaflet 1 week following its circulation.. The cost of printing the leaflet and hall hire will be circa £100. A 7.30 pm start time for the meeting was suggested.
- 58.6 **Dispensation Procedure request** – The Administrative/Managing Trustees of the Playing Field Charitable Trust made a request to the Proper Officer for HAPC to discuss and organise expenditure as required for the management of the Playing Field for the next four years. Proposed by Cllr MW, **all in favour** and it was **APPROVED** that the Dispensation be granted for the next four years.

CCC Cllr Doug Dew left the meeting at 8.22 pm.

- 58.7 A letter of complaint was sent from HAPC to the Environment Agency (EA) regarding issues with the clearance of the Astro Turf Site. A response from the EA was due by the end of July. Since the PC Meeting a response has been received from the EA advising HAPC they could not meet their complaint procedure timescales. However, a reply should be issued from Ross McIntyre by the 12 August 2021. HAPC acknowledged this was an unacceptable response to a longstanding problem that HAPC had first reported to the EA in June 2018. It was agreed for Cllr JP to send the Clerk a chronological record of previous communication with the EA so that a full response could be prepared and taken to the highest level within the EA.
- 58.8 Noted – HDC Andrea Dollard's email was forwarded to Councillors on 19.7.21, updating HAPC on her site visit to Hemingford Park where she met the owner and his Solicitor
- 58.9 The damaged village gate on New Road (report reference 00367959) will not be replaced by CCC. Clerk to request three quotes from local businesses and once these are received the Clerk is to speak with Came and Co. to ask if the insurance cover will meet some or all the replacement costs.
- 58.10 Bailey Bridge gate repair (report reference 00369628). Cllr BF informed the Council that the case owner Zaria Bettles is leaving CCC. The Clerk was asked to email Steve Alexander as a matter of urgency as livestock is to be moved back to the meadow.
- 58.11 Barrier Repairs (report reference 00367662) – Work has been delayed due to problems with contractors. Cllr Doug Dew's earlier report mentioned CCC had appointed a new Head of Highways and she will be bringing new ideas to improve service delivery. Clerk to continue to chase for a timescale.
- 58.12 Noted - the picnic table for the Playing Field has been ordered and the delivery is expected mid-August. Delivery arrangements to Cllr BF's address. Paul Witten will assemble the new table and to remove the old one.
- 58.13 Noted - K& M Lighting- streetlights 124 and 406 – nothing to report as awaiting K&M to respond to a chaser email.
- 58.14 Noted - CPCA Survey was responded to by Clerk.

59. To consider the best options available to fill 1 Vacancy on the Parish Council

Cllr MW thought the 'Meet the PC' event may encourage recruits to join the PC.

60.
60.1

Financial Matters

RESOLVED to approve the financial report and approve the payment of bills:

Pay-ment Method	Expen-se Code	Description / Payee	Date / Period	Net	VAT	Total	Comments
BACS	4000	Clerk's Salary	May	£ 385.70	£	£ 385.70	
BACS	4020	HMRC	May	£ 96.60		£ 96.60	
BACS	4060	Clerk's expenses	May	£ 8.00	£	£ 8.00	
BACS	4220	Bradgate Fencing	Grass cutting 1,21,28 June	£ 99.00	£ 19.80	£ 118.80	
BACS	4220	Bradgate Fencing	March Cuts (missed payment)	£ 118.29	£ 23.66	£ 141.95	
BACS	4055	Toner	Cartridge Save Ltd.	£ 193.39	£ 38.68	£ 232.07	
BACS	4305	New Picnic Table for PField	No Buts Bin Co. Ltd	£ 410.00	£ 82.00	£ 492.00	
BACS	4105	Training – Chairman	CAPALC	£ 50.00		£ 50.00	
BACS	4250	Power disconnect/reconnect	UK Power Networks Ltd.	£ 677.00	£135.40	£ 812.40	
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Total Payments				£ 4,068.98	£ 705.74	£ 4,774.72	

60.2 **RESOLVED** to **approve** of the quarterly bank reconciliation. The Clerk was asked to adapt the Budget Spreadsheet to reflect all one-off payments, so the records show a true account of the budget spent and future budget remaining..

61. Village Maintenance and Repairs

61.1 Cllrs BF and CN reported that the bases of the Plane and small Hawthorne tree opposite the HAVH needed clearing. Cllr CN mentioned that the grass had grown over the bollards on Meadow Lane. Cllr BF to contact D. Cook to arrange for the work to be carried out.

62. Correspondence received

62.1 Noted: A Triathlon event involving up to 800 participants has been arranged for Sunday 12 September 2021. The activities (swim/cycle/run) start and finish at the Liquid Skillz. Hemingford Grey. The cycle route suggests major local road disruption (St Ives Rd, London Rd, B1040, A1198).

63. Any other Business (report only – no action)

Cllr CN reported on her attendance at the HAVH annual meeting. The HAVA are in a good financial position and intend to invest in improving the facilities. No members of the public attended.

64. Closure of the Meeting
The meeting closed at 8.55 pm.

65. Date of Next Meeting:
Monday September 20th 2021, Parish Council Meeting, Hemingford Abbots Village Hall 7.30 pm.

Signed.....Chairman Date.....

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